



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of July 25, 2017  
Action Item for the City Council Meeting of August 8, 2017

---

**DATE:** July 25, 2017

**TO:** Margie C. Rose, City Manager

**FROM:** Jim Davis, Director of Fleet Maintenance  
[jjmd@cctexas.com](mailto:jjmd@cctexas.com)  
(361) 826-1909

Dan Grimsbo, Executive Director Utilities  
[DanG@cctexas.com](mailto:DanG@cctexas.com)  
361-826-1718

Kim Baker, Assistant Director of Financial Services-Purchasing Division  
[KimB2@cctexas.com](mailto:KimB2@cctexas.com)  
(361) 826-3169

<p><b>Purchase of One Freightliner Flatbed Crew Truck and One Freightliner 5-Yard Dump Truck for the Utilities Wastewater Department</b></p>
--

**CAPTION:**

Motion authorizing the City Manager, or designee, to purchase one Freightliner flatbed crew truck and one Freightliner 5-yard dump truck from Houston Freightliner, Inc., of Houston, Texas, based on the cooperative purchasing agreement with Houston-Galveston Area Council, for a total amount not to exceed \$219,914. Funds are budgeted in FY2016-2017.

**PURPOSE:**

This item is to approve the purchase one Freightliner flatbed crew truck and one Freightliner 5-yard dump truck for the Utilities Wastewater Department.

**BACKGROUND AND FINDINGS:**

The flatbed crew truck and 5-yard dump truck are replacements for the same type of vehicle. The vehicles are nine years old and the 18 years old respectively, and both are past their service lives. The units will be used by the Collection System Division of the Wastewater Department. These vehicles are critical in maintaining and keeping the City's Wastewater collection system operational.

**ALTERNATIVES:**

Not applicable

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-Emergency

**DEPARTMENTAL CLEARANCES:**

Fleet Maintenance Services and Utilities

**FINANCIAL IMPACT:**

X Operating      ☐ Revenue      ☐ Capital      ☐ Not applicable

<b>Fiscal Year: 2016-2017</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$318,350	\$0.00	\$318,350
Encumbered / Expended Amount	\$40,121	\$0.00	\$40,121
This item	\$219,914	\$0.00	\$219,914
BALANCE	\$58,315	\$0.00	\$58,315

Fund(s): Wastewater

**Comments:** None

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price Sheet