

Uniformed Security Guard Services



Council Presentation
October 18, 2016



Background

- Current Contract in place since 2013 with Eddie Garza Security.

 - Facilities covered by current contract:
(note: Airport has separate contract)
 - City Hall
 - Frost Bank
 - Juvenile Assessment Center
 - Libraries

 - Facilities covered by the new contract:
 - City Hall
 - Frost Bank
 - Juvenile Assessment Center
 - Libraries
 - Airport
 - O.N. Stevens Plant
 - Health District
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Procurement Method

- Current Contract solicited under Request for Bid method (RFB) – low bid provider. Rates locked in for all years of the contract.
- New Contract solicited under Request for Proposal (RFP) method – best value most qualified provider. Rates locked in for all years of the contract, unless minimum wage increases.
- RFP method required Proposers to pass several steps:

Minimum Requirements =	Pass/Fail
Technical Proposal Review =	50 points
Interview =	30 points
Pricing Evaluation =	<u>20 points</u>
Total Scoring System =	100 points



Procurement Process

- Request for Proposal (RFP) was issued July 18, 2016.
 - Ten Proposals were received on August 18, 2016
 - Minimum Requirements Stage – Five passed and moved forward
 - Technical Proposal Review – Two scored 32 or below, Three scored 45 or above and moved forward to interview
 - Interviews – All three were interviewed and interview scores were added to Technical Scores
 - Pricing was reviewed – The lowest cost Proposer was provided all 20 points and all other firms were scored in proportion to the lowest Proposer
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Procurement Process

- The highest scoring firm with a score of 95 was BasE Security and Fire Consultants, LLC out of Rosenberg, Texas.
- Requested Contract is for \$586,828.75 for a term of one year with two additional one year options to renew.