



AGENDA MEMORANDUM

Future Item for the City Council Meeting of November 7, 2018
Action Item for the City Council Meeting of November 14, 2018

DATE: 10/11/2017
TO: Margie C. Rose, City Manager
FROM: Kimberly Houston, Interim City Auditor
KimberlyH@cctexas.com
826-3657

Approval of 2018 Annual Audit Plan

CAPTION:

Ordinance to approve the 2018 Annual Audit Plan.

PURPOSE:

To request approval of the 2018 Annual Audit Plan by City Council in accordance with the Code of Ordinance Chapter 12 ½ City Auditor.

BACKGROUND AND FINDINGS:

In developing this audit plan, we sought input from the Mayor, City Council, the City Manager and the Executive Team. We developed this plan based on areas considered to be of highest risk to the City.

The proposed audit plan was approved by the Audit Committee on October 10, 2017.

Chapter 12 ½ Section 2 (h) (1) of the City Code of Ordinance requires the City Auditor to submit an annual audit plan to the Audit Committee for review and comment prior to submitting it to the full City Council for approval.

ALTERNATIVES:

City Council could revise this plan by adding or removing audit projects.

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

Conformance with City Code of Ordinance Chapter 12 ½

EMERGENCY / NON-EMERGENCY:

Non-Emergency two readings

DEPARTMENTAL CLEARANCES:

Audit Committee

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☐ Capital ☒ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget			
Encumbered / Expended Amount			
This item			
BALANCE			

Fund(s): (Do not list Accounting streams, use names of accounts)

Comments:**RECOMMENDATION:**

Approval of Ordinance as presented

LIST OF SUPPORTING DOCUMENTS:

- Ordinance to approve the 2018 Annual Audit Plan
- 2018 Annual Audit Plan