



AGENDA MEMORANDUM

Future Item for the City Council Meeting of May 16, 2017
Action Item for the City Council Meeting of May 23, 2017

DATE: May 16, 2017

TO: Margie C. Rose, City Manager

FROM: Robert Rocha, Fire Chief
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Fire Apparatus Maintenance for Parts and Services for the Corpus Christi Fire Department

CAPTION:

Resolution finding that the purchase of parts and services for Fire Department apparatus is necessary to preserve and protect the public health and safety of the City's residents and is also a sole source procurement; and authorizing the City Manager, or designee, to execute a service agreement with Siddons-Martin Emergency Group of Katy, Texas, to provide parts and services for a total amount not to exceed \$200,000.00; and finding that the program is critical in sustaining fire apparatus' reliability for service.

PURPOSE:

The purpose of this agreement will provide parts and services to fire apparatus'. The term of the contract will be for one year, with up to two additional one-year extension option periods.

BACKGROUND AND FINDINGS:

The Corpus Christi Fire Department's Fleet Maintenance Division would like to establish a standing service agreement for their fleet maintenance. This service is critical to sustaining the reliable and dependable fire apparatus' that are valued in excess of \$500,000 each. Fire apparatus maintenance and repairs is a very complex and intricate part of having operable equipment.

The proprietary equipment and features from Pierce Manufacturing require an authorized service center that can assure detailed attention to those items that can prevent costly repairs and replacement of fire apparatus's owned and used by the Fire Department.

Siddons-Martin Emergency Group is an Authorized Service Specialist and is the sole source for Pierce parts sales, service and warranty.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Corpus Christi Fire Department

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$675,482.87	\$133,333.33	\$792,149.87
Encumbered / Expended Amount	\$299,959.13	\$0.00	\$299,959.13
This item	\$66,666.67	\$133,333.33	\$200,000.00
BALANCE	\$292,190.74	\$0.00	\$292,190.74

Fund(s): General Fund - Fire Apparatus & Shop

Comments: The initial contract term is a total amount not to exceed \$200,000, with an estimated expenditure of \$66,666.67 to be funded in FY2016-2017. The total estimated contract value will be \$600,000.00 if all option years are executed.

RECOMMENDATION:

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Resolution