



AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 10, 2017
Action Item for the City Council Meeting of January 17, 2017

DATE: January 10, 2017

TO: Margie C. Rose, City Manager

FROM: Robert Rocha, Fire Chief
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| Plumbing Services for the Corpus Christi Fire Department |
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CAPTION:

Motion authorizing City Manager, or designee, to execute a service agreement with Smart Plumbing, Inc., of Corpus Christi, Texas, for plumbing services, in accordance with Request for Bids No. 176, based on lowest, responsive and responsible bid for a total amount not to exceed \$76,115.00, with an estimated expenditure of \$51,000 in FY2016-2017. The term of the agreement is for one year with option to extend for up to one additional one year period, subject to the approval of the Contractor and the City Manager, or designee.

PURPOSE:

The purpose of this agreement will provide on-call plumbing services for the Corpus Christi Fire Department.

BACKGROUND AND FINDINGS:

Plumbing services will be provided at the 17 Fire Stations located throughout the City, the Fire Department's Warehouse, Old Station No. 5 and EMS Central. The contractor is to provide on-call plumbing services, hydro-jet maintenance services and annual backflow tests and certification.

Currently, when plumbing issues arise, staff must follow purchasing procedures by obtaining quotes and creating small, one-time service agreements before the work can

be performed. Establishing a larger, longer term service agreement for plumbing services will provide a more efficient, cost effective way to get the Fire Department's needs met.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Fire

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

| Fiscal Year: 2016-2017 | Current Year | Future Years | TOTALS |
|-----------------------------------|---------------------|---------------------|---------------|
| Line Item Budget | \$538,468.44 | \$25,115.00 | \$563,583.44 |
| Encumbered / Expended Amount | \$163,424.57 | \$0.00 | \$163,424.57 |
| This item | \$51,000.00 | \$25,115.00 | \$76,115.00 |
| BALANCE | \$324,043.87 | \$0.00 | \$324,043.87 |

Fund(s): General Fund

Comments: The initial contract term is a total amount not to exceed \$76,115.00, with an estimated expenditure of \$51,000 to be funded in FY2016-2017. The total estimated contract value will be \$152,230.00 if all option years are executed.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation