



AGENDA MEMORANDUM

First Reading of Ordinance for the City Council Meeting of May 23, 2017
Second Reading of Ordinance for the City Council Meeting of May 30, 2017

DATE: May 8, 2017

TO: Margie C. Rose, City Manager

THRU: Sylvia Carrillo-Treviño, Assistant City Manager

FROM: Constance P. Sanchez, Director of Financial Services
ConstanceP@cctexas.com
(361) 826-3227

Amending Code of Ordinance to Eliminate Utility Account Transfer Fee in Certain Circumstances
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CAPTION:

Ordinance amending Chapter 55, Section 55-22, of the Code of Ordinances to eliminate the assessment of an administrative utility account transfer fee when related to a relocation of the customer due to a government-funded project; and providing for severance, publication, and an effective date.

PURPOSE:

The proposed amendment eliminates the assessment of a utility account transfer fee for existing utility customers in situations involving a government-funded project for which they are required to relocate.

BACKGROUND AND FINDINGS:

As part of the new Harbor Bridge project, citizens living in the Hillcrest area are being relocated through the Harbor Bridge buy-out program. Citizens have expressed concern over paying a fee to the City's Utility Business Office (UBO) for transferring utility services from their existing home to a new location in accordance to the City's Code of Ordinances. This amendment will eliminate the transfer fee when it relates to a relocation resulting from a government-funded project.

ALTERNATIVES:

Do not amend the Code of Ordinances and require an administrative utility account transfer fee in all instances.

OTHER CONSIDERATIONS:

None

CONFORMITY TO CITY POLICY:

Conforms to City Policy

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Financial Services
Utilities
City Attorney's Office

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☐ Capital x Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget			
Encumbered / Expended Amount			
This item			
BALANCE			

Fund(s):

Not applicable

RECOMMENDATION:

Staff recommends approval of this ordinance as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance