

SUPPLY AGREEMENT NO. 1026

Sodium Bisulfite for the Wastewate Treatment Plants

THIS **Sodium Bisulfite for the Wastewater Treatment Plants Supply Agreement** ("Agreement") is entered into by and between the City of Corpus Christi, a Texas home-rule municipal corporation ("City") and Southern Ionics, Inc. ("Supplier"), effective for all purposes upon execution by the City Manager or the City Manager's designee ("City Manager").

WHEREAS, Supplier has bid to provide Sodium Bisulfite in response to Request for Bid No. **1026** ("RFB"), which RFB includes the required scope of work and all specifications and which RFB and the Supplier's bid response are incorporated by reference in this Agreement as Exhibits 1 and 2, respectively, as if each were fully set out here in its entirety.

NOW, THEREFORE, City and Supplier agree as follows:

- 1. Scope. Supplier will provide Sodium Bisulfite in accordance with the attached Scope of Work, as shown in Attachment A, the content of which is incorporated by reference into this Agreement as if fully set out here in its entirety. "Goods," "products", and "supplies", as used in this Agreement, refer to and have the same meaning.
- 2. Term. This Agreement is for 12 months. This Agreement includes an option to extend the term for up to two additional 12-month periods ("Option Period"), provided, the parties do so prior to expiration of the original term or the then-current Option Period. The decision to exercise the option to extend the term of this Agreement is, at all times, within the sole discretion of the City and is conditioned upon the prior written agreement of the Supplier and the City Manager.
- **3.** Compensation and Payment. The total value of this Agreement is not to exceed \$372,677.81, subject to approved extensions and changes. Payment will be made for goods delivered and accepted by the City within 30 days of acceptance, subject to receipt of an acceptable invoice. All pricing must be in accordance with the attached Bid/Pricing Schedule, as shown in Attachment B, the content of which is incorporated by reference into this Agreement as if fully set out here in its entirety.
- 4. Contract Administrator. The Contract Administrator designated by the City is responsible for approval of all phases of performance and operations

under this Agreement, including deductions for non-performance and authorizations for payment. The City's Contract Administrator for this Agreement is as follows:

> Name: Joanna Moreno Department: Utilities Department Phone: 361-826-1649 Email: JoannaM@cctexas.com

- 5. Insurance. Before performance can begin under this Agreement, the Supplier must deliver a certificate of insurance ("COI"), as proof of the required insurance coverages, to the City's Risk Manager and the Contract Administrator. Additionally, the COI must state that the City will be given at least 30 days' advance written notice of cancellation, material change in coverage, or intent not to renew any of the policies. The City must be named as an additional insured. The City Attorney must be given copies of all insurance policies within 10 days of the City Manager's written request. Insurance requirements are as stated in Attachment C, the content of which is incorporated by reference into this Agreement as if fully set out here in its entirety.
- 6. Purchase Release Order. For multiple-release purchases of products to be provided by the Supplier over a period of time, the City will exercise its right to specify time, place and quantity of products to be delivered in the following manner: any City department or division may send to Supplier a purchase release order signed by an authorized agent of the department or division. The purchase release order must refer to this Agreement, and products will remain with the Supplier until such time as the products are delivered and accepted by the City.
- 7. Inspection and Acceptance. Any products that are delivered but not accepted by the City must be corrected or replaced immediately at no charge to the City. If immediate correction or replacement at no charge cannot be made by the Supplier, a replacement product may be bought by the City on the open market and any costs incurred, including additional costs over the item's bid price, must be paid by the Supplier within 30 days of receipt of City's invoice.
- 8. Warranty. The Supplier warrants that all products supplied under this Agreement are new, quality items that are free from defects, fit for their intended purpose, and of good material and workmanship. The Supplier warrants that it has clear title to the products and that the products are free of liens or encumbrances. In addition, the products purchased under this

Agreement shall be warranted by the Supplier or, if indicated in Attachment D by the manufacturer, for the period stated in Attachment D. Attachment D is attached to this Agreement and is incorporated by reference into this Agreement as if fully set out here in its entirety.

- 9. Quality/Quantity Adjustments. Any quantities indicated on the Bid/Pricing Schedule are estimates only and do not obligate the City to order or accept more than the City's actual requirements nor do the estimates restrict the City from ordering less than its actual needs during the term of the Agreement and including any Option Period. Substitutions and deviations from the City's product requirements or specifications are prohibited without the prior written approval of the Contract Administrator
- 10. Non-Appropriation. The continuation of this Agreement after the close of any fiscal year of the City, which fiscal year ends on September 30th annually, is subject to appropriations and budget approval specifically covering this Agreement as an expenditure in said budget, and it is within the sole discretion of the City's City Council to determine whether or not to fund this Agreement. The City does not represent that this budget item will be adopted, as said determination is within the City Council's sole discretion when adopting each budget.
- 11. Independent Contractor. Supplier will perform the work required by this Agreement as an independent contractor and will furnish such products in its own manner and method, and under no circumstances or conditions will any agent, servant or employee of the Supplier be considered an employee of the City.
- 12. Subcontractors. Supplier may use subcontractors in connection with the work performed under this Agreement. When using subcontractors, however, the Supplier must obtain prior written approval from the Contract Administrator if the subcontractors were not named at the time of bid. In using subcontractors, the Supplier is responsible for all their acts and omissions to the same extent as if the subcontractor and its employees were employees of the Supplier. All requirements set forth as part of this Agreement, including the necessity of providing a COI in advance to the City, are applicable to all subcontractors and their employees to the same extent as if the Supplier and its employees had performed the work.
- **13. Amendments.** This Agreement may be amended or modified only by written change order signed by both parties. Change orders may be used to modify quantities as deemed necessary by the City.

- 14. Waiver. No waiver by either party of any breach of any term or condition of this Agreement waives any subsequent breach of the same.
- **15. Taxes.** The Supplier covenants to pay payroll taxes, Medicare taxes, FICA taxes, unemployment taxes and all other related taxes. Upon request, the City Manager shall be provided proof of payment of these taxes within 15 days of such request.
- 16. Notice. Any notice required under this Agreement must be given by fax, hand delivery, or certified mail, postage prepaid, and is deemed received on the day faxed or hand-delivered or on the third day after postmark if sent by certified mail. Notice must be sent as follows:

IF TO CITY:

City of Corpus Christi Attn: Joanna Moreno Contracts/Funds Administrator, Utilities Department 2726 Holly Rd. Corpus Christi, TX 78415 Fax: 1-361-826-1715

IF TO SUPPLIER:

Southern Ionics. Inc. Attn: Khristy D. Todd Manager Corporate Administration P.O. Box Drawer 1217 579 Commerce Street West Point, MS 39773 Fax: 662-495-2590

17. SUPPLIER AGREES TO INDEMNIFY, HOLD HARMLESS AND DEFEND THE CITY OF CORPUS CHRISTI AND ITS OFFICERS, EMPLOYEES AND AGENTS ("INDEMNITEES") FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, CLAIMS, DEMANDS, SUITS AND CAUSES OF ACTION OF ANY NATURE WHATSOEVER ON ACCOUNT OF PERSONAL INJURIES (INCLUDING DEATH AND WORKERS' COMPENSATION CLAIMS), PROPERTY LOSS OR DAMAGE, OR ANY OTHER KIND OF INJURY, LOSS, OR DAMAGE, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, ATTORNEYS' FEES AND EXPERT WITNESS FEES WHICH ARISE OR ARE CLAIMED TO ARISE OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE PERFORMANCE OF THIS AGREEMENT, REGARDLESS OF WHETHER THE INJURIES, DEATH OR DAMAGES ARE CAUSED OR ARE CLAIMED TO BE CAUSED BY THE CONCURRENT OR CONTRIBUTORY NEGLIGENCE OF INDEMNITEES, BUT NOT IF BY THE SOLE NEGLIGENCE OF INDEMNITEES UNMIXED WITH THE FAULT OF ANY OTHER PERSON. SUPPLIER MUST. AT ITS OWN EXPENSE. INVESTIGATE ALL CLAIMS AND DEMANDS. ATTEND TO THEIR SETTLEMENT OR OTHER DISPOSITION, DEFEND ALL ACTIONS BASED THEREON WITH COUNSEL SATISFACTORY TO THE CITY ATTORNEY. AND PAY ALL CHARGES OF ATTORNEYS AND ALL OTHER COSTS AND EXPENSES OF ANY KIND ARISING FROM ANY SAID LIABILITY, DAMAGE, LOSS, CLAIMS, DEMANDS, SUITS, OR ACTIONS. THE INDEMNIFICATION OBLIGATIONS OF SUPPLIER UNDER THIS SECTION SHALL SURVIVE THE EXPIRATION OR EARLIER TERMINATION OF THIS AGREEMENT.

18. Termination.

(A) The City Manager may terminate this Agreement for Supplier's failure to perform the work specified in this Agreement or to keep any required insurance policies in force during the entire term of this Agreement. The Contract Administrator must give the Supplier written notice of the breach and set out a reasonable opportunity to cure. If the Supplier has not cured within the cure period, the City Manager may terminate this Agreement immediately thereafter.

(B) Alternatively, the City Manager may terminate this Agreement for convenience upon 30 days advance written notice to the Supplier. The City Manager may also terminate this Agreement upon 24 hours written notice to the Supplier for failure to pay or provide proof of payment of taxes as set out in this Agreement.

- 19. Assignment. No assignment of this Agreement by the Supplier, or of any right or interest contained herein, is effective unless the City Manager first gives written consent to such assignment. The performance of this Agreement by the Supplier is of the essence of this Agreement, and the City Manager's right to withhold consent to such assignment is within the sole discretion of the City Manager on any ground whatsoever.
- **20. Severability.** Each provision of this Agreement is considered to be severable and, if, for any reason, any provision or part of this Agreement is

determined to be invalid and contrary to applicable law, such invalidity shall not impair the operation of nor affect those portions of this Agreement that are valid, but this Agreement shall be construed and enforced in all respects as if the invalid or unenforceable provision or part had been omitted.

- 21. Order of Precedence. In the event of any conflicts or inconsistencies between this Agreement, its attachments, and exhibits, such conflicts and inconsistencies will be resolved by reference to the documents in the following order of priority:
 - A. this Agreement and its attachments
 - B. the bid solicitation document, including addenda (Exhibit 1)
 - C. the Supplier's bid response (Exhibit 2)
- 22. Certificate of Interested Parties. Supplier agrees to comply with Texas Government Code Section 2252.908, as it may be amended, and to complete Form 1295 "Certificate of Interested Parties" as part of this Agreement.
- 23. Governing Law. This Agreement is subject to all federal, State, and local laws, rules, and regulations. The applicable law for any legal disputes arising out of this Agreement is the law of the State of Texas, and such form and venue for such disputes is the appropriate district, county, or justice court in and for Nueces County, Texas.
- 24. Entire Agreement. This Agreement constitutes the entire agreement between the parties concerning the subject matter of this Agreement and supersedes all prior negotiations, arrangements, agreements and understandings, either oral or written, between the parties.

(SIGNATURE PAGE FOLLOWS)

SUPPLIER
Signature: Khust, D. Jode
Printed Name: KNNSHD. Todd
Title: Man. Lopp. Adm
Date: 3-6-17

CITY OF CORPUS CHRISTI

Signature:	 	
Printed Name:		

Title: _____

Date:

Attached and Incorporated by Reference:

Attachment A: Scope of Work Attachment B: Bid/Pricing Schedule Attachment C: Insurance Requirements Attachment D: Warranty Requirements

Incorporated by Reference Only:

Exhibit 1:	RFB No. 1026
Exhibit 2:	Supplier's Bid Response

1.1 General Requirements/Background Information

- A. The Supplier shall provide Sodium Bisulfite as outlined in this Scope of Work. The Supplier shall provide 38- 44 % Sodium Bisulfite Solution as outlined in this Scope of Work which will be used at the City of Corpus Christi Wastewater Treatment Plants.
- B. This chemical is used for dechlorination of wastewater and must conform to all the requirements of this specification.

1.2 Scope of work

- A. The Supplier must provide an affidavit of compliance to City of Corpus Christi, stating that at the time of delivery the chemical furnished under the release order complies with all applicable requirements of this specification.
- B. The Bidder shall have the proper trucks, equipment, compressors to offload the chemical. The City will not supply this equipment, so it is inherent for the Supplier to have the proper offloading equipment.
- C. Safety Data Sheet (SDS) must be furnished.

MATERIAL REQUIREMENTS:

The Sodium Bisulfite Solution (Aqueous) delivered under this agreement will meet the following specifications:

Item	Weight
Sodium bisulfite concentration	38 - 44%
Sodium sulfite concentration	< 1%
Sodium sulfate concentration	< 2%
PH	3.5 - 5.0

DELIVERY AND WEIGHING REQUIREMENTS:

1. Delivering and off-loading of chemical must be in accordance with OSHA and industry standards.

2. Shipment sizes will average approximately 4000 to 5000 gallon lots. Each chemical shipment must be weighed on state a certified truck scale located within the city limits of Corpus Christi before delivery to and after unloading at the wastewater treatment plants.

- 3. The chemical Supplier shall be responsible for mailing a legible copy of each chemical shipment weight "ticket" to the respective City of Corpus Christi Contract Administrator within 5 working days of delivery of the chemical. Payments to the chemical Supplier will not be processed unless this requirement is met.
- 4. Deliveries shall be made between 8:00 a.m. to 4:00 p.m., Monday through Friday excluding holidays unless otherwise instructed by Contract Administrator or designee. Contract Administrator or designee may request weekend deliveries from 8:00 am. to 12:00 pm. with prior arrangements. The supplier shall notify the Contract Administrator or designee by email and telephone at least 24 hours prior to delivery of product so that a Contract Administrator or Designee may be on site when the delivery is made. Shipments arriving at times other than those above cannot be off-loaded until the specified unloading times, unless prior arrangements have been made with the Contract Administrator or their designee.
- 5. The successful bidder will deliver the amount of sodium bisulfite solution ordered within twenty-four (24) hours of order placement. Orders will be placed by telephone and/or email.
- 6. The City will not be responsible for any demurrage charges which result from deliveries arriving at any other than the specified time, or from transporters' failure to have all required off-loading equipment present and operating when off-loading is scheduled to begin. A City Representative must be present and sign/date delivery ticket(s); any tickets presented to the City for payment without City Representative signature and date may be denied for payment (All tickets must be original- no faxes accepted). Any unloading delays, which are directly attributable to the City, will be paid for at the unit price bid for "Unloading Delays", rounded to the nearest quarter hour. This amount shall be included with the invoice for payment for that particular load of chemical. The frequency of deliveries is dependent upon the requirement of keeping an adequate inventory of Sodium Bisulfite in all tanks for the proper technical control of Wastewater Sodium Bisulfite.
- 7. The Supplier must provide a chemical analysis for each chemical shipment, and the chemical analysis must include percent sodium bisulfite concentration by weight, percent sodium sulfite concentration by weight, percent sodium sulfate concentration by weight, the specific gravity of the solution, and appearance of the solution. The Supplier must attach a copy of the form to be used for providing the results of this chemical analysis. Plant Supervisors, or their designated representatives, may take a sample of any chemical shipment for testing prior to unloading of the chemical. In addition, approximately every three months during the supply agreement, the City will take a random sample of the chemical upon

delivery. This sample will be sent to an independent laboratory chosen by the City, and tested for all items included in the section 1.2, C. "Material Requirements", for quality control purposes.

- 8. The Supplier must base billing and pay quantity for each chemical shipment on "local" certified weight tickets, as described above, for delivery of Sodium Bisulfite Solution, by weight in pounds, based on actual percentage of Sodium Bisulfite by weight, as indicated in the chemical analysis for that load, upon delivery.
- 9. The Contract Administrator may reject any chemical shipments that contain a concentration of any component outside the allowable concentration range as specified in the 1.2, C. "Material Requirements" section of this specification.
- 10. Deliveries shall be made in Supplier's company trucks and driven by a company driver and shall have the DOT permit and other State/Federal licenses, if applicable due to liabilities involved in case of accidental spills or other related problems. Drivers must be thoroughly trained and familiar with the related hazards, safety measures, and spill cleanup procedures for sodium bisulfite solution. In the event Supplier wishes to use a sub-contractor a properly licensed and permitted commercial carrier, the Contract Administrator or designee's prior written approval shall be required. <u>All DOT permits and State/Federal licenses for the proposed commercial carrier shall be submitted with the request and any approval shall be limited to the commercial carrier whose DOT permit and <u>State/Federal licenses are submitted</u>.</u>

LOCATIONS AND CAPACITIES:

Plant	Address	Unit of Issue (Gallons)
Broadway	1402 W. Broadway	10,000
Oso	501 Nile	13,000
Allison	4101 Allison Dr.	10,000
Laguna Madre	201 Jester	10,000

<u>SPILLS</u>:

- 1. All spills and leakage, regardless of size must be properly and immediately cleaned up by successful bidder's personnel. Supplier is required to respond to any and all such emergencies within eight (8) hours of being notified.
- 2. Spill clean-up must be conducted in accordance with all Federal, State and City regulations.

1.3 <u>Work Site and Conditions</u>

- 1. The work shall be performed at the locations provided in this document.
- 2. The Supplier must notify the Contract Administrator or designee when on site for delivery, maintenance or other work.
- 3. All PPE must be supplied and used by the Supplier and their employees while on site.
- 4. If damages to city equipment and/or a contract employee is injured when onsite, a Contract Administrator must be notified immediately.

1.4 <u>Supplier Quality Control and Superintendence</u>

The Supplier shall establish and maintain a complete Quality Control Program that is acceptable to the Contract Administrator to assure that the requirements of the Contract are provided as specified. The Supplier will also provide supervision of the work to insure it complies with the contract requirements.

1.5 Special Instructions

- 1. Prior to initial use of the sodium bisulfite solution, and annually thereafter, the Supplier shall conduct a minimum of two training seminars for City's operating personnel on application and control of the sodium bisulfite solution and shall, at a minimum, include the following:
 - Basic chemical properties of the sodium bisulfite solution
 - Safety training
 - Equipment operation/set up
 - Safety Data Sheet
- 2. Supplier will be responsible for OSHA requirements and to supply all Personal Protective Equipment (PPE) for their employees to ensure proper safety during deliveries or when working on equipment.

3. City's ownership of the Sodium Bisulfite Solution begins upon completion of unloading of the chemical at one of the City's Wastewater Treatment Plants. Unloading of the chemical is complete when unloading apparatus is disconnected from storage facilities and secured, and a designated City of Corpus Christi Wastewater Division representative has signed all delivery tickets for each respective load.



- 1. Refer to "Instructions to Bidders" and Contract Terms and Conditions before completing bid.
- 2. Quote your best price for each item.
- 3. In submitting this bid, Bidder certifies that:
 - a. the prices in this bid have been arrived at independently, without consultation, communication, or agreement with any other Bidder or competitor, for the purpose of restricting competition with regard to prices;
 - b. Bidder is an Equal Opportunity Employer; and the Disclosure of Interest information on file with City's purchasing office, pursuant to the Code of Ordinances, is current and true.
 - c. Bidder is current with all taxes due and company is in good standing with all required governmental agencies.
 - d. Bidder acknowledges receipt and review of all addenda for this RFB.

Item	Description	UNIT	QTY	Unit Price	Total Price
1	Broadway Plant	LB	235,737	.0747	17,609.55
2	Oso Plant	LB	1,384,591	10747	103.428.95
3	Allison Plant	LB	240,000	.0747	17.928.00
4	Laguna Madre Plant	LB	113,040	10141	8,444.09
5	Unloading Delay	HR	50	\$ 85.00	4250 0
	Total		Arte alle 187		\$151,660.5

·0747 is vet lb. \$10.1867 per day lb. (probid said wet but want both prizing just in case)

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Attachment C: Insurance Requirements

I. <u>SUPPLIER'S LIABILITY INSURANCE</u>

- A. Supplier must not commence work under this contract until all insurance required has been obtained_and such insurance has been approved by the City. Supplier must not allow any subcontractor, to commence work until all similar insurance required of the subcontractor has been obtained.
- B. Supplier must furnish to the City's Risk Manager and Contract Administrator one (1) copy of Certificates of Insurance with applicable policy endorsements showing the following minimum coverage by an insurance company(s) acceptable to the City's Risk Manager. The City must be listed as an additional insured on the General liability and Auto Liability policies **by endorsement**, and a waiver of subrogation **endorsement** is required on all applicable policies. **Endorsements** must be provided with Certificate of Insurance. Project name and/or number must be listed in Description Box of Certificate of Insurance.

TYPE OF INSURANCE	MINIMUM INSURANCE COVERAGE
30-day advance written notice of cancellation, non-renewal, material change or termination required on all certificates and policies.	Bodily Injury and Property Damage Per occurrence - aggregate
COMMERCIALGENERALLIABILITYincluding:1.Commercial Broad Form2.Premises – Operations3.Products/ Completed Operations4.Contractual Liability5.Independent Suppliers6.Personal Injury- Advertising Injury	\$1,000,000 Per Occurrence \$2,000,000 Aggregate
AUTO LIABILITY (including) 1. Owned 2. Hired and Non-Owned 3. Rented/Leased	\$1,000,000 Combined Single Limit
WORKERS'S COMPENSATION (All States Endorsement if Company is not domiciled in Texas)	Statutory and complies with Part II of this Exhibit.
Employer's Liability	\$500,000/\$500,000/\$500,000
POLLUTION LIABILITY (Including Cleanup and remediation)	\$1,000,000 Per Incident Limit \$1,000,000 Aggregate

C. In the event of accidents of any kind related to this contract, Supplier must furnish the Risk Manager with copies of all reports of any accidents within 10 days of the accident.

II. <u>ADDITIONAL REQUIREMENTS</u>

- A. Applicable for paid employees, Supplier must obtain workers' compensation coverage through a licensed insurance company. The coverage must be written on a policy and endorsements approved by the Texas Department of Insurance. The workers' compensation coverage provided must be in statutory amounts according to the Texas Department of Insurance, Division of Workers' Compensation. An All States Endorsement shall be required if Supplier is not domiciled in the State of Texas.
- B. Supplier shall obtain and maintain in full force and effect for the duration of this Contract, and any extension hereof, at Supplier's sole expense, insurance coverage written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and with an A.M. Best's rating of no less than A- VII.
- C. Supplier shall be required to submit renewal certificates of insurance throughout the term of this contract and any extensions within 10 days of the policy expiration dates. All notices under this Exhibit shall be given to City at the following address:

City of Corpus Christi Attn: Risk Manager P.O. Box 9277 Corpus Christi, TX 78469-9277

D. Supplier agrees that, with respect to the above required insurance, all insurance policies are to contain or be endorsed to contain the following required provisions:

- List the City and its officers, officials, employees, and volunteers, as additional insureds by endorsement with regard to operations, completed operations, and activities of or on behalf of the named insured performed under contract with the City, with the exception of the workers' compensation policy;
- Provide for an endorsement that the "other insurance" clause shall not apply to the City of Corpus Christi where the City is an additional insured shown on the policy;
- Workers' compensation and employers' liability policies will provide a waiver of subrogation in favor of the City; and
- Provide thirty (30) calendar days advance written notice directly to City of any, cancellation, non-renewal, material change or termination in coverage and not less than ten (10) calendar days advance written notice for nonpayment of premium.
- E. Within five (5) calendar days of a cancellation, non-renewal, material change or termination of coverage, Supplier shall provide a replacement Certificate of Insurance and applicable endorsements to City. City shall have the option to suspend Supplier's performance should there be a lapse in coverage at any time during this contract. Failure to provide and to maintain the required insurance shall constitute a material breach of this contract.

- F. In addition to any other remedies the City may have upon Supplier's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Supplier to stop work hereunder, and/or withhold any payment(s) which become due to Supplier hereunder until Supplier demonstrates compliance with the requirements hereof.
- G. Nothing herein contained shall be construed as limiting in any way the extent to which Supplier may be held responsible for payments of damages to persons or property resulting from Supplier's or its subcontractor's performance of the work covered under this contract.
- H. It is agreed that Supplier's insurance shall be deemed primary and non-contributory with respect to any insurance or self insurance carried by the City of Corpus Christi for liability arising out of operations under this contract.
- I. It is understood and agreed that the insurance required is in addition to and separate from any other obligation contained in this contract.

2017 Insurance Requirements Utilities – Wastewater Treatment Plants Delivery of Sodium Bisulfite 03/16/17 sw Risk Management Attachment D: Warranty Requirements

No warranty requirement is needed for this supply agreement.