



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 20, 2016
Action Item for the City Council Meeting September 27, 2016

DATE: September 20, 2016

TO: Margie C. Rose, City Manager

FROM: Jim Davis, Director of Fleet Operations
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Purchase of Two Ford Transit Cargo Vans
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CAPTION:

Motion approving the purchase of two Ford Transit Cargo Vans from Caldwell Country Ford, of Caldwell, Texas for a total amount of \$96,381.06. The award is based on the cooperative purchasing agreement with Texas Local Government Purchasing Cooperative, dba BuyBoard. Funds have been set aside by Fleet Maintenance Service in FY15-16.

PURPOSE:

This item is to approve the purchase of Ford Transit Cargo Vans for the Corpus Christi Police Department.

BACKGROUND AND FINDINGS

The new units will replace a crime scene van and a prisoner transport van. The crime scene van is used by crime scene investigators responding to crime scenes for forensic processing. The prisoner transport van is used to transport numerous prisoners to the City Detention Center. The units being replaced are used 24 hours a day, 7 days a week and have reached the end of their service life.

ALTERNATIVE:

These units are not available in compressed natural gas (CNG).

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Fleet Maintenance Services

FINANCIAL IMPACT:

X Operating

☐ Revenue

☐ Capital

☐ Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$4,106,461.49	\$0.00	\$4,106,461.49
Encumbered / Expended Amount		\$3,403,939.98	\$0.00	\$3,403,939.98
This item		\$96,381.06	\$0.00	\$96,381.06
BALANCE		\$606,140.45	\$0.00	\$606,140.45

Fund(s): Fleet Maintenance Services

Comments:

Funding for the purchase has been approved in the FY 2015-2016 budget.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet