



AGENDA MEMORANDUM

Future Item for the City Council Meeting of August 8, 2017
Action Item for the City Council Meeting of August 15, 2017

DATE: August 8, 2017

TO: Margie C. Rose, City Manager

FROM: Jim Davis, Director of Fleet Maintenance
jjmd@cctexas.com
(361) 826-1909

Dan Grimsbo, Executive Director of Utilities
DanG@cctexas.com
(361) 826-1718

Kim Baker, Assistant Director of Financial Services-Purchasing Division
KimB2@cctexas.com
(361) 826-3169

Purchase of 18 2017 Ford Trucks for the Utilities Department

CAPTION:

Motion authorizing the City Manager, or designee, to purchase 16 2017 Ford F-150 Service Trucks from Silsbee Ford, of Silsbee, Texas, for the amount of \$478,877.50 and two 2017 Ford F-550 Service Trucks from Grande Truck Center of San Antonio, Texas, for \$192,598.00 based on the Local Government Purchasing Cooperative dba Buyboard, for a total amount not to exceed \$671,475.50. Funds are budgeted in FY2016-17.

PURPOSE:

This item is to approve the purchase of 16 2017 Ford F-150 Trucks and two 2017 Ford F-550 Service Trucks for the Utilities Department.

BACKGROUND AND FINDINGS:

The purchase of 16 F-150 pickups for Utilities will be distributed throughout the Water, Wastewater, and Storm Water Departments. The Water Department pickups will be used at the Wesley Seal Dam (one), Choke Canyon Dam (one) and Water Quality (two). The Wastewater Department pickups will be used at Collections (four), Broadway Wastewater Plant (one) Oso Wastewater Plant (one), Laguna Madre Wastewater Plant (one) and Allison Wastewater Plant (one). The Storm Water Department pickups will be used by Maintenance of Lines (two), and Treatment (two). The two units for Water Quality and one unit for Storm Water Treatment are additions to the fleet, and are to accommodate three new crews. The remaining 13 are replacement vehicles. The four units for Waste

Water Collections are CNG bi-fuel equipped trucks. The remaining 14 pickups are not CNG, because of their assigned locations or scope of work. These units are critical pieces of equipment needed to ensure seamless, and proper operation of the City's Utilities Departments.

The purchase of the two F-550 trucks with service bodies will be used by the Wastewater Department. One unit is a replacement for a nine year old unit with over 11,000 hours and is well past its service life. The unit is used by the Maintenance of Lines division and is a critical piece of equipment used in maintaining and keeping the City's Water line system operational. The other will be used at the Lift Station Operation and Maintenance division of the Wastewater Department.

Several units are currently being evaluated for replacement; the replacement vehicles will meet the end of service life requirements to include age, mileage, and or life-to-date maintenance cost vs. purchase price when they are turned in and taken out of service.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

None.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Fleet Maintenance Operations and Utilities Department

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$1,815,735.92	\$0.00	\$1,815,735.92
Encumbered / Expended Amount	\$646,461.11	\$0.00	\$646,461.11
This item	\$671,475.50	\$0.00	\$671,475.50
BALANCE	\$497,799.31	\$0.00	\$497,799.31

Fund(s): Water, Wastewater and Storm Water

Comments: None.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet