



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 20, 2016
Action Item for the City Council Meeting September 27, 2016

DATE: September 20, 2016

TO: Margie C. Rose, City Manager

FROM: Jim Davis, Director of Fleet Operations
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Purchase of Six 2017 Ford Fusions
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CAPTION:

Motion approving the purchase of six 2017 Ford Fusions from Caldwell Country Ford, of Caldwell, Texas for a total amount of \$151,617.10. The award is based on the cooperative purchasing agreement with Texas Local Government Purchasing Cooperative, dba BuyBoard.

PURPOSE:

This item is to approve the purchase of six 2017 Ford Fusions for the Fire Department.

BACKGROUND AND FINDINGS:

These units will replace six units that have reached the end of their service life.

ALTERNATIVE:

Not replacing these units at this time will only increase vehicle repair cost.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Fire and Fleet Maintenance Services

FINANCIAL IMPACT:

X Operating

☐ Revenue

☐ Capital

☐ Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$4,156,867.19	\$0.00	\$4,156,867.19
Encumbered / Expended Amount		\$3,402,739.98	\$0.00	\$3,402,739.98
This item		\$151,617.10	\$0.00	\$151,617.10
BALANCE		\$602,510.11	\$0.00	\$602,510.11

Fund(s): General Fund and Fleet Fund

Comments:

Funding for the purchase has been approved in the FY 2015-2016 budget.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet