

**DEPARTMENT OF STATE HEALTH SERVICES CONTRACT NO. 2016-003808D
AMENDMENT NO. 4**

The Department of State Health Services ("DSHS") and Corpus Christi-Nueces County Public Health District (City) ("Contractor"), parties to that certain Texas Healthy Communities Grant contract effective October 1, 2015 and denominated HHSC Contract No. 2016-003808-00 as amended (the "Contract"), now desire to further amend the Contract.

WHEREAS, the Parties wish to revise the Scope of Work, and

WHEREAS, the Parties wish to extend the term of the Contract to allow for successful completion of the Project; and

WHEREAS, these revisions will result in an increase in contract value.

NOW, THEREFORE, the Parties hereby amend and modify the Contract as follows:

1. **SECTION 2** of the Contract, Total Amount, is amended to add **FIFTY THOUSAND DOLLARS (\$50,000.00)** for the period of October 1, 2017 through September 30, 2018 for a total contract amount not to exceed **ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000)**. Contractor will be paid on a cost reimbursement basis and in accordance with the budget in **ATTACHMENT B.2** of this contract.
2. **SECTION 4** of the Contract, Term of the Contract, is hereby amended to reflect a termination date of September 30, 2018.
3. **SECTION 7** of the Contract, Performance Measures, is amended to add the following:

Contractor shall:

1. Develop, complete and submit a Project Work Plan in conjunction with DSHS. The Work plan must include objectives with supporting activities that address indicators identified in the FY 2017 TXHC assessment as needing improvement. A Project Work Plan Draft must be submitted, reviewed and approved by DSHS prior to the final version submission date. The Project Work Plan draft must be submitted to DSHS on or before October 17, 2017 and the final Project Work Plan submission is due to DSHS on or before October 31, 2017.
2. Develop and submit an Evaluation Plan to DSHS. An Evaluation Plan Draft must be reviewed and approved by DSHS prior to the final version submission date. The Evaluation Plan Draft must be submitted on or before November 16, 2017 and the final Evaluation Plan version is due to DSHS on or before November 30, 2017.

3. Submit an Interim Progress Report Draft to DSHS for review on or before March 19, 2018. The Report will include summary of all items/activities conducted to date; detailed description of progress toward achieving objectives and activities; and barriers. Submission of the final Interim Report must fully address any feedback from DSHS based on the draft Interim Report and must be submitted on or before March 30, 2018.

4. Conduct, complete and submit the Texas Healthy Communities Assessment Draft in the Performance Management and Tracking System by May 16, 2018. DSHS will review and approve Draft submission prior to submission of final report in Performance Management and Tracking System (PMATS) on or before May 31, 2018.

5. Submit a Final Progress Report Draft to DSHS for review and approval on or before August 31, 2018. Report will include summary of all items/activities conducted to date; detailed description of progress toward achieving objectives and activities; plans for sustaining activities once funding has ended; and barriers/lessons learned. Submission of Final Report must fully address any feedback from DSHS based on draft final report and must be submitted on or before September 14, 2018.

6. Participate in twelve (12) monthly feedback calls (monthly project status reports) with DSHS Program to be conducted on or before the following dates: October 31st, November 28th, December 31st, January 30th, February 28th, March 31st, April 30th, May 29th, June 30th, July 31st, August 31st, and September 30th. Contractor will submit written monthly reports as directed by DSHS.

4. **SECTION 15 of the Contract, PROGRAMMATIC REPORTING REQUIREMENTS, is amended to add the following:**

Report Name	Frequency	Period Begin	Period End	Due Date
Project Work Plan	Nonrecurring			10/31/2017
Evaluation Plan	Nonrecurring			11/30/2017
Interim Progress Report	Annually	10/01/2017	03/15/2018	03/30/2018
Texas Healthy Communities Assessment Report	Nonrecurring			05/31/2018
Final Progress Report	Nonrecurring	10/01/2017	08/31/2018	09/14/2018
Financial Status Report (FSR)	Quarterly	10/01/2017	12/31/2017	01/31/2018
Financial Status Report	Quarterly	01/01/2018	03/31/2018	04/30/2018
Financial Status Report	Quarterly	04/01/2018	06/30/2018	07/31/2018
Financial Status Report	Quarterly	07/01/2018	09/30/2018	11/15/2018

1. This Amendment No. 4 shall be effective as of October 01, 2017.
2. Except as amended and modified by this Amendment No. 4, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
3. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 4
HHSC CONTRACT NO. 2016-003808D**

DSHS

CONTRACTOR

By: _____

Name: Janna Zumbrun, M.S.S.W

Name: Annette Rodriguez

Title: Associate Commissioner for Disease
Control and Prevention

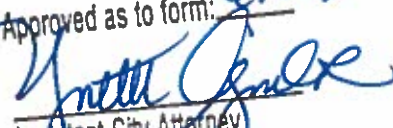
Title: Director of Public Health

Date of Execution: _____

Date of Execution: _____

**THE FOLLOWING ATTACHMENTS ARE ATTACHED AND INCORPORATED AS PART OF THE
CONTRACT:**

ATTACHMENT B.2 - CATEGORICAL BUDGET

Approved as to form: 6/29/17

Assistant City Attorney
For City Attorney

Attachment B.2

Contract No. 2016-003808D

Categorical Budget:

PERSONNEL	\$32,328.00
FRINGE BENEFITS	\$9,537.00
TRAVEL	\$2,529.00
EQUIPMENT	\$0.00
SUPPLIES	\$5,606.00
CONTRACTUAL	\$0.00
OTHER	\$0.00
TOTAL DIRECT CHARGES	\$50,000.00
INDIRECT CHARGES	\$0.00
TOTAL	\$50,000.00
Total Budget	\$50,000.00

Certificate Of Completion

Envelope Id: 689C3F5A82A94AA18673722CB9ADCAEE	Status: Sent
Subject: REVISED \$150,000.00; DSHS AMEND NO. 2016-003808D; Corpus Christi- Nueces County PHD; HPCDP-TXHC	
Source Envelope:	
Document Pages: 15	Signatures: 0
Supplemental Document Pages: 0	Initials: 0
Certificate Pages: 3	Envelope Originator:
AutoNav: Enabled	Josalyn Wilson
Enveloped Stamping: Enabled	
Time Zone: (UTC-06:00) Central Time (US & Canada)	1860 Michael Faraday Dr
	Reston, VA 20190
	josalyn.wilson@hhsc.state.tx.us
	IP Address: 167.137.1.15

Record Tracking

Status: Original	Holder: Josalyn Wilson	Location: DocuSign
4/28/2017 4:04 PM	josalyn.wilson@hhsc.state.tx.us	

Signer Events

Signature	Timestamp
Completed Patty Melchior Patty.Melchior@dshs.state.tx.us Resource Director Department State Health Services Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	Sent: 4/28/2017 4:23 PM Viewed: 5/1/2017 2:21 PM Signed: 5/1/2017 2:22 PM
Completed Joe James joe.james@hhsc.state.tx.us Texas Health and Human Services Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	Sent: 5/1/2017 2:23 PM Viewed: 5/8/2017 10:43 AM Signed: 5/8/2017 10:43 AM
Completed Annette Rodriguez annetter@cclexas.com Director of Public Health Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	Sent: 5/8/2017 10:44 AM Viewed: 5/8/2017 2:50 PM
Completed Janna Zumbun Janna.Zumbun@dshs.state.tx.us Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
<p>Jonah Wilczynski jonah.wilczynski@dshs.state.tx.us Contract Manager Texas Health and Human Services Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:</p>	COPIED	<p>Sent: 4/28/2017 4:23 PM Viewed: 5/1/2017 8:07 AM</p>
<p>Justin Davis justin.davis@dshs.state.tx.us Department of State Health Services Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:</p>	COPIED	Sent: 4/28/2017 4:23 PM
<p>Amy Greene amy.greene@hhsc.state.tx.us Contract Specialist V Texas Health and Human Services Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:</p>	COPIED	Sent: 4/28/2017 4:23 PM
<p>Susana Garcia susana.garcia@dshs.state.tx.us Unit Director Texas Health and Human Services Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:</p>	COPIED	Sent: 4/28/2017 4:23 PM
<p>William M. Uhlanik williamu2@cctexas.com Assistant Director of Public Health Corpus Christi-Nueces County P.H.D. Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:</p>	COPIED	Sent: 5/8/2017 10:44 AM
<p>DSHS CMU Inbox CMUContracts@dshs.texas.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:</p>		
Notary Events		Timestamp

Envelope Summary Events	Status	Timestamps
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Payment Events	Status	Timestamps