



AGENDA MEMORANDUM

First Ready Ordinance for the City Council Meeting of August 22, 2017
Second Reading Ordinance for the City Council Meeting of August 29, 2017

DATE: August 22, 2017

TO: Margie C. Rose, City Manager

FROM: Jim Davis, Director of Fleet Maintenance
jjmd@cctexas.com
(361) 826-1909

Lawrence Mikolajczyk, Director of Solid Waste Operations
LawM@cctexas.com
(361) 826-1972

Kim Baker, Assistant Director of Financial Services-Purchasing Division
KimB2@cctexas.com
(361) 826-3169

<p>Purchase of Two Ford F-550 Trucks with Service Bodies for Solid Waste Operations</p>
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CAPTION:

Ordinance appropriating \$210,058.00 from the reserved future replacement account into the capital outlay expenditure account in Maintenance Services Fund No. 5110 for the purchase of two 2017 Ford F-550 trucks with service bodies; amending the FY2016-17 operating budget adopted by Ordinance No. 030965 by increasing expenditures by \$210,058.00; authorizing the City Manager or designee to execute all necessary documents to purchase a total of two 2017 Ford F-550 trucks with service bodies for \$210,058.00 from Grande Truck Center, of San Antonio, Texas, through the Local Government Purchasing Cooperative dba Buyboard, for use by Solid Waste Operations.

PURPOSE:

This item is to approve the purchase of two 2017 Ford F-550 trucks with service bodies to be used by Solid Waste Operations.

BACKGROUND AND FINDINGS:

The two Ford F-550 trucks with service bodies for the Solid Waste Operations Department will be used at the J.C. Elliot and Cefe Valenzuela landfills for methane monitoring; a task that has not been done by the department in the past, along with other maintenance duties throughout the landfills. The need for 4x4 is greatly required for these trucks as they are used off road to get to the methane gas monitors. The trucks have service bodies to

facilitate the crane and air compressor generator along with the tools required to safely, and efficiently perform these duties. The crane will be used to lift the monitors out of the ground safely. The air compressor generator is a combination unit that will provide power to both electric, and pneumatic tools required for the job. The trucks will also have a towing package so that they will be able to pull a trailer needed for other maintenance duties when required. The two units that these trucks will replace have already been removed from the fleet. One of these units, a ¾ ton 4x4 crew cab truck, was lost due to a fire, and has already been salvaged. It was an older unit that was 11 years old, with over 162,000 miles. The other replacement unit, a ½ ton pickup, was involved in an accident, and was deemed unrepairable.

ALTERNATIVES:

No alternatives

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Fleet Maintenance Services and Solid Waste Operations

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$3,890,011.51	\$0.00	\$3,890,011.51
Encumbered / Expended Amount	\$3,057,174.55		\$3,057,174.55
This item	\$210,058.00	\$0.00	\$210,058.00
BALANCE	\$622,778.96	\$0.00	\$622,778.96

Fund(s): Fleet Maintenance Services

Comments: None

RECOMMENDATION:

Staff recommends approval of the ordinance as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Price Sheet