



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of November 7, 2017  
Action Item for the City Council Meeting of November 14, 2017

---

**DATE:** November 7, 2017

**TO:** Margie C. Rose, City Manager

**FROM:** Dan Grimsbo, Executive Director of Utilities  
[DanG@cctexas.com](mailto:DanG@cctexas.com)  
(361) 826-1718

Kim Baker, Assistant Director of Financial Services – Purchasing Division  
[KimB2@cctexas.com](mailto:KimB2@cctexas.com)  
(361) 826-3169

**Purchase of Pump, Motor, Rentals and Services for the Utilities Department, a one-year service agreement for a total amount not to exceed \$153,025.00, with two one-year extension option periods and a total potential multi-year not to exceed amount of \$459,075.00**

### **CAPTION:**

Resolution finding that the purchase of pumps, motors, rentals and services for the Utilities Department is necessary to preserve and protect the public health and safety of the city's residents, a sole source procurement, and consists of captive replacement parts and components for equipment; authorizing the City Manager, or designee, to execute a one-year service agreement, with two one-year extension options, with Xylem Dewatering Solutions, Inc., of Bridgeport, New Jersey, for a total amount not to exceed \$153,025 of which \$127,550 is funded in FY2017-18, with a total potential multi-year not to exceed amount of \$459,075.

### **PURPOSE:**

The purpose of this agreement will provide Godwin brand pumps and motors, rentals and services for Utilities Department's Wastewater and Water plants.

### **BACKGROUND AND FINDINGS:**

Godwin, a Xylem brand, has been the standard pumping equipment for most of the Wastewater Division's lift stations, pumping stations, and treatment plants in operation throughout the City for many years. Additionally, the Water Division maintains a small inventory of Godwin pumps used for water main breaks. Godwin pump and motor units are currently installed throughout the City. The purchase of new equipment, equipment rental and services are critical to ensure optimum operating requirements and compliance

with TCEQ regulations. Establishing a long-term service agreement for pump and motor repairs will provide a more efficient, and cost-effective method for the City.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Utilities Department - Water

**FINANCIAL IMPACT:**

X Operating      ☐ Revenue      ☐ Capital      ☐ Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$578,000.00	\$331,555.00	\$909,555.00
Encumbered / Expended Amount	\$33,916.22	\$0.00	\$33,916.22
This item	\$127,520.00	\$331,555.00	\$459,075.00
BALANCE	\$416,563.78	\$0.00	\$416,563.78

Fund(s): Wastewater Fund and Water Fund

**Comments:** The initial contract is for an amount not to exceed \$153,025.00, of which \$127,520.00 is funded in FY2017-18. The contract term is for three years for a total amount not to exceed \$459,075.00 if all option years are executed.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Supply Agreement  
Resolution  
Price Sheet