



AGENDA MEMORANDUM

Future Item for the City Council Meeting of August 29, 2017
Action Item for the City Council Meeting of September 12, 2017

DATE: August 29, 2017

TO: Margie C. Rose, City Manager

FROM: Andres Leal, Jr., P.E., Director of Street Operations
andyl@cctexas.com
(361) 857-1957

Kim Baker, Assistant Director of Financial Services-Purchasing Division
KimB2@cctexas.com
(361) 826-3169

Supply Agreement for Concrete

CAPTION:

Motion authorizing City Manager, or designee, to execute a supply agreement with Custom-Crete, LLC, of Euless, Texas for the purchase of concrete in response to Request for Bid No. 958 based on the lowest responsive, responsible bid for a total amount not to exceed \$105,700.00 with an estimated expenditure of \$8,808.33 in FY2016-2017 and funded by the Storm Water Fund. The term of the agreement is for one year with an option to extend for up to two additional one-year periods, subject to the sole discretion of the City.

PURPOSE:

This item is to approve a supply agreement for concrete. The concrete will be used by the Street Department for repairs throughout the City.

BACKGROUND AND FINDINGS:

Concrete is needed by the Street Department to perform required work related to concrete repairs for curb, gutter, sidewalks, aprons, walkways, etc. for residential and commercial areas as needed. Concrete consists of 3000 PSI 5/8" pea gravel or greater includes fly ash, water reducer, and/ or water accelerator.

The Purchasing Division conducted a competitive Request for Bid process to obtain bids for a new contract. The City received one response. Staff is recommending the award to the lowest, responsive, responsible bidder, Custom-Crete, LLC.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Storm Water Operations

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$277,108.75	\$96,891.67	\$374000.42
Encumbered / Expended Amount	\$115,396.40	\$0.00	\$115,396.40
This item	\$8,808.33	\$96,891.67	\$105,700.00
BALANCE	\$152,904.02	\$0.00	\$152,904.02

Fund(s): Storm Water Fund

Comments:

The initial contract term total is \$105,700.00, of which \$8,808.33 is funded in FY2016-17. The total estimated contract value will be \$ 317,100.00 if all options years are executed.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Supply Agreement
Bid Tabulation