



AGENDA MEMORANDUM

Future Item for the City Council Meeting of February 21, 2017
Action Item for the City Council Meeting of February 28, 2017

DATE: February 15, 2017

TO: Margie C. Rose, City Manager

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<u>Professional Services Contract</u>
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On-Call Technical Services Related to Water Supply Planning

CAPTION:

Motion authorizing the City Manager, or designee, to execute Amendment No. 2 with HDR Engineering, Inc. of Corpus Christi, Texas in the amount of \$31,700, for a total restated fee of \$81,600, for the On-Call Technical Services Related to Water Supply Planning.

PURPOSE:

The purpose of this agenda item is to execute an engineering contract amendment for the On-Call Technical Services Related to Water Supply Planning.

BACKGROUND AND FINDINGS:

This amendment contract is a continuation of the on-call technical services primarily including technical support related to regional water planning, City-directed analyses in response to information requests from water supply stakeholders and/or industrial representatives, assistance in developing the City's Water Supply Management Plan, responding to inquiries related to changed safe yield supplies based on recent drought conditions and volumetric survey studies, technical analyses needed to respond to water supply related inquiries by state or federal agencies.

HDR Engineering brings extensive knowledge of the regional water supply system and experience in decision support tools to include the process for selecting preferred future water supply project(s). HDR Engineering has provided technical, professional services related to City of Corpus Christi water supply planning for over twelve years.

ALTERNATIVES:

1. Authorize the execution of the contract amendment. (Recommended)
2. Do not authorize the execution of the contract amendment. (Not Recommended)

OTHER CONSIDERATIONS:

This contract will be on a time and materials basis with a maximum fee not to exceed \$31,700.

CONFORMITY TO CITY POLICY:

Conforms to City Fiscal Policy.

EMERGENCY / NON-EMERGENCY: Non-Emergency

DEPARTMENTAL CLEARANCES: Utilities Department

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year 2016-2017	Project to Date Budget & Expenditures	Current Year	Future Years	TOTALS
Line Item Budget		\$87,500		\$87,500
Encumbered / Expended Amount		49,900		49,900
This Item		31,700		31,700
Future Anticipated Expenditures This Project		5,900		5,900
BALANCE		\$0		\$0

Fund(s): Water Operating

Comments: This amendment will result in an expenditure not to exceed \$31,700.

RECOMMENDATION:

City Staff recommends approval of Amendment No. 2 with HDR Engineering, Inc. of Corpus Christi, Texas in the amount of \$31,700, for a total restated fee of \$81,600, for the On-Call Technical Services Related to Water Supply Planning.

LIST OF SUPPORTING DOCUMENTS:

Project Budget
Contract
Presentation
Form 1295