



AGENDA MEMORANDUM

First Reading (Tabled) April 25, 2017
First Reading for the City Council Meeting of May 23, 2017
Second Reading for the City Council Meeting of May 30, 2017

DATE: May 11, 2017
TO: Margie C. Rose, City Manager
FROM: Mike Markle, Chief of Police
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Amending Chapter 57 of the Code of Ordinances to modify the auto wrecker ordinance and appropriating funds in revenue and expenditures

CAPTION: Ordinance amending Chapter 57, Article V “AUTOWRECKERS” of the Corpus Christi Code of Ordinances by adding an impound vehicle administrative fee of \$20 per vehicle; appropriating \$61,000 in General Fund No. 1020 for four full-time equivalent (FTE) personnel and software upgrades; changing the FY 2016-2017 Operating Budget adopted by Ordinance No. 030965 by increasing revenue and expenditures in the General Fund No. 1020 by \$61,000 each; and providing an effective date, for severance, and for publication.

PURPOSE: These changes will cover numerous administrative costs incurred in the processing and releasing of impounded vehicles. The changes are offset due to revenue and expenditure appropriations being equal.

BACKGROUND AND FINDINGS: The changes to the ordinance are:

Sec. 57-249 – maximum auto wrecker service and storage fees. Adding subsection 4f. *Administrative fee:* add an administrative fee of \$20 per vehicle recovered by owner to provide for the processing of paperwork. The fee increase will generate an additional \$61,000 in revenue for the remainder of the current fiscal year to be used for additional personnel and improvements at the vehicle impound on Greenwood. Other impound yards across the State charge a similar fee.

Total additional revenue generated by the \$20 administrative fee and the procedural change is \$61,000 for the remainder of the fiscal year. These funds will be appropriated in the Vehicle Impound budget to be used to enhance the impound process making it easier for customers to retrieve their impounded vehicles. Four (4) civilian FTE's will be added to the Police Department budget for 3 Vehicle Impound Control Officers and 1 Management Assistant. This will add to the existing eight (8) positions to allow for 24 hour a day, 7 day a week coverage. Additionally software will be purchased to allow customers to locate their vehicle and pay on-line, and improvements to the impound yard.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

Conforms to all city policies.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Legal

FINANCIAL IMPACT:

X Operating

X Revenue

☐ Capital

☐ Not applicable

Fiscal Year: 2016-2017	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item		61,000	145,000	
BALANCE				

Fund(s): General

Comments:**RECOMMENDATION:**

Staff recommends supporting changes to the ordinance and appropriating the funds.

LIST OF SUPPORTING DOCUMENTS:

Ordinance