



AGENDA MEMORANDUM

Future Item for the City Council Meeting of August 30, 2016
Action Item for the City Council Meeting of September 13, 2016

DATE: August 16, 2016
TO: Margie C Rose, City Manager
THRU: E. Jay Ellington, Interim Assistant City Manager
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Annual Board of Directors Meeting of the Corpus Christi Community Improvement Corporation

CAPTION:

Annual Board of Directors Meeting of the Corpus Christi Community Improvement Corporation (CCCIC).

PURPOSE:

To provide an Annual Board Meeting, to appoint a new City Council member to the CCCIC, Elect Officers, and to re-appoint Loan Review Committee Members.

BACKGROUND AND FINDINGS:

The City Council acts as the Board of the CCCIC. With the appointment of new City Council member Michael Hunter, it is necessary for the Board to appoint Mr. Hunter to the CCCIC Board. The CCCIC is also required to select a President and Vice President during the Annual Board of Directors Meeting.

The Bylaws of the CCCIC provide for the following officers: President, Vice President, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, and General Manager. The Bylaws provide that officers do not have to be Board members, and the remaining positions have been held by persons on City staff holding the function equivalent positions. The recommendation are as follows:

Secretary	Rebecca Huerta
Assistant Secretary	Paul Pierce
Treasurer	Constance P. Sanchez
Assistant Treasurer	Alma Casas
General Manager	Margie C. Rose

The CCCIC established the Loan Review Committee (Committee) on May 7, 1985. The Loan

Review Committee reviews applications from Homeowners seeking assistance through the Housing and Community Development Department's Single Family Rehabilitation Program. The committee is composed of eleven members representing the following categories: 4 – members from any of the following professions: legal, real estate agency, general contractor/remodeler/homebuilder, architect, engineer, and residential home designer; 2 – financial institution; 1 – member employed in the delivery of Health and Human Services; and 4 – community at large. Appointments are made by the CCCIC Board of Directors. Committee members serve for three-year terms until they are reappointed or replaced. There are no term limits. Please see attached board appointment packet for more information.

ALTERNATIVES:

Not Applicable

OTHER CONSIDERATIONS:

Not Applicable

CONFORMITY TO CITY POLICY:

The action conforms to all applicable City and CCCIC policies.

EMERGENCY / NON-EMERGENCY:

Non-Emergency. This item requires only one meeting of the CCCIC Board.

DEPARTMENTAL CLEARANCES:

Housing and Community Development and City Secretary's Office

FINANCIAL IMPACT:

Operating Revenue Capital X Not applicable

Fiscal Year: 2016-2017	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

Comments: N/A

RECOMMENDATION:

Take necessary action.

LIST OF SUPPORTING DOCUMENTS:

Agenda for Annual CCCIC Meeting
 Unapproved September 8, 2015 Board Meeting Minutes
 Treasurers Report
 CCCIC Bylaws

Loan Review Committee Bylaws
Loan Review Committee Packet