



AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 24, 2017
Action Item for the City Council Meeting of January 31, 2017

DATE: January 24, 2017

TO: Margie C. Rose, City Manager

FROM: Stacie Talbert Anaya, Interim Director of Parks and Recreation
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Mowing of Storm Water and Street Rights-of-Way
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CAPTION:

Motion authorizing City Manager, or designee, to execute a service agreement with 2Chainz Brush Clearing, LLC of Lolita, Texas, for mowing of storm water and street rights-of-way, in accordance with Request for Bids No. 165, based on the lowest, responsive, responsible bid for a total amount not to exceed \$367,772.00, with an estimated expenditure of \$245,181.33 in FY2016-2017. The term of this contract will be for 12 months with options to extend for two additional 12-month periods, subject to the mutual consent of the City Manager and the contractor.

PURPOSE:

This service agreement will provide mowing services of storm water and street rights-of-way for locations throughout the city.

BACKGROUND AND FINDINGS:

Award recommendation is based on responsive and responsible bids. These contract locations include high profile areas, right of ways and drainage ditches. A list of locations in this contract is included for review. Bidders for these areas must have experience working in drainage conveyance systems. Currently, these locations are being serviced by a contractor, Brown Mule Mowing, Inc., whose contract extensions have expired or are about to expire. The cost for the Parks & Recreation Department to execute the same or similar work with in-house crews would be \$436,051.47, of which \$242,362.00 would be for ditch rights of way, and \$193,689.47 for street rights of way. In this case, it is beneficial

for the City to contract out these mowing parcels. The department currently does not have the appropriate staffing level or equipment to maintain the additional acreage.

ALTERNATIVES:

If not approved, the department will need to hire additional mowing crews to address these areas or compromise established levels of services throughout the community.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Park and Recreation

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$920,421.68	\$122,590.67	\$1,043,012.35
Encumbered / Expended Amount	\$602,019.93	\$0.00	\$602,019.93
This item	\$245,181.33	\$122,590.67	\$367,772.00
BALANCE	\$73,220.42	\$0.00	\$73,220.42

Fund(s): Storm Water

Comments: The initial contract term is a total amount not to exceed \$367,772, with an estimated expenditure of \$245,181.33 is funded in FY2016-2017. The total contract value will be \$1,103,316.00 if all option years are executed

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement