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Director

August 15, 2017

Ms. Margie Rose, City Manager
City of Corpus Christi
1201 Leopard Street
Corpus Christi, Texas 78401
Via e-mail: margier@cctexas.com

Re: **FY2018 ABTPA Statement of Grant Award and Acceptance Notice**
Grant Number: **608-18-1780200**
Grantee: **City of Corpus Christi**
Program Title: **Corpus Christi Auto Theft and Burglary Prevention**
Grant Award Amount: **\$410,973**
Grant Term: **September 1, 2017 to August 31, 2018**

Dear Ms. Rose,

I am pleased to inform you that your organization has been awarded a grant by the Automobile Burglary and Theft Prevention Authority (ABTPA) in the amount indicated above. The grant award must be officially accepted by signing and returning the enclosed Statement of Grant Award and grantee acceptance notice to the ABTPA within 30 days from the date received.

We look forward to working with you to combat and reduce motor vehicle theft and burglary. Any questions relating to the administration of this grant should be directed to our office. Please do not hesitate to contact me should you require further assistance with this matter. I can be reached at Bryan.Wilson@txdmv.gov or (512) 465-4012.

Sincerely,

Bryan E. Wilson
Director

Copy via email: all agency designated grant officials



FY18 Automobile Burglary and Theft and Prevention Authority Statement of Grant Award and Grantee Acceptance Notice

Grant Number: **608-18-1780200**
 Grantee: **City of Corpus Christi**
 Program Title: **Corpus Christi Auto Theft and Burglary Prevention**
 Grant Award Amount: **\$410,973**
 Total Cash Match Amount: **\$ 675,542**
 Reimbursement Percent*: **37.82%**
 In-Kind Match Amount: **\$58,406**
 Grant Term: **September 1, 2017 to August 31, 2018**

That whereas, **City of Corpus Christi** (hereinafter referred to as Grantee), has heretofore submitted a grant application in response to the Request for Application issued on March 24, 2017 to the Automobile Burglary and Theft Prevention Authority, State of Texas, entitled **Corpus Christi Auto Theft and Burglary Prevention**, and further identified by grant number **608-18-1780200**; and

Whereas, the Automobile Burglary and Theft Prevention Authority has approved the grant application as evidenced by this FY18 Statement of Grant Award and certain special requirements from the Automobile Burglary and Theft Prevention Authority dated **August 15, 2017**; and

Whereas, the Grantee desires to accept the FY18 grant award and use all funds for purposes and in compliance with the following requirements that are adopted in their entirety by reference:

- Texas Revised Civil Statutes Article 4413(37);
- Texas Administrative Code: Title 43; Part 3; Chapter 57;
- Uniform Grant Management Standards (UGMS) as promulgated by the Texas Comptroller of Public Accounts;
- The Request for Applications issued on March 24, 2017;
- The current Automobile Burglary and Theft Prevention Authority Grant Administrative Manual and forms and subsequently adopted grantee instruction manuals and forms;
- The Final Adopted Application attached to this Statement of Grant Award;
- The certification of compliance; and
- The Approved Grant Budget Summary:

Approved Grant Budget Summary				
	ABTPA	Cash Match	TOTAL	In-Kind
Personnel	\$304,925	\$297,592	\$602,517	\$0
Fringe	\$5,832	\$312,396	\$318,228	\$0
Overtime	\$15,246	\$12,000	\$27,246	\$0
Professional and Contract Services	\$0	\$0	\$0	\$44,387
Travel	\$8,381	\$9,517	\$17,898	\$0
Equipment	\$0	\$0	\$0	\$0
Supplies and Direct Operating Expenses	\$76,589	\$44,037	\$120,626	\$14,019
Total	\$410,973	\$675,542	\$1,086,515	\$58,406
* Reimbursement Percent: 37.82% - \$410,973-ABTPA Amt. / \$1,042,128 (ABTPA Amt. plus \$675,542 Cash Match)				

Now, therefore, the Grantee accepts the FY18 Statement of Grant Award under the conditions above including the special requirements in the grant application and the Statement of Grant Award as evidenced by this agreement, executed by the official authorized to sign the original grant application, or the official's designated successor, as presiding officer of and on behalf of the governing body of this grantee; and

The Texas Automobile Burglary and Theft Prevention Authority (ABTPA) has awarded the above-referenced grant subject to the availability of state funds. The approved budget is reflected in the above Approved Grant Budget Summary. This grant is subject to and conditioned upon the acceptance of the ABTPA Grant Administrative Guide promulgated for this specific program fund (referenced above) by the Automobile Burglary and Theft Prevention Authority. Applicable special conditions are listed below.

Special Conditions and Requirements: Border Security Report Requirement – Grantees that receive ABTPA funds and which are located along the United States of America border with the United States of Mexico and those that are adjacent to the Gulf Intracoastal Waterway are required to provide an additional report as required by the General Appropriations Act, page IX-40 Section 7:11 (b) 3; 85th Texas Legislature, Regular Session. The report form will be developed and provided to the applicable grantee prior to September 1, 2017. The Governor or Legislative Budget Board may request additional information regarding the report data during the term of the grant.

APPROVED AND ACCEPTED BY:

Approved and Accepted by:

Authorized Official

Printed Name and Title

Date Signed

City of Corpus Christi Grant Application Negotiation for Fiscal Year 2018

The Application was submitted by Margie Rose at 8/14/2017 3:51:45 PM and is now locked.
The confirmation Number is 2017081400075.

Program Title Please enter a short description of the proposed program that can be used as the title. *Corpus Christi Auto Theft and Burglary Prevention Grant*

Which type of grant are you applying for?

Continued Grant - Only available to agencies that have a 2017 grant. These are annual competitive grants for the program described in the application. The program must be submitted for substantially the same program as the previous year. The requested funds, match funds, and in-kind match must be within 5% of the previous year but in any event may not go below the 20% minimum cash match requirement. The number of staff positions must be within 5% of the total positions. Awarded activities are funded on a reimbursement basis.

To be eligible for consideration for funding, a program must be designed to support one or more of the following **ABTPA program categories**.

- Law Enforcement, Detection and Apprehension
- Prosecution, Adjudication and Conviction
- Prevention, Anti-Theft Devices and Motor Vehicle Registration
- Reduction of the Sale of Stolen Vehicles or Parts
- Public Awareness, Crime Prevention, and Education

Grant Participation and Coverage Area

- **Other Coverage** (Describe): *Corpus Christi, Texas and Nueces County*
- **National Insurance Crime Bureau (NICB)** Used as Match (Documentation and time certification required.)

Resolution: Complete a Resolution and submit to local governing body for approval. [Sample Resolution](#) is found in the Request for Application or send a request for an electronic copy to grantsABTPA@txdmv.gov.

Grant Budget Summary

Budget Category	ABTPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
Personnel	\$304,925.00	\$297,592.00	\$602,517.00	\$0.00
Fringe	\$5,832.00	\$312,396.00	\$318,228.00	
Overtime	\$15,246.00	\$12,000.00	\$27,246.00	
Professional and Contract Services	\$0.00	\$0.00	\$0.00	\$44,387.00
Travel	\$8,381.00	\$9,517.00	\$17,898.00	
Equipment				
Supplies and Direct Operating Expenses (DOE)	\$76,589.00	\$44,037.00	\$120,626.00	\$14,019.00
Total	\$410,973.00	\$675,542.00	\$1,086,515.00	\$58,406.00
		164.38%		

Budget Category		ABTPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match	
Description	Subcategory	Pct Time	ABTPA Funds	Cash Match	Total	In-Kind Match
Personnel						
LIEUTENANT	Investigator/LEO	100.00%	\$82,068.00	\$0.00	\$82,068.00	\$0.00
DETECTIVE	Investigator/LEO	100.00%	\$76,212.00	\$0.00	\$76,212.00	\$0.00
DETECTIVE	Investigator/LEO	100.00%	\$76,212.00	\$0.00	\$76,212.00	\$0.00
DETECTIVE	Investigator/LEO	100.00%	\$0.00	\$76,212.00	\$76,212.00	\$0.00
DETECTIVE	Investigator/LEO	100.00%	\$0.00	\$72,584.00	\$72,584.00	\$0.00
DETECTIVE	Investigator/LEO	100.00%	\$0.00	\$76,212.00	\$76,212.00	\$0.00
DETECTIVE	Investigator/LEO	100.00%	\$0.00	\$72,584.00	\$72,584.00	\$0.00
GRANT ADM/PROJECT MGR	Administrative / Support	100.00%	\$33,944.00	\$0.00	\$33,944.00	\$0.00
ANALYST	Crime Analyst/LE Professional	100.00%	\$36,489.00	\$0.00	\$36,489.00	\$0.00
	Total Personnel		\$304,925.00	\$297,592.00	\$602,517.00	\$0.00
Fringe						
LIEUTENANT	Investigator/LEO		\$648.00	\$40,601.47	\$41,249.47	
DETECTIVE	Investigator/LEO		\$648.00	\$38,567.32	\$39,215.32	
DETECTIVE	Investigator/LEO		\$648.00	\$38,915.32	\$39,563.32	
DETECTIVE	Investigator/LEO		\$648.00	\$38,675.32	\$39,323.32	
DETECTIVE	Investigator/LEO		\$648.00	\$38,963.52	\$39,611.52	
DETECTIVE	Investigator/LEO		\$648.00	\$36,557.27	\$37,205.27	
DETECTIVE	Investigator/LEO		\$648.00	\$36,521.27	\$37,169.27	
GRANT ADMIN/PROJECT MGR	Administrative / Support		\$648.00	\$21,420.47	\$22,068.47	
ANALYST	Crime Analyst/LE Professional		\$648.00	\$22,174.04	\$22,822.04	
	Total Fringe		\$5,832.00	\$312,396.00	\$318,228.00	
Overtime						
LIEUTENANT	Investigator/LEO		\$4,103.00		\$4,103.00	
DETECTIVE	Investigator/LEO		\$3,811.00		\$3,811.00	
DETECTIVE	Investigator/LEO		\$3,811.00		\$3,811.00	
DETECTIVE	Investigator/LEO		\$0.00	\$3,228.00	\$3,228.00	
DETECTIVE	Investigator/LEO		\$0.00	\$2,688.00	\$2,688.00	

Description	Subcategory	Pct Time	ABTPA Funds	Cash Match	Total	In-Kind Match
DETECTIVE	Investigator/LEO		\$0.00	\$2,856.00	\$2,856.00	
DETECTIVE	Investigator/LEO		\$0.00	\$3,228.00	\$3,228.00	
GRANT ADMIN/PROJECT MGR	Administrative / Support		\$1,697.00		\$1,697.00	
CRIME ANALYST	Crime Analyst/LE Professional		\$1,824.00		\$1,824.00	
	Total Overtime		\$15,246.00	\$12,000.00	\$27,246.00	
Professional and Contract Services						
NICB SPECIAL AGENT	NICB - personnel	40.00%	\$0.00	\$0.00	\$0.00	\$44,387.00
	Total Professional and Contract Services		\$0.00	\$0.00	\$0.00	\$44,387.00
Travel						
ABTPA BOARD MEETING (4)	Administrative In-state		\$3,336.00		\$3,336.00	
TAVTI CONF/BRD MEETING (1)	Training In-State		\$5,045.00		\$5,045.00	
TCPA CONFERENCE	Administrative In-state		\$0.00	\$761.00	\$761.00	
GRANT ADMIN MILE 2000X.53	Administrative In-state		\$0.00	\$1,060.00	\$1,060.00	
IAATI CONFERENCE	Law enforcement Out-of-State		\$0.00	\$7,696.00	\$7,696.00	
	Total Travel		\$8,381.00	\$9,517.00	\$17,898.00	
Equipment						
Total Equipment						
Supplies and Direct Operating Expenses (DOE)						
OFFICE SUPPLIES			\$10,000.00		\$10,000.00	
COMMUNICATIONS			\$7,405.00		\$7,405.00	
PUBLIC AWARENESS			\$25,374.00		\$25,374.00	
POSTAGE			\$500.00		\$500.00	
FUEL			\$20,000.00		\$20,000.00	
RENTAL SPACE			\$0.00		\$0.00	\$11,030.00
MOVE IT STORAGE			\$1,860.00		\$1,860.00	

Description	Subcategory	Pct Time	ABTPA Funds	Cash Match	Total	In-Kind Match
COPIER SUPPLIES			\$0.00		\$0.00	\$2,989.00
CONFIDENTIAL FUNDS			\$500.00		\$500.00	
MISC TOOLS			\$3,000.00		\$3,000.00	
VEHICLE MAINTENANCE			\$0.00	\$44,037.00	\$44,037.00	
REGISTRATION FEES			\$4,700.00		\$4,700.00	
COVERT TRACKER AGREEMENT			\$1,250.00		\$1,250.00	
VIGILANT			\$2,000.00		\$2,000.00	
	Total Supplies and Direct Operating Expenses (DOE)		\$76,589.00	\$44,037.00	\$120,626.00	\$14,019.00

Budget Narrative

Personnel: GRANT PERSONNEL: 1) LIEUTENANT: Serves as the supervisor for the task force. Coordinates all tactical investigations and communicates with police administration on all auto theft and auto burglary matters. Oversees bait vehicle program, proactive and reactive initiatives, field operations and responses. Ensures goals and objectives of grant are met. 100%, \$82,068, 100%

2) DETECTIVE: Works on all proactive and reactive investigations, cases and tactical responses. Coordinates with other law enforcement agencies for multi-jurisdictional cases. Performs work on all goals and objectives of the grant. 100%, \$76,212, 100%

3) DETECTIVE: Works on all proactive and reactive investigations, cases and tactical responses. Coordinates with other law enforcement agencies for multi-jurisdictional cases. Performs work on all goals and objectives of the grant. 100%, 76,212, 100%

4) GRANT ADMINISTRATOR: Facilitates all aspects of the auto theft grant throughout the year. Responsible for the development and regulation of the grant application and budget. Serves as a liaison to City Hall, Corpus Christi Police Department, ABPTA, area law enforcement agencies and media. Ensures ABTPA grant compliance. Develops, coordinates and deliver a full scale public awareness program. Assists in performance of grant goals and objectives. 100%, \$33,944, 100%

5) CRIME ANALYST: Collects crime data specific to auto burglary and auto theft to identify trends and patterns for departmental personnel. Prepares reports as requested by supervisor and auto theft personnel. Creates database of local auto crime thieves for the use of detectives. Performs work on goals and objectives of the grant. 100%, \$36,489, 100%

CITY MATCH PERSONNEL: 1) DETECTIVE: Works on all proactive and reactive investigations, cases and tactical responses. Coordinates with other law enforcement agencies for multi-jurisdictional cases. Performs work on all goals and objectives of the grant. 0%, \$76,212, 100%

Budget Narrative

2) DETECTIVE: Works on all proactive and reactive investigations, cases and tactical responses. Coordinates with other law enforcement agencies for multi-jurisdictional cases. Performs work on all goals and objectives of the grant. 0%, \$72,584, 100%

3) DETECTIVE: Works on all proactive and reactive investigations, cases and tactical responses. Coordinates with other law enforcement agencies for multi-jurisdictional cases. Performs work on all goals and objectives of the grant. 0%, \$76,212, 100%

4) DETECTIVE: Works on all proactive and reactive investigations, cases and tactical responses. Coordinates with other law enforcement agencies for multi-jurisdictional cases. Performs work on all goals and objectives of the grant. 0%, \$72,584, 100%

Fringe: ABTPA FUNDED PERSONNEL FICA: ABPTA SALARIES: \$ 304,925 x 7.65% = \$ 23,327 \$23,327 x 25% = \$5,832 ABTPA FUNDED \$23,327 - \$5,832 = \$17,495 CASH MATCH

CORPUS CHRISTI CASH MATCH ABPTA PERSONNEL RETIREMENT: ABTPA SALARIES: \$304,925 x 21.96% = \$ 66,962 ABTPA PERSONNEL GROUP INSURANCE: \$9,794.61 X 5 STAFF = \$ 48,973 ABTPA PERSONNEL SELF INSURANCE: \$2,222.52 X 5 STAFF = \$ 13,335 TOTAL= \$62,308 ABTPA PERSONNELPLAIN CLOTHES: \$900 PER YEAR x 3 DETECTIVES = \$2700 ABTPA PERSONNELCLEANING: \$720 PER YEAR x 3 DETECTIVES = \$2160 ABTPA PERSONNEL EDUCATION PAY: VARIES BETWEEN DETECTIVES = \$3864 ABTPA PERSONNEL LONGEVITY PAY: VARIES BETWEEN DETECTIVES = \$3408 ABTPA PERSONNEL VISION: \$7 x 12 MONTHS x 3 DETECTIVES = \$252 ABTPA PERSONNEL SUPPLEMENTAL: \$15 x 12 MONTHS x 3 DETECTIVES = \$540 ABTPA PERSONNEL DENTAL: \$45 x 12 MONTHS x 3 DETECTIVES = \$1620 TOTAL = \$14,544

CASH MATCH PERSONNEL: FICA: CASH MATCH SALARIES: \$297,592 x 7.65% = \$22,766 RETIREMENT: CASH MATCH SALARIES: \$297,592 x 21.96% = \$65,351 GROUP INSURANCE: \$9,794.61 X 4 STAFF = \$ 39,178.44 SELF INSURANCE: \$2,222.52 X 4 STAFF = \$ 8,890.08 TOTAL= \$48,068.52

CASH MATCH OTHER: PLAIN CLOTHES: \$900 PER YEAR x 4 DETECTIVES = \$3600 CLEANING: \$720 PER YEAR x 4 DETECTIVES = \$2880 EDUCATION PAY: VARIES BETWEEN DETECTIVES = \$3684 LONGEVITY PAY: VARIES BETWEEN DETECTIVES = \$3744 VISION: \$7 x 12 MONTHS x 4 DETECTIVES = \$336 SUPPLEMENTAL: \$15 x 12 MONTHS x 4 DETECTIVES = \$720 DENTAL: \$45 x 12 MONTHS x 4 DETECTIVES = \$2160 TOTAL = \$17,124

\$23,327 + \$22,766 = \$46,093 TOTAL CASH MATCH FICA \$66,962 + \$65,351 = \$132,313 TOTAL CASH MATCH RETIREMENT \$108,154 TOTAL CASH MATCH INSURANCE \$31,668 TOTAL CASH MATCH OTHER

Overtime: Work to be performed with overtime hours are proactive operations, reactive assessments and public awareness. Most covert operations occur in the evening as well as large case breaks and require detectives to work outside the normal business hours. Most public awareness events occur in the evening and weekend hours. The Corpus Christi Auto Theft Task Force is asking for the maximum allowed limit of 5% of ABTPA salaries which equals to \$ 15,246 This amount will cover overtime hours for public presentations, operations and call out

Budget Narrative

investigations. Call out investigations, large case breaks and proactive operations are difficult to for see and apply flexible or variable schedules.

Professional and Contract Services: INKIND PERSONNEL: 1) NICB SPECIAL AGENT: In collaboration with the NICB, a Special Agent will be placed under the Auto Theft Task Force. He will assist in the recovery and tracking of stolen vehicles throughout the state of Texas and the US with his use and knowledge of ISO, Carfax, OCRA. He will assist with 68A's and the research associated with trailers we check. He will be a liaison with other agencies within Texas, the US and other NICB agents to help gather information on current trends and help disseminate information about our current trends. He assists our agency on a weekly basis with a total 40% of his time with grant investigations.

Travel: ABTPA BOARD MEETINGS - AUSTIN, TX 3 PARTICIPANTS TOTAL: \$3336 (1) BOARD MEETINGS HOTEL: 160 x 3 ROOMS x 1 NIGHTS = \$480 MEALS: 59 x 3 x 2 DAYS = \$354 (2) BOARD MEETING/GRANT WORKSHOP - JAN HOTEL: 160 x 3 ROOMS x 1 NIGHTS = \$480 MEALS: 59 x 3 x 2 DAYS = \$354 (1) BOARD MEETING/GRANT REVIEW - HOTEL: 160 x 3 ROOMS x 1 NIGHTS = \$480 MEALS: 59 x 3 x 2 DAYS = \$354

TEXAS ASSOCIATION OF VEHICLE THEFT INVESTIGATORS CONFERENCE - DALLAS, TX 5 PARTICIPANTS TOTAL: \$5045 HOTEL: 125 x 5 ROOMS x 5 NIGHTS = \$3125 MEALS: 64 x 5 x 6 DAYS = \$1920

INTERNATIONAL ASSOCIATION OF AUTO THEFT INVESTIGATORS CONFERENCE - PITTSBURG, PA 4 PARTICIPANTS TOTAL: \$7,696 HOTEL: 183 x 4 x 5 NIGHTS = \$3660 MEALS: 64 x 4 x 6 DAYS = \$1536 AIRFARE: 500 X 4 = \$2000 CAR RENTAL = \$500

TCPA CONFERENCE - TYLER, TX 1 PARTICIPANT TOTAL: \$761 HOTEL: 91 x 1 ROOM X 5 NIGHTS = \$455 MEALS: 51 x 1 x 6 DAYS = \$306

GRANT ADMINISTRATOR/ PROJECT MANAGER MILEAGE FOR ABTPA BOARD MEETINGS AND CONFERENCES 2000 x .53 = \$1060

Supplies and Direct Operating Expenses (DOE): A) OFFICE SUPPLIES: (\$10,000) - OFFICE SUPPLIES UTILIZED THROUGHOUT THE YEAR TO COVER USE WILL CONSIST OF, BUT NOT LIMITED TO: INK AND TONERS FOR ALL ATTF PRINTERS, PRINTER PART REPLACEMENTS, FAX MACHINE TONER, PENS, PENCILS, MARKERS, BINDERS, SMALL DESK EQUIPMENT, PAPER, FOLDERS, STAPLES, PAPERCLIPS, PADFOLIOS, DIVIDERS, SHEET PROTECTORS, LABELS, ETC.

(B) COMMUNICATIONS: (\$7405) - TO COVER CELL PHONE AND AIRCARD CHARGES NEEDED TO UTILIZE PHONES, LAPTOPS AND IPADS 1 CELL PHONE x \$80.37 DATA PLAN x 12 MONTHS = \$965 7 CELL PHONE x \$53.23 DATA PLAN x 12 MONTHS = \$4472 4 AIR CARDS x \$41 DATA PLAN x 12 MONTHS = \$1968 TOTAL = \$7405

(C) PUBLIC AWARENESS: (\$25,734) - PUBLIC AWARENESS FUNDS COVER ADDITIONAL PROMOTIONAL ITEMS NEEDED THROUGHOUT THE YEAR, ADDITIONAL PAMPHLETS, MEDIA BUYS, BOOTH FEES AND PUBLIC AWARENESS SHIRTS. BILL BOARD ADVERTISEMENT PURCHASE WILL CONTINUE THROUGH OUT THE CORPUS CHRISTI AND SURROUNDING AREAS AND SIGNAGE INSIDE OF WHATABURGER FIELD AS WELL THE PURCHASE OF ADVERTISEMENT ON CITY BUSES WILL BE ADDED TO THIS YEAR'S CAMPAIGN.

Budget Narrative

(D) POSTAGE: (\$500) - POSTAGE NEEDED FOR REPORT MAILINGS AS WELL AS FLYER AND PAMPHLET MAILINGS.

(E) FUEL: (\$20,000) - PROJECTED FUEL COSTS AND INCREASES FOR THE YEAR BETWEEN ALL DETECTIVE VEHICLES, PROMOTIONAL WRAP VEHICLE AND BAIT PROGRAM. (F) RENTAL SPACE: (\$11,030) - INKIND MATCH OF OFFICE SPACE .6128 x 1520 SQFT x 12 MONTHS. BUILDING IS CITY OWNED PROPERTY. CALCULATION IS BASED ON MONETARY VALUE NEEDED TO HOUSE AUTO THEFT TASK FORCE OUTSIDE OF MAIN POLICE STATION.

(G) MOVE IT STORAGE: (\$1,860) - STORAGE UNIT UTILIZED OFF SITE TO MAINTAIN ALL ABTPA INVENTORY OF ALL ABPTA ITEMS.

(H) COPIER SUPPLIES: (\$2,989) - INKIND MATCH OF COPIER SUPPLIES UTILIZED BY ATTF THROUGHOUT THE YEAR

(I) CONFIDENTIAL FUNDS: (\$500) - FUNDS TO BE UTILIZED FOR CONFIDENTIAL INFORMANT INFORMATION USED FOR AUTO THEFT AND AUTO BURGLARY CASES.

(J) MISC TOOLS: (\$3,000) - TOOLS TO BE PURCHASED FOR USE BY DETECTIVES DURING FIELD OPERATIONS, INVESTIGATIONS AND ASSESSMENTS TO INCLUDE BUT NOT LIMITED TO THE FOLLOWING: letter/number stamp sets used in VIN inspections, mirrored sticks to inspect under vehicle, specialized flashlights, night vision scope, rat trap spikes, magnifying self held/clasped glass, vin etching equipment, wire brushes, paint stripper, industrial hand cleaner, rags, tools boxes small and free standing to hold general tools (hammers, screwdrivers, pliers, bolt cutters, etc.), ladders step/extended, vehicle unlock kits, generators, tire inflator, dollies (lightweight/heavy duty), wireless LCD camera to check vehicle tanks for VIN, jack stands.

(K) VEHICLE MAINTENANCE: (\$44,037) CASH MATCH - CITY OF CORPUS CHRISTI PROVIDES AN ESTIMATED BUDGET OF \$4,893 PER VEHICLE TO COVER MAINTENANCE COSTS FOR EVERY VEHICLE IN FLEET (9 VEHICLES ASSIGNED TO AUTO THEFT TASK FORCE)

(L) REGISTRATION AND MEMBERSHIP FEES: (\$4,700) TAVTI: $\$150 \times 9 = \1350 IAATI: $\$350 \times 9 = \3150 TCPA: $\$200 \times 1 = \200

(M) COVERT TRACKER :(\$1250) - 2 MAINTENANCE MAPPING AGREEMENT FOR 12 MONTHS.

(N) VIGILANT: (\$2,000) - STARTUP & CONFIGURATION TO VIGILANT LPR SERVER ACCOUNT ACCESS, END USER TRAINING AND ANNUAL SUBSCRIPTION

Revenue

Indicate Source of Cash and In-Kind Matches for the proposed program.

Cash Match		
Source of Cash Match		
SALARIES	Grantee	\$309,592.00
Total Cash Match		\$675,542.00

Source of Cash Match

FRINGE	Grantee	\$312,396.00
SUPPLIES	Grantee	\$44,037.00
TRAVEL	Grantee	\$9,517.00
Total Cash Match		\$675,542.00

In-Kind Match**Source of In-Kind Match**

NICB SPECIAL AGENT	NICB	\$44,387.00
SUPPLIES AND DIRECT OPERATING EXPENSE	Grantee	\$14,019.00
Total In-Kind Match		\$58,406.00

Statistics to Support Grant Problem Statement

Use UCR data	2014	2015	2016
Larceny from a motor vehicle	3555	3003	3095
Larceny from a motor vehicle - Parts	194	152	141
Jurisdictions included in totals	Statistics for Area of Jurisdiction		
Theft of a motor vehicle	561	513	656
Recoveries of Motor Vehicles	569	520	669
Jurisdictions included in totals	Statistics for Area of Jurisdiction		

Provide any additional information or limitations about the data provide above

Application Narrative**Grant Introduction (Executive Summary)**

- 1.1 Briefly describe the organization and program operation. Provide a high level summary to the intent of the application and how it will affect the local community. (500 words or less)

Corpus Christi experienced about 3,095 auto burglaries and 656 auto thefts in 2016. Salvage yards continue to be a problem in Corpus Christi as purchasing vehicles without proper titles becomes more popular, more entities have been identified that need to be addressed and monitored. The City of Corpus Christi has over 3,340 employees with an estimated annual budget of \$877 million . The Police Department has 372 sworn officers, 192 civilians and an estimated annual budget of \$70 million. The Police Department currently is operating 10 grants with all financial paperwork processed by the City of Corpus Christi Finance Office . All aspects of payroll and other expenditures are prepared at the Police Department and forwarded to the Finance Office . The employees hired under the grant are employees of the City of Corpus Christi Police Department. The hiring followed established policies and practices of the City which has an equal employment opportunity police. The officers hired were covered under the collective bargaining agreement between the City of Corpus Christi and the Corpus Christi Police Officers Association. All of the Task Force officers have been deputized to extend searches throughout Nueces County and work continuously throughout the year with Customs, DPS, ABTPA Task Forces, TxDot and other surrounding law enforcement agencies. The Auto Theft Task Force continues to use proactive approaches to monitor vehicle thefts and burglaries. Utilizing the crime analyst information, officers are able to provide proactive enforcement such as field and bait operations . In performing these operations, officers utilize technology made available to them with ABTPA grant funding such as bait software , live video streaming and VIN readers. The Public Awareness Campaign makes contact with all demographics present in Corpus Christi. It reaches people of different

socio-economic status, cultures, backgrounds, ages, physical abilities, educational backgrounds and geographical backgrounds.

Grant Problem Statement

- 2.1 Provide an assessment of the motor vehicle burglary (including theft of parts) problem in the coverage area of this application.

The City of Corpus Christi Metropolitan Statistical Area (including Nueces County) has an estimated population of 361,350 (2016) and covers a geographic area of 839 square miles. Auto burglaries continue to be one of the most committed crimes in Corpus Christi. As provided by UCR, 3,095 cases of auto burglary were reported to have occurred in 2016 in Corpus Christi, making up 21.18% of all 2016 UCR crimes reported. The most vulnerable locations to auto burglaries are residential areas, making up 44.15% of the targeted location types. This is followed by multi-family residential locations (apartments, condos, mobile home parks, etc.), which make up 20.64% of the targeted location types. The main items of target for parts and accessories being reported stolen include license plates, tailgates, and tires/rims. These three items stolen make up 50.25% of all parts and accessories reported stolen. A considerable number (58%) of the auto burglaries reported in 2016 were also "victim assisted," in that the victim left the vehicle unlocked. The past three years have shown an average of 3,218 auto burglaries per year.*

- 2.2 Provide an assessment of the motor vehicle theft problem in the coverage area of this application

The city of Corpus Christi is located on the Gulf of Mexico 140 miles east of Laredo and 160 miles of north of Brownsville. Due to this prime location, this metropolitan area serves as a major source for the trafficking of stolen vehicles and parts into Mexico. Reported auto thefts for the year 2016 were 656, averaging 577 per year for the past three years. The most commonly targeted vehicles continue to be Ford F-series, Chevrolet/GMC and Dodge Ram trucks. Although 2016 shows a definite increase from 2015, the number of auto thefts and auto burglaries overall continue to decline since the outset of the ABTPA grant in 2001. Of the 656 auto thefts reported in 2016, a significant number (47.56%) were "victim assisted," wherein the victim either leaves the vehicle unlocked, leaves the keys in the vehicle, intentionally or not, or the offender has otherwise gained access to the keys. The past three years have shown an average of 577 auto thefts per year. This is a continued decrease since the ABTPA grant began, once again proving the program continues to be effective.

- 2.3 Describe the geographical target area intended for this application. Include information about the taskforce governing and command structure. Include a description of the coverage area (s) and the nature of support and agreements supporting this application.

This program covers the City of Corpus Christi which lies in Nueces County. The Corpus Christi Auto Theft Task Force responds to all auto thefts and auto burglaries reported to the City of Corpus Christi Police Department. Our ATTF collaborates with Nueces County Sheriff's Department and Precinct Constables when assistance is requested. Our ATTF officers are deputized to allow officers to conduct investigations throughout Nueces County. The Corpus Christi Auto Theft Task Force will be reporting UCR and analyst numbers for the City of Corpus Christi and any cases generated by our task force in response to out of city limit investigations.

- 2.4

Will the program described in the application cover the community(ies) at large or will all or any part of this program be directed to serve a specific target population? **If No or Both, please describe the problem supporting the need for a special target population.**

The program described in the application will cover the community (ies) at large.

Grant Goals and Activities

There are two parts to this section: 1) Functions of Proposed Program and Goals Strategies and Activities (GSA). In the following boxes, describe the functions of the proposed program and then complete a fillable form called GSA.

ABTPA programs must completely describe the functions they will perform in implementing the program. If Awarded, funds expended towards activities not described in this section will result in the reimbursement being denied.

Part 1

3.1 Functions of the Proposed Program Related to Burglary of a Motor Vehicle

With the help of this grant, the Corpus Christi auto burglary rate continues to decrease. Field operations, proactive investigations and undercover surveillance operations performed with the assistance of confidential informant information often lead to apprehend suspects. Crime analyst data is used to maintain intelligence files and generate reports of repetitive patterns. These reports will be used in suspect linking and will provide an insight to beat officers of auto crimes being committed in their areas. Bait operations will also be conducted and apprehend thieves. The public awareness campaign will continue to promote awareness at apartment complexes, shopping centers, neighborhoods and many other entities. Promotion of prevention techniques is critical to the continuous decrease in auto crime numbers. The program is aimed correctly at fighting auto crimes and educating citizens.

Reduce the incident of Theft from a Motor Vehicle. Objective 1: (18) Initiate bait vehicle operations Objective 2: (5) Perform Report Card Initiatives throughout year Objective 3: (50) Issue crime analysis bulletins for INTEL sharing with task force and patrol

Public Awareness methods used to educate the citizens of Texas and training of qualified personnel in the detection and prevention of auto burglary. Objective 1: (100) Work public awareness events Objective 2: (1) Conduct 1 day INTEL sharing for officers throughout state Objective 3: (4) Conduct auto burglary INTEL and investigative techniques sharing with patrol officers

The number of persons arrested from auto burglary Objective 1: (15) Conduct bait vehicle operations Objective 2: (60) Continuously update offender databases

The clearance rate of auto burglary cases Objective 1: (300) Clear auto burglary cases Objective 2: (75) File auto burglary cases Objective 3: (12) Multi jurisdictional auto burglary collaborations for case closure

3.2 Functions of the Proposed Program Related to Theft of a Motor Vehicle

The number of auto thefts overall continues to decline since the onset of the ABTPA grant in 2001. By conducting salvage yard inspections, the selling of vehicles without proper licenses and titles can be focused upon where many cases have resulted in altered vehicle identification numbers. Field operations, proactive investigations and undercover surveillance

operations performed with the assistance of confidential informant information often lead to apprehended suspects. Crime analyst data is used to maintain intelligence files and generate reports of repetitive patterns. These reports will be used in suspect linking and will provide an insight to beat officers of auto crimes being committed in their areas. Bait operations will also be conducted to detect and apprehend thieves. Public awareness plays a significant role in deterring auto thefts. Public awareness events are planned throughout the year. These events range anywhere from promotional booths, health fairs, city functions, presentations, message board displays, media interviews and placements, VIN etchings, Report Card Initiatives, Neighbors on Watch meetings and miscellaneous meetings with civic groups. The campaign will also coordinate with existing community programs to discuss area problems and possible solutions. Press releases, news conferences, public service announcements and interviews will be scheduled throughout the year as needed. Educating our patrol division is a necessity as they are the first responders on the streets. Classes are planned to educate patrol on auto theft intelligence and investigation techniques. A statewide class is also planned to bring in other task forces to network for intelligence sharing of trends within their perspective areas. Class topics are chosen that are most relevant to the need at the time of the class. Topics range from salvage yards, trailer inspections, VIN identifications, heavy equipment, motorcycles, all terrain vehicles, water craft, etc.

Reduce the incident of Motor Vehicle Theft. Objective 1: (15) Initiate bait operations Objective 2: (5) Conduct salvage yard inspections Objective 3: (12) Conduct field operations

Public Awareness methods used to educate the citizens of Texas and training of qualified personnel in the detection and prevention of auto theft. Objective 1: (100) Work public awareness events Objective 2: (1) Conduct 1 day INTEL sharing for officers throughout state Objective 3: (4) Conduct auto theft INTEL and investigative techniques sharing with patrol officers

Help increase the recovery rate of stolen motor vehicles Objective 1: (300) Inspect vehicles - 68A inspections, salvage yards Objective 2: (12) Utilize License Plate Reader Objective 3: (25) Issue crime analysis bulletins for INTEL sharing with patrol officers

The number of persons arrested from motor vehicle theft. Objective 1: (15) Conduct bait vehicle operations Objective 2: (12) Conduct field operations Objective 3: (60) Continuously update offender databases

The clearance rate of motor vehicle thefts Objective 1: (300) Clear auto theft cases Objective 2: (75) File auto theft cases Objective 3: (30) Multi jurisdictional collaborations for case closure

Prevent the incident of fraudulent titles and registration of stolen vehicles Objective 1: (300) Inspect vehicles - 68A inspections, salvage yards Objective 2: (100) Work public awareness events Objective 3: (4) Collaborate with TxDot and Nueces County

Reduce the incident of automobile insurance fraud Objective 1: (4) Collaborate with NICB Objective 2: (4) Investigate suspected insurance fraud/false reports Objective 3: (1) Conduct 1 day intel sharing for officers throughout state (to include class on insurance fraud)

3.3 Functions of the Proposed Program Related to Motor Vehicle Burglary and Theft Prevention

The Corpus Christi Auto Theft Task Force consists of six detectives and three civilian employees who report to the Lieutenant over the ATTF. The Lieutenant then reports to the

Captain and Commander who reside over the Criminal Investigation Division where they take direction from the Assistant Police Chief and Police Chief. The Corpus Christi Police Department is under an Assistant City Manager and City Manager who report to the Corpus Christi City Council. The City of Corpus Christi has over 3,340 employees with an estimated annual budget of \$877 million. The Police Department has 372 sworn officers, 192 civilians and an annual estimated budget of \$70 million. The Police Department currently is operating 10 grants with all financial documentation processed by the City of Corpus Christi Finance Office. All aspects of payroll and other expenditures are prepared at the Police Department and forwarded to the Finance Office. The employees hired under the grant are employees of the City of Corpus Christi Police Department. The hiring followed established policies and practices of the City which has an equal employment opportunity policy. The officers hired were covered under the collective bargaining agreement between the City of Corpus Christi and the Corpus Christi Police Officers Association.

ABTPA Task Forces are required to collaborate across judicial boundaries and to develop regional strategies to implement funded activities. Describe how the applicant staff and jurisdiction will coordinate with other agencies and jurisdictions in the implementation of this program.

3.4 Collaboration Effort

The officers of the Task Force have been deputized to extend searches throughout Nueces County and work continuously throughout the year with Customs, DPS, ABTPA Task Forces, TxDot, DMV and other surrounding law enforcement agencies. With Corpus Christi experiencing about 3,095 auto burglaries and 656 auto thefts in 2016, the ATTF continues to use proactive approaches to monitor vehicle thefts and burglaries. The ATTF investigates all auto burglary and auto theft cases reported to the Corpus Christi Police Department and cases are filed with the District Attorney Office. The ATTF also conducts field operations, bait operations, salvage yard inspections and 68A inspections, all while collaborating with other agencies across the state. Utilizing the crime analyst information, officers are able to provide proactive enforcement such as field and bait operations. In performing these operations, officers utilize technology made available to them with ABTPA grant funding such as bait software, live video streaming and VIN readers. The Public Awareness Campaign makes contact with all demographics represented in Corpus Christi. It reaches people of different socio-economic status, cultures, backgrounds, ages, physical abilities, educational backgrounds and geographical backgrounds by visiting all areas of the city. Due to a large majority of Spanish speaking citizens in Corpus Christi providing Public Awareness in Spanish as well is deemed a necessity to reach that target population. Providing public awareness to the citizens of Corpus Christi is crucial as we continue to battle the surge in auto burglaries due to "victim assisted" wherein the victim either leaves the vehicle unlocked, leaves the keys in the vehicle, intentionally or not and leaving valuables or firearms in sight

Part II

Goals, Strategies, and Activities

Select Goals, Strategies, and Activity Targets for the proposed program.

Click on the link above and select the method by which statutory measures will be collected. Law Enforcement programs must also estimate targets for the ABTPA predetermined activities. The ABTPA board has determined that grants programs must document specific activities that are appropriate under each of the three goals. Applicants are allowed to write a limited number of user defined activities.

ID	Activity	Measure	Target
Mandatory Motor Vehicle Theft Measures Required for all Grantees.			
1.1.17	Increase the recovery rate of stolen motor vehicles	Report the number of motor vehicle theft cases cleared above the previous year total	<i>Mandatory. Reporting for Combination of TF and Jurisdiction</i>
1.1.18	Increase the clearance rate of motor vehicle thefts	Report the number of motor vehicle theft cases cleared above the previous year total	<i>Mandatory. Reporting for Combination of TF and Jurisdiction</i>
1.1.19	Increase the number of persons arrested for motor vehicle theft	Report the number of persons arrested for motor vehicle theft above the previous year total	<i>Mandatory. Reporting for Combination of TF and Jurisdiction</i>

Mandatory Burglary of a Motor Vehicle Measures Required for all Grantees

2.1.12	Increase the clearance rate of motor vehicle burglaries	Report the number of burglary cases cleared above the previous year total	<i>Mandatory. Reporting for Combination of TF and Jurisdiction</i>
2.1.13	Increase the number of persons arrested for motor vehicle burglary	Report the number of persons arrested for burglary above the previous year total	<i>Mandatory. Reporting for Combination of TF and Jurisdiction</i>

Measures for Grantees. Add Target values for those that you will measure.

1 Goal 1: Enforcement Strategies

1.1 Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft

1.1.2	Identify and document/record prolific motor vehicle theft offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/documented offenders	60
1.1.3	Collaborate with the District Attorneys' offices regarding sentencing, case packets or addressing repeat offenders	Number of times collaborated	75
1.1.4	Conduct salvage yard inspections	Number of salvage yard inspections	5
1.1.6	Conduct bait vehicle operations that target motor vehicle theft offenders	Number of bait vehicle deployments	15
1.1.8	Respond to license plate reader (LPR) alert notifications	Number of times responded to LPR alert notification	12
1.1.9	Conduct covert operations targeting motor vehicle theft offenders	Number of covert operations	12

1.2 Strategy 2: Conduct Collaborative Efforts that Result in Reduction of Incidents of Motor Vehicle Theft

ID	Activity	Measure	Target
1.2.1	Provide Agency Assists	Number of agency assists	50
1.2.3	Collaborate with agencies and organizations that assist in the reduction of motor vehicle thefts	Number of times collaborated	12
1.2.5.1	Conduct intelligence information-sharing	Number of intelligence meetings attended	20
1.2.5.2	Conduct intelligence information-sharing	Crime analysis bulletins disseminated	25
1.3	Strategy 3: Prevent and Reduce the Incidence of Motor Vehicle Related Fraud Activities		
1.3.1	Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud	Number of collaborations	4
1.3.3	Conduct 68(A) inspections and VIN verification inspections	Number of inspections	300
1.3.5	Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations	4
2	Goal 2: Reduce the Incidence of Theft from Motor Vehicles through Enforcement Strategies		
2.1	Strategy 1: Prevent and Reduce the Incidence of Motor Vehicle Related Fraud Activities		
2.1.1	Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	15
2.1.2	Identify "prolific BMV offenders" through informants and intelligence [Prolific is defined as "linked to BMV and theft of vehicle parts and accessories offenses three or more times"]	Number of offenders identified	60
2.1.4	Conduct salvage yard/repair shop/metal recyclers and resale location inspections	Number of business inspections	5
2.2	Strategy 2: Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft From a Motor Vehicle		
2.2.1	Provide Agency Assists	Number of agency assists	50
2.2.3	Collaborate with agencies/organizations that assist in the reduction of thefts from a motor vehicle	Number of times collaborated	12
2.2.4	Investigate cases regarding stolen parts and other property	Number of cases investigated	300
3	Goal 3: Educate/Train Citizens and Qualified Personnel in Detection and Prevention of Motor Vehicle Theft, Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories		
3.1	Strategy 1: Conduct Public Awareness Related Activities Used to Educate Citizens		
3.1.1		Number of outreaches	10

ID	Activity	Measure	Target
	Conduct media outreach, including, public service announcements, press releases, and interviews		
3.1.2.1	Conduct educational presentations to citizens	Number of presentations	25
3.1.3	Operate trade show exhibits/booths at community events	Number of events	25
3.1.4	Conduct vehicle identification number (VIN) etchings	Number of etching events	10
3.1.5	Operate vehicle displays	Number of display events	30
3.1.6	Purchase advertisements in local outlets	Number of advertisements purchased	1
3.1.8	Conduct vehicle report card initiatives.	Number report cards issued	5
3.1.9	Utilize social media outlets	Number of postings in social media outlets	12
3.2 Strategy 2: Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property			
3.2.1.1	Conduct law enforcement training (TCOLE)	Number of classes	130
3.2.2.1	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes	440

Grant Evaluation

- 4.1 Describe the method and practice of evaluating the program activities. Including management and staff participation and systems (forms and software) used to ensure reliable and accurate data is collected and reported.

We will evaluate our project on a monthly basis to improve its design and assess its effectiveness in reaching our goals and objectives. At the start of the grant term we will conduct a front-end evaluation of the program to determine prior auto theft and auto burglary rates. These rates will be recorded on a monthly basis and will be compared to the same time frame of the previous year. At the conclusion of the grant term we will report the summative impact of this project on the citizens of Corpus Christi. This evaluation will focus on two separate aspects of the project; the program staff - Auto Theft Task Force detectives and team of civilians to fulfill the objectives of the grant and auto crime rates. All the evaluation data collected will be summarized and included in our final report.

*Aspect #1 - ATTF detectives and team of civilians * Each objective will be documented to the correlating goal for achievement to ensure all grant goals are met.*

*Aspect #2 - Auto Crime Rate * Documentation will be kept for comparison of all relevant auto crime numbers. Three areas of the highest auto crime rates (Areas A, B and C) will be selected during the first three quarters of the grant term, one at each quarter. The target area will be selected at the end of the first month of the quarter. This will allow a time frame of data collection in month one, implementation of a concentrated effort of crime prevention through public awareness and proactive operations in month two and evaluation of implementation in month three. To measure the effectiveness of this project, the following data will be recorded.*

*Aspect #1 - ATTF detectives and team of civilians * (300) Inspect vehicles - 68A inspections, salvage yards * (300) Clear auto theft cases * (300) Clear auto burglary cases * (100) Work*

*public awareness events * (25) Issue crime analysis bulletins for Intel sharing with patrol officers (auto theft) * (50) Issue crime analysis bulletins for Intel sharing with patrol officers (auto burglary) * (15) Bait vehicle operations (auto theft) * (15) Bait vehicle operations (auto burglary) * (75) File auto theft cases * (12) Conduct field operations (auto theft) * (12) Conduct License Plate Reader operations * (4) Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud * (5) Conduct salvage yard inspections * (30) Multi jurisdictional auto theft collaborations for case closure * (12) Multi jurisdictional auto burglary collaborations for case closure * (20) INTEL Meeting/Compstat * (60) Update offender database monthly for auto theft * (60) Update for offender database monthly for auto burglary * (5) Perform Report Card Initiatives * (4) Collaborate with TxDot and Nueces County * (4) Collaborate with NICB * (4) Conduct auto theft intel and investigative techniques with law enforcement agencies (non-TCOLE) * (1) Conduct 1 day intel sharing for officers throughout state w/ insurance fraud (TCOLE)*

*Aspect #2 - Auto Crime Rate * Number of auto thefts for program area * Number of auto burglaries for program area * Clearance rate of auto thefts for program area * Clearance rate of auto burglaries for program area * Proportion of stolen vehicles recovered * Auto theft arrests * Auto burglary arrests*

Using crime mapping technology, the effects of the saturation on target areas as well the city as a whole will be evaluated to determine if auto crimes are actually being reduced or displaced to other areas. Data will be analyzed using ArcMap 10-ESRI, ILEADS, Excel and Powerpoint software. Reports will be generated for the Texas Auto Burglary and Theft Prevention Authority, Corpus Christi Police Department, City of Corpus Christi and other entities utilizing in house computer systems and software.

Current Documents in folder

[Grant Review and Negotiation Document.docx](#) (7/26/2017 4:26:31 PM)
[Resolution.pdf](#) (6/2/2017 12:08:17 PM)

Certifications

The certifying official is the authorized official, Margie Rose, City Manager.

By submitting this application I certify that I have been designated by my jurisdiction as the authorized official to accept the terms and conditions of the grant. The statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

By submitting this application I certify that my jurisdiction agrees to comply with all terms and conditions if the grant is awarded and accepted. I further certify that my jurisdiction will comply with all applicable state and federal laws, rules and regulations in the application, acceptance, administration and operation of this grant.