



AGENDA MEMORANDUM

Future Item for the City Council Meeting of May 30, 2017
Action Item for the City Council Meeting of June 13, 2017

DATE: May 30, 2017

TO: Margie C. Rose, City Manager

FROM: Dan Grimsbo, Interim Executive Director of Utilities
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<p>Electrical Services for Sunrise Beach, Rincon Pump Station and Wesley Seale Dam</p>

CAPTION:

Motion authorizing City Manager, or designee, to execute a service agreement with Advantage Electrical Contracting & Maintenance, Inc., of Corpus Christi, Texas for the Electrical Services for Sunrise Beach, Rincon Pump Station and Wesley Seale Dam in response to RFB 1056 based on the lowest, responsive, responsible bid for a total amount not to exceed \$49,475 with an estimated expenditure of \$16,492 in FY2016-2017 and funded by the Water Fund. The term of the agreement is for one year with an option to extend for up to two additional one-year periods, subject to the sole discretion of the City.

PURPOSE:

This item is to approve a service agreement for Electrical Services for Sunrise Beach, Rincon Pump Station and Wesley Seale Dam for the Utilities Department.

BACKGROUND AND FINDINGS:

The capability to have on-call service for electrical repairs is critical to the operations at Wesley Seale Dam, Sunrise Beach and Rincon Pump Station to minimize down-time relation to electrical services at these locations.

The City received one responsive bid out of 206 notifications issued, and is recommending the award to the lowest, responsive, responsible bidder, Advantage Electrical Contracting & Maintenance, Inc.

ALTERNATIVES:

NA

OTHER CONSIDERATIONS:

Not Applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department – Water

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$96,815.57	\$32,983.00	\$129,798.57
Encumbered / Expended Amount	\$52,774.31	\$0.00	\$52,774.31
This item	\$16,492.00	\$32,983.00	\$49,475.00
BALANCE	\$27,549.26	\$0.00	\$27,549.26

Fund(s): Water

Comments: The initial contract term total is \$49,475, of which \$16,492 is funded in FY2016-17. The total estimated contract value will be \$148,425 if all options years are executed.

RECOMMENDATION:

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Supply Agreement
Bid Tabulation