



AGENDA MEMORANDUM

Future Item for the City Council Meeting of August 8, 2017
Action Item for the City Council Meeting of August 15, 2017

DATE: August 8, 2017

TO: Margie C. Rose, City Manager

FROM: Dan Grimsbo, Executive Director of Utilities
DanG@cctexas.com
(361) 826-1718

Kim Baker, Assistant Director of Financial Services, Purchasing
KimB2@cctexas.com
(361) 826-3169

Emergency Spill Response and Remediation Service Agreement

CAPTION:

Motion authorizing City Manager, or designee, to execute a service agreement with Horizon Environmental, of Houston, Texas for emergency spill response and remediation services in response to Request for Bid No.1036 based on the lowest, responsive, responsible bid for a total amount not to exceed \$22,762.30, with an estimated expenditure of \$3,793.72 in FY2016-2017, and funded by the Utilities Department-Storm Water Division. The term of the agreement is for one year with an option to extend for up to two additional one- year periods, subject to the sole discretion of the City.

PURPOSE:

This service will provide a contract for emergency spills and cleanups that are a threat to the City of Corpus Christi Municipal Separate Storm Sewer System (MS4) with no responsible party other than the City. The Texas Commission on Environmental Quality (TCEQ) MS4 Permit WQ0004200000 requires that the City must implement programs which prevent, contain, and respond to spills that may discharge into the MS4.

BACKGROUND AND FINDINGS:

Emergency spills or other issues that occur with the City as the responsible party must be remediated to ensure pollution and/or contaminants do not reach the MS4 which ultimately drain into waterways. Previous cleanups have been the result of City vehicle accidents which are leaking automotive fluids and/or fuels; spills of fluids occurring due to City infrastructure; and, wastewater overflows. This contract will allow the City to have an emergency cleanup company on standby for responds to spills and cleanups that City staff is not able to handle due to the hazardous materials involved.

The Purchasing Division conducted a competitive Request for Bid process to obtain bids for a new contract. The City received two responsive, responsible bids, out of 78 notifications issued, and is recommending the award to the lowest, responsive, responsible bidder, Horizon Environmental.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Utilities Department – Storm Water

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$152,400.00	\$22,762.30	\$175,162.30
Encumbered / Expended Amount	\$117,807.80	\$0.00	\$117,807.80
This item	\$3,793.72	\$22,762.30	\$26,556.02
BALANCE	\$30,798.48	\$0.00	\$30,798.48

Fund(s): Storm Water

Comments:

The initial contract term total is \$22,762.30, of which \$3,793.72 will be funded in FY2016-17. The total estimated contract value will be \$68,286.90 if all option years are executed.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation