



AGENDA MEMORANDUM

Action Item for the Planning Commission Meeting of May 3, 2017

DATE: April 20, 2017

TO: Planning Commission

FROM: Daniel McGinn, AICP, CFM, Assistant Director of Planning and ESI
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Ordinance Amending the Unified Development Code.
Adding a Non-Voting Ex-Officio Navy Representative to the Planning Commission

CAPTION:

Ordinance amending the Unified Development Code Section 2.3.2 *Establishment, Membership and Procedure* by adding a non-voting ex-officio Navy representative to the Planning Commission; providing for severance; providing for penalty; providing for publication; and effective date.

PURPOSE:

The NAS Corpus Christi Joint Land Use Study, adopted by City Council in 2013 as an element of the City's Comprehensive Plan, included a high priority recommendation to add a non-voting ex-officio Navy Representative to the Planning Commission.

BACKGROUND AND FINDINGS:

The Naval Air Station (NAS) Corpus Christi Joint Land Use Study recommended the addition of the Navy representative to the Planning Commission since the Planning Commission makes recommendations on zoning and final decisions on subdivisions that could greatly impact compatibility of development near Navy facilities. Having a representative on the Planning Commission will help ensure that there are clear and on-going communications with the City and the Navy concerning development decisions.

While the City Charter, Chapter 5. Planning states that the Planning Commission shall have nine members, the Charter does not address or specifically forbid the establishment of non-voting ex-officio members.

ALTERNATIVES:

Not approve the proposed ordinance adding a non-voting Navy representative to the Planning Commission.

OTHER CONSIDERATIONS:

Compatible land use next to military facilities has become a key factor in evaluating military bases for expansion or closure in recent years. Establishment of a standing representative of the Navy on the Planning Commission will strengthen the City's commitment to compatible land use on property near the three Navy airports in Corpus Christi and Corpus Christi International Airport. The establishment of a Navy representative on the Planning Commission will help to institutionalize a permanent and direct line of communication between the Navy and decision makers on land development in the City.

CONFORMITY TO CITY POLICY:

The proposed ordinance conforms to adopted City policy in the NAS Corpus Christi Joint Land Use Study under the High Priority, Recommended Communications Strategy COM-1B: *Develop a process to include an ex-officio representative of NASCC to participate on the city's Planning Commission. This process should allow for military review and comment on development applications and permits for locations within the MCA Overlay Subzones to assure the city is aware of any impacts that the development may have on military training and operations.*

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Planning and ESI, Legal, Development Services, Intergovernmental Affairs

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☐ Capital ☒ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget			
Encumbered / Expended Amount			
This item			
BALANCE			

Fund(s):

Comments: None.

RECOMMENDATION:

Approval.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Presentation