



AGENDA MEMORANDUM

Future Item for the City Council Meeting of October 18, 2016
Action Item for the City Council Meeting of October 25, 2016

DATE: October 18, 2016

TO: Margie C. Rose, City Manager

FROM: Lawrence Mikolajczyk, Director of Solid Waste
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Pressure Washing of Trucks

CAPTION:

Motion authorizing City Manager, or designee, to execute a service agreement with HERO Pressure Washing, LLC of Corpus Christi, Texas, for pressure washing of trucks services, in accordance with Bid Event No. 130, based on lowest, responsive and responsible bid. The annual agreement will be for \$46,010.00, of which \$42,175.83 will be funded in FY2016-2017. The term of the agreement is for one year with option to extend for up to four additional one year periods, subject to the approval of the Contractor and the City Manager, or designee.

PURPOSE:

The purpose of this Agenda Item is to execute a contract with HERO Pressure Washing for the services of pressure washing of heavy trucks for the Solid Waste Department.

BACKGROUND AND FINDINGS:

Solid Waste has 99 trucks to be washed approximately five times per fiscal year on a weekly rotating basis.

The contractor will ensure effective pressure washing services of heavy trucks consisting of various types such as: Auto Garbage Trucks, Rear Packer Trucks, Rear-Steer Trucks, Haul Trucks, Haul Trailers, Brush Trucks, and Self-Loader Trucks.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Solid Waste

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$197,590.80	\$187,874.17	\$385,464.97
Encumbered / Expended Amount	\$35,642.81	\$0.00	\$35,642.81
This item	\$42,175.83	\$187,874.17	\$230,050.00
BALANCE	\$119,772.16	\$0.00	\$119,772.16

Fund(s): General Fund

Comments: The initial contract term total is \$46,010.00, of which \$42,175.83 will be funded in FY2016-2017. The total contract value will be \$230,050.00 if all option years are executed.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement