



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 20, 2016
Action Item for the City Council Meeting of September 27, 2016

DATE: September 20, 2016

TO: Margie C. Rose, City Manager

FROM: Mike Markle, Police Chief
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Purchase of Hand Held Ticket Writers, Printers and Components for Police

CAPTION:

Resolution authorizing the City Manager, or designee, to purchase handheld ticket writers, related components, and licenses for Police Department vehicles from Tyler Technologies, of Dallas, Texas, for a total cost of \$81,252.00 with funding available in the FY2015-2016 Crime Control and Prevention District Fund, and additionally authorizing payment and continual renewal of necessary software licenses in an amount not to exceed \$25,000.00 annually, subject to budget approval and sufficient future appropriations.

PURPOSE:

To purchase 23 handheld ticket writers, 10 printers, associated hardware, software and licenses for the Police Department.

BACKGROUND AND FINDINGS:

Traffic Officers will be issued handheld ticket writers to improve the quality of documentation on citations as well as enhance officer safety. The officer scans the magnetic strip on a driver license for driver information; officer fills in other blanks, and then prints the ticket on a wireless printer. This cuts down on the amount of time to issue a ticket as well as lessens the time an officer is exposed to traffic while issuing a citation. The number of citations thrown out of court due to illegible handwriting or improperly written citations is greatly reduced. The information from each ticket writer is downloaded into the Municipal Court system daily. Parking Enforcement and Code Enforcement are using the same product.

ALTERNATIVES:

None.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

The proposed purchase conforms to the City's purchasing policies and procedures. Tyler Technologies is the sole source procurement and is necessary to preserve and protect the public's safety according to Local Government code 252.022(a)(2) and (7)(A).

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Police Department

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$655,703.89		\$655,703.89
Encumbered / Expended Amount		\$480,902.79		\$480,902.79
This item		\$81,252.00		\$81,252.00
BALANCE		\$93,549.10		\$93,549.10

Fund(s): Crime Control and Prevention District

Comments:**RECOMMENDATION:**

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Price Sheet