



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of May 23, 2017  
Action Item for the City Council Meeting of May 30, 2017

---

**DATE:** May 23, 2017

**TO:** Margie C. Rose, City Manager

**FROM:** Dan Grimsbo, Interim Executive Director of Utilities  
[DanG@cctexas.com](mailto:DanG@cctexas.com)  
(361) 826-1718

Kim Baker, Assistant Director of Financial Services-Purchasing Division  
[Kimb2@cctexas.com](mailto:Kimb2@cctexas.com)  
(361) 826-3169

<b>Supply Agreement for Liquid Aluminum Sulfate for Water Utilities</b>
---

**CAPTION:**

Motion approving a supply agreement with Chemtrade Chemicals US, LLC, of Parsippany, New Jersey for liquid aluminum sulfate for water treatment in accordance with RFB 1072, based on lowest responsive, responsible bid, for a total amount of \$1,532,180.00 of which \$510,727.00 is budgeted in the Water Funds for FY2016-17.

**PURPOSE:**

This item is to approve the purchase of liquid aluminum sulfate for water treatment.

**BACKGROUND AND FINDINGS:**

Liquid aluminum sulfate is used for water treatment as a primary coagulant. Coagulants cause very fine particles to clump together into larger particles that will either settle out in the sedimentation basins or will be removed by the filters.

The City received three responsive bids, out of 52 notifications issued, and is recommending the award to the lowest, responsive, responsible bidder, Chemtrade Chemicals US, LLC.

**ALTERNATIVES:**

The equipment identified is the optimum choice.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Utilities Department – Water

**FINANCIAL IMPACT:**

☒ Operating      ☐ Revenue      ☐ Capital      ☐ Not applicable

<b>Fiscal Year: 2016-2017</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$5,516,252.15	\$1,021,453.00	\$6,537,705.15
Encumbered / Expended Amount	\$4,382,620.71	\$0.00	\$4,382,620.71
This item	\$510,727.00	\$1,021,453.00	\$1,532,180.00
BALANCE	\$622,904.29	\$0.00	622,904.29

Fund(s): Water

**Comments:**

The initial contract term total is \$1,532,180.00, of which \$510,727.00 will be funded in FY2016-17. The total estimated contract value will be \$4,596,540.00 if all options years are executed.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Supply Agreement  
Bid Tabulation