



# SISTER CITY COMMITTEE

## BOARD DETAILS



OVERVIEW



**SIZE** 9 Seats



**TERM LENGTH** 3 Years



**TERM LIMIT** 6 Years

The Sister City Committee studies ways and means of improving relations with the Corpus Christi Sister Cities and to advise and consult with and assist the Mayor, the City Council, the City Manager and all other City agencies, boards and officials in accomplishing the purposes of the Sister City Program.



DETAILS

### COMPOSITION

The committee shall consist of a steering committee and various subcommittees. The steering committee shall consist of nine (9) members who shall be broadly representative of the racial, religious and ethnic groups in the community. The members shall be appointed by the City Council and shall serve three-year terms or until their successors are appointed and qualified. The steering committee shall be responsible for the overall administration and implementation of the City's Sister City Program. The steering committee shall be comprised of representatives of the following categories: Economic Development Sector; Greater Corpus Christi Hospitality Association; Port Industries of Corpus Christi; Corpus Christi Chamber of Commerce; Higher Education Institution; Advertising/Public Relations; Arts/Cultural; and two (2) At-Large. In addition, representatives from the following City departments shall serve as ex-officio, non-voting members of the steering committee: Mayor's Office, Corpus Christi International Airport and Parks and Recreation. The officers of the steering committee shall consist of a General Chair and Vice-Chair. The Chair and Vice-Chair shall be elected by majority vote of the Sister City Committee annually. If the General Chair is absent, the Vice-Chair shall serve as General Chair during his/her absence. The steering committee may appoint any other subcommittee as, in its judgment, will aid it in carrying out its duties. The steering committee shall determine the membership of each said subcommittee, its duties and chairman. The membership of each said subcommittee shall consist of members of the steering committee and, at the option of the steering committee, members from the community at-large.

### CREATION / AUTHORITY

Section 2-150, Code of Ordinances. Ord. Nos. 10195, 14291, 18961, M86-0043 - 1/28/86; 19474 - 9/16/86; 19635 - 2/17/87; 21045 - 12/11/90; 021236 - 9/10/91; 023424 - 8-25-98; 029687 - 11-20-12; 030913 - 8/9/16.

### MEETS

First meeting of newly appointed Sister City Committee members will be Monday, October 10, 2016 at 5:15 p.m. at the Corpus Christi Convention and Visitors Bureau Board Room, 101 N. Shoreline, Ste. 430. (New Meeting date and time to be determined at that meeting.)

**TERM DETAILS**

Three-year terms.

**DEPARTMENT**

Corpus Christi Convention and Visitors Bureau

**COMMITTEE/ SUBCOMMITTEE  
AGENDAS**

N/A

**OTHER INFORMATION**

## Sister City Committee Members November 7, 2017

Five (5) vacancies with terms to 9/1/18, 9/1/19 and 9/1/20 representing the following categories: 1 - Arts/Cultural, 1 - At-Large, 1 - Economic Development Sector, 1 -Higher Education and 1 - United Corpus Christi Chamber of Commerce.

Name	Board Name	Status	District	Term	End Date	Position	Category
Misaki Berrios	SISTER CITY COMMITTEE	Resigned	District 4	1	09/01/17	Member	Arts/Cultural
Susane "Westi" Horn	SISTER CITY COMMITTEE	Met the six-year term limitation	District 5	2	09/01/17	Member	Higher Education
David C. Loeb	SISTER CITY COMMITTEE	Not seeking reappointment	District 2	1	09/01/17	Member	At-Large
Annette Medlin	SISTER CITY COMMITTEE	Resigned	District 2	1	09/01/19	Member	United Corpus Christi Chamber of Commerce
Iain D. Vasey	SISTER CITY COMMITTEE	Resigned	District 5	1	09/01/18	Member	Economic Development Sector
William G Pettus	SISTER CITY COMMITTEE	Active	District 4	1	09/01/19	Member	Advertising/Public Relations
Heather Moretzsohn	SISTER CITY COMMITTEE	Active	District 4	1	09/01/18	Chair	At -Large
Deven S. Bhakta	SISTER CITY COMMITTEE	Active	District 5	1	09/01/18	Member	Greater Corpus Christi Hospitality Association
Barbara A. Canales	SISTER CITY COMMITTEE	Active	District 4	1	09/01/19	Member	Port Industries of Corpus Christi
Corpus Christi International Airport Representative	SISTER CITY COMMITTEE	Active		N/A	N/A	Ex-Officio, Non-voting	
Parks and Recreation Representative	SISTER CITY COMMITTEE	Active		N/A	N/A	Ex-Officio, Non-voting	
Mayor's Office Representative	SISTER CITY COMMITTEE	Active		N/A	N/A	Ex-Officio, Non-voting	

**Sister City Committee Applicants  
November 7, 2017**

Name	Boards Applying For	District	Employer	Work Address	City	St.	Work Phone	Category
Manuel G. Chapa, Jr.	SISTER CITY COMMITTEE	District 1	Retired Military					At-Large and Arts/Cultural
Melody H. Cooper	SISTER CITY COMMITTEE	District 4	Melody Cooper Attorney at Law	3765 S. Alameda, Suite 322	Corpus Christi	TX	361-334-1788	At-Large, Arts/Cultural and Economic Development Sector
Nina M. Feggins	SISTER CITY COMMITTEE	District 4						At-Large and Arts/Cultural
Almira Flores	SISTER CITY COMMITTEE	District 4	Retired	600 Elizabeth St.	Corpus Christi	TX		At-Large and Arts/Cultural
Susana Martinez	SISTER CITY COMMITTEE	District 5	Del Mar College - Small Business Development Center	3209 S. Staples	Corpus Christi	TX	361-698-2118	At-Large, Arts/Cultural, Economic Development Sector and Higher Education Institution
Cleofas Rodriguez, Jr.	SISTER CITY COMMITTEE	District 4	United Corpus Christi Chamber of Commerce	601 North Staples, Suite 150	Corpus Christi	TX	361-881-1800	Corpus Christi Chamber of Commerce
Alan Thornburg	SISTER CITY COMMITTEE	District 2	Self-Employed					At-Large and Arts/Cultural



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Work Address - City

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Work Address - State

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Work Address - Zip Code

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Work Phone

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chapamanuel@ymail.com

Work E-mail address

### Preferred Mailing Address

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None Selected

### Which Boards would you like to apply for?

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SISTER CITY COMMITTEE: Submitted

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### Interests & Experiences

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

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No

### Education, Professional and/or Community Activity (Present)

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Volunteer Percussion Instructor, Roy Miller HS. 10yrs

### Why are you interested in serving on a City board, commission or committee?

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Upload a Resume

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Please upload any additional supporting documents

Manuel G Chapa Jr

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## Demographics

### Ethnicity

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☒ Hispanic

### Gender

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☒ Male

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## Verification

### City Code Requirement - Residency

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As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

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☒ I Agree

### City Code Requirement - Attendance

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As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

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☒ I Agree

## Consent for Release of Information

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I understand that if any member of the public makes a request for information included in this application for appointment it must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.

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☒ I Agree

## Oath

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I swear that all of the statements included in my application and attached documents, if any, are true and correct.

---

☒ I Agree

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**Board-specific questions (if applicable)**

Question applies to SISTER CITY COMMITTEE

**Per city ordinance, the committee must include members representing certain categories.  
Do you qualify for any of the following categories? \***

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☒ Arts/Cultural

**Application for a City Board, Commission, Committee or Corporation**

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**Profile**

                     Melody H. Cooper                       
Prefix First Name Middle Initial Last Name Suffix

[REDACTED]  
Email Address

[REDACTED]  
Street Address

[REDACTED]  
City

[REDACTED]  
Suite or Apt  
State

[REDACTED]  
Postal Code

**What district do you live in? \***

☒ District 4

(Note: If you do not know your district click [here](#))

**Current resident of the city?**

☒ Yes ☐ No

One month.

If yes, how many years?

**Are you a registered voter?**

☐ Yes ☐ No

[REDACTED]  
Primary Phone

[REDACTED]  
Alternate Phone

Melody Cooper Attorney at Law

Employer

Attorney

Job Title

3765 S. Alameda Suite 322

Work Address - Street Address and Suite Number

Corpus Christi

Work Address - City

Texas

Work Address - State

78411

Work Address - Zip Code

361-334-1788

Work Phone

melody@melodycooperlaw.com

Work E-mail address

### Preferred Mailing Address

☒ Work Address

### Which Boards would you like to apply for?

SISTER CITY COMMITTEE: Submitted

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### Interests & Experiences

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No.

### Education, Professional and/or Community Activity (Present)

I served as a member of the Corpus Christi City Council for 14 years, from 1993 to 2001 and from 2003 to 2009. I served on the Sister City Committee from 2000 to 2003 and from 2009 to 2013. I have also been a member of several other boards and commissions, and other community organizations as noted on my resume, attached.

### Why are you interested in serving on a City board, commission or committee?

I thoroughly enjoyed working with the Sister City Program both as a member and a member of the City Council in the past. I developed strong relationships with our Sister City Counterparts in other countries which I maintain to this day. I believe it is an extremely important program for our young people to interact with those of our Sister Cities and develops a strong awareness of our common goals and challenges.

Melody H. Cooper

Melody Cooper CV 05-03-2017.docx

Upload a Resume

Please upload any additional supporting documents

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## Demographics

### Ethnicity

☒ Caucasian/Non-Hispanic

### Gender

☒ Female

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## Verification

### City Code Requirement - Residency

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☒ I Agree

### City Code Requirement - Attendance

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---

☒ I Agree

## Oath

---

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

---

☒ I Agree

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**Board-specific questions (if applicable)**

Question applies to SISTER CITY COMMITTEE

**Per city ordinance, the committee must include members representing certain categories.  
Do you qualify for any of the following categories? \***

- 
- ☒ Economic Development Sector
  - ☒ Arts/Cultural

## **CURRICULUM VITAE OF MELODY COOPER**

### **Attorney at Law**

Licensed to practice law in the State of Texas

### **Contact Information:**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

### **Education:**

Graduated Del Mar College, Corpus Christi, Texas, summa cum laude, A.A., 1981,  
Majored in Music

Attended the University of Texas, Austin, 1981-1982, Music Major

Graduated Texas A and M Corpus Christi, Texas with highest honors, with B.A. in Political Science, 1983,

Graduated with law degree from the University of Texas School of Law, December, 1986.

### **1987-Present**

**Licensed to practice law in the State of Texas**

### **1993-Present**

#### **Solo Practice, Attorney**

- Very large, busy solo practice in Corpus Christi, Texas. Practiced before Nueces County District and County Courts, as well as District and County Courts throughout the State of Texas. Employed and supervised up to 10 paralegals and support staff. Areas of law practiced included real estate, civil litigation, probate and estates and family law. Extensive research on legal issues, drafted numerous estate documents, pleadings, and trial and appellate briefs. Engaged in litigation, including jury trials. Argued before several Courts of Appeal in the State of Texas. Engaged in mediation and alternative dispute resolution in numerous cases.

**August, 2013-August, 2017-Attorney and Title Specialist, Contract Land Staff, Austin, Texas, and Minot, North Dakota**

### **1992-1993**

#### **Assistant Nueces County Attorney, Civil Section**

- Represented Nueces County in civil litigation, extensive research on legal issues, drafted pleadings, and trial and appellate briefs, and engaged in civil litigation before the Nueces County District Courts and the 13<sup>th</sup> Court of Appeals, Corpus Christi Division

### **1989-1993**

#### **Associate Attorney**

Sorrell, Anderson, Attorneys at Law, Corpus Christi, Texas, 1990-1993.

Wood and Burney, Attorneys at Law, Corpus Christi, Texas, 1988-1989.

Stutzman and Bromberg, Attorneys at Law, Dallas, Texas, 1987-1989.

Engaged in legal research, drafting pleadings, real estate and estate documents, trial and appellate briefs, and in civil litigation, including jury trials, and argued before various Texas Courts of Appeal.

**2003-2009**

**At-Large Representative, Corpus Christi City Council**

**1999-2001**

**At-Large Representative, Corpus Christi City Council**

**1993-1999**

**Representative, District Five, Corpus Christi City Council**

**City Council Committees:**

- Chair, Mayor's Task Force on Youth Violence-1996-2000
- Municipal Court Committee-1999-2000
- Municipal Court Committee-2003-2007

**Other City Committees:**

- Sister City Committee-2001-2003
- Sister City Committee-2009-2013
- Health Facilities Advisory Committee-1991-1993
- Food Service Advisory Committee-1992-1993
- Mayor's Teen Task Force-1991-1994

**Other Community Involvement in Corpus Christi, Texas:**

Corpus Christi Chamber of Commerce  
League of Women Voters  
Hispanic Chamber of Commerce  
Corpus Christi Municipal Band, (1977-2011)  
Class XXI, Leadership, Corpus Christi  
West Rotary Club  
Southside Rotary Club  
Symphony Guild

**Board of Directors of the following organizations in Corpus Christi, Texas:**

League of Women Voters  
Y.W.C.A.  
R.L. Moore Daycare Center  
Greenwood-Molina Day Care Center  
Civitan  
Bethune Day Center





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Work Address - City

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Work Address - State

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Work Address - Zip Code

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Work Phone

---

msncrowelle@yahoo.com

Work E-mail address

### Preferred Mailing Address

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☒ Home/Primary Address

### Which Boards would you like to apply for?

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SISTER CITY COMMITTEE: Submitted

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### Interests & Experiences

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

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No

### Education, Professional and/or Community Activity (Present)

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University of Florida- Masters of Science in Entrepreneurship (2013) Howard University- Bachelor of Art in Fashion Merchandising (2008)

### Why are you interested in serving on a City board, commission or committee?

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[Nina\\_F.docx](#)

Upload a Resume

Please upload any additional supporting documents

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## Demographics

### Ethnicity

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☒ African American

### Gender

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☒ Female

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## Verification

### City Code Requirement - Residency

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## Oath

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---

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**Board-specific questions (if applicable)**

Question applies to SISTER CITY COMMITTEE

**Per city ordinance, the committee must include members representing certain categories.  
Do you qualify for any of the following categories? \***

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☒ Arts/Cultural

# Nina Feggins

## EDUCATION

### UNIVERSITY OF FLORIDA

- Master of Science in Entrepreneurship, December 2013

### HOWARD UNIVERSITY

- Bachelor of Art, December 2008

## WORK EXPERIENCE

### RSR GROUP

#### Purchasing Coordinator- 2015-2016

- Entered and placed purchase orders for stocking inventory, dealer programs, special orders, warehouse supplies and office supplies for all locations.
- Maintained Vendor relationships involving inquiries about pricing, case quantity, and resolving ordering issues.
- Updated inventory maintenance files by entering correct product information into the internal database.
- Researched product discrepancies and informed the Buyers of any changes.
- Verified compliance with vendors' non-authorized retailer lists and notified customers of their ability to correct company violations.

### WALGREENS

#### Assistant Store Manager Trainee- 2014 to 2015

- Monitored proper staffing levels for each assigned shift by reviewing the schedule, calling team members, and adjusting hours based on requests/staffing needs.
- Set up and hosted "senior day" informational events to promote wellness services offered at our facility.
- Utilized data monitoring tools to analyze sales trends and order products to keep shelves stocked.
- Ensured accurate on hand counts by counting vendor merchandise and matching invoices. Also implemented a system for team members to track loss, damaged, and stolen items to receive credit from vendors.
- Increased cosmetic sales, in a one month period, by 48% over last year by producing creative signage, re-merchandising cosmetic items and promoting staff collaboration.

### GATOR 1 CENTRAL, UNIVERSITY OF FLORIDA

#### Student Worker- 2013

- Conducted daily informational presentations introducing over 3,000 incoming freshman to the services offered by the university.
- Assisted students and staff with retrieving, renewing, or obtaining a new student ID including taking photos and using the POS system to receive payments.
- Promoted sales of the gator 1 card and made recommendations for dining, bookstore, and financial services.

### BABIES R US

#### Department Supervisor - 2010 to 2011

- Provided guest service by achieving weekly incentive goals and stayed within the top percentile in the district.
- Trained and evaluated all cashiers on front end tasks including registers, baby registry operations, online store order systems, restocking the sales floor, and distributing sales information.
- Reduced store shrink by implementing and enforcing store return and exchange policies.

### SIX FLAGS AMERICA

#### Retail Supervisor - 2008

- Conducted interviews for seasonal retail positions and used performance reviews to evaluate team members' progress throughout the park season.
- Transformed an underperforming store into a thriving revenue location by reallocating on hand merchandise and inventory from the warehouse, therefore doubling the amount of sales made in that location.
- Constructed a timeline and full description of closing procedures for the end of the year inventory in all retail locations.

- Overseen the set-up, counting, and selling of special events merchandise.

#### ADDITIONAL SKILLS/ INVOLVEMENTS

- Proficient in Microsoft Office Suite and 10 key pad.
- Orange County Regional History Center, Volunteer (2015)
- MSE Ethics Fellow, UF Warrington College of Business (2012-2013)

**Application for a City Board, Commission, Committee or Corporation**

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**Profile**

<u>                    </u>	<u>Almira</u>	<u>                    </u>	<u>Flores</u>	<u>                    </u>
Prefix	First Name	Middle Initial	Last Name	Suffix

[REDACTED]

Email Address

[REDACTED]

Street Address

[REDACTED]

Suite or Apt

[REDACTED]

City

State

[REDACTED]

Postal Code

**What district do you live in? \***☒ District 4(Note: If you do not know your district click [here](#))**Current resident of the city?**☒ Yes ☐ No42

If yes, how many years?

**Are you a registered voter?**☐ Yes ☐ No

[REDACTED]

Primary Phone

[REDACTED]

Alternate Phone

retired

Employer

Radiology Tech

Job Title

600 Elizabeth St

Work Address - Street Address and Suite Number



Corpus Christi

Work Address - City

Tx

Work Address - State

Work Address - Zip Code

Work Phone

almiraflores@msn.com

Work E-mail address

## Preferred Mailing Address

☒ Home/Primary Address

## Which Boards would you like to apply for?

SISTER CITY COMMITTEE: Submitted

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## Interests & Experiences

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

Not at this time

## Education, Professional and/or Community Activity (Present)

Retired Radiology Technologist. Member and Past chair of Hispanic Women's Network of Texas, currently Culture Chair. Volunteer with Mission of Mercy and American Heart Association. member of Instituto de Hispanica Cultura

## Why are you interested in serving on a City board, commission or committee?

I have always been involved in volunteer work and have served on other boards. I have a passion for all kinds of culture and art. I have visited several different countries experiencing different cultures. Since being retired, I have time to volunteer



Upload a Resume

Please upload any additional supporting documents

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## Demographics

### Ethnicity

☒ Hispanic

### Gender

☒ Female

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## Verification

### City Code Requirement - Residency

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---

☒ I Agree

## Oath

---

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

---

☒ I Agree

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

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☐ Yes ☒ No

Do you, your spouse, your business or your spouse's business have a City contract?

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☐ Yes ☒ No

Does your employer or your spouse's employer have a City contract?

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☐ Yes ☒ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

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☐ Yes ☒ No

**Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?**

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☐ Yes ☒ No

**Do you or your spouse have a pending claim, lawsuit or proceeding against the City?**

---

☐ Yes ☒ No

**If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department.**

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N/A

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**Board-specific questions (if applicable)**

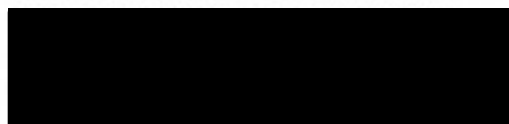
Question applies to SISTER CITY COMMITTEE

**Per city ordinance, the committee must include members representing certain categories. Do you qualify for any of the following categories? \***

---

☒ Arts/Cultural

# ALMIRA FLORES



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## EXPERIENCE

CHRISTUS Spohn Health Systems

Radiology Technologist April 2004- March 20015

- To provide x-Rays for patients in the hospital and emergency room. Work with Drs. And technologists providing x-Rays in the operating room. Was a leader for the radiology dept.
- Over 35 yrs. Experience in Radiology Technology

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## EDUCATION

Graduated from Falfurrias High School in 1971

Graduated from Spohn Hospital School of Radiologic Technologist 1973

American Registry of Radiologic Technologist

Certified Texas Department of Health

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## AWARDS AND ACKNOWLEDGEMENTS

- Hispanic Women's Network of Texas Las Estrella's award for Health
- Past Chair for Hispanic women's Network of Texas
- Served on the State Board of Hispanic Women's Network of Texas
- Culture chair, presented different culture reports on celebrations and events
- Served on Board of Commission for Children and Youth
- Served on Sister City Committee
- Volunteer with Mission of Mercy

**Application for a City Board, Commission, Committee or Corporation**

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**Profile**

<u>                    </u>	<u>Susana</u>	<u>                    </u>	<u>Martinez</u>	<u>                    </u>
Prefix	First Name	Middle Initial	Last Name	Suffix

[REDACTED]

Email Address

[REDACTED]

Street Address

[REDACTED]

Suite or Apt

[REDACTED]

City

State

[REDACTED]

Postal Code

**What district do you live in? \***☒ District 5(Note: If you do not know your district click [here](#))**Current resident of the city?**☒ Yes ☐ No14 years

If yes, how many years?

**Are you a registered voter?**☐ Yes ☐ No

[REDACTED]

Primary Phone

[REDACTED]

Alternate Phone

DMC - Small Business  
Development Center

Employer

Outreach Micro Enterprise  
Business Advisor

Job Title

3209 S Staples

Work Address - Street Address and Suite Number

Corpus Christi

Work Address - City

TX

Work Address - State

78411

Work Address - Zip Code

361-698-2118

Work Phone

smartine57@delmar.edu

Work E-mail address

### Preferred Mailing Address

☒ Home/Primary Address

### Which Boards would you like to apply for?

SISTER CITY COMMITTEE: Submitted

---

### Interests & Experiences

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

Instituto de Cultura Hispanica de Corpus Christi Corpus Christi Literacy Council

### Education, Professional and/or Community Activity (Present)

Degree, Del Mar College, Corpus Christi, TX August 2009 Accounting Technician Certificate, Del Mar College, Corpus Christi, TX August 2007 Management for Changing Times Diploma, Manizales University, Colombia October 2002 Top Management, Diploma, Manizales University, Colombia, October 2001 SABRE Air Travel Software, Sabre, Miami-Florida. May 1995 Travel Agency Operation, Mid-Florida Technical Institute Orlando, FL October 1992

### Why are you interested in serving on a City board, commission or committee?

I am eager to join this Board because I believe it will be a great opportunity to share my knowledge and experience with small business and our community. I am happy not only to give back by sharing my expertise, but also because I feel this will help me to gain new skills.

Please upload any additional supporting documents

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## Demographics

### Ethnicity

☒ Hispanic

### Gender

☒ Female

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## Verification

### City Code Requirement - Residency

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☒ I Agree

### City Code Requirement - Attendance

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☒ I Agree



## Consent for Release of Information

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I understand that if any member of the public makes a request for information included in this application for appointment it must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.

---

☒ I Agree

## Oath

---

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

---

☒ I Agree

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

---

☐ Yes ☒ No

Do you, your spouse, your business or your spouse's business have a City contract?

---

☐ Yes ☒ No

Does your employer or your spouse's employer have a City contract?

---

☐ Yes ☒ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

---

☐ Yes ☒ No

**Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?**

---

☐ Yes ☒ No

**Do you or your spouse have a pending claim, lawsuit or proceeding against the City?**

---

☐ Yes ☒ No

**If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department.**

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No

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**Board-specific questions (if applicable)**

Question applies to SISTER CITY COMMITTEE

**Per city ordinance, the committee must include members representing certain categories.  
Do you qualify for any of the following categories? \***

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- ☒ Economic Development Sector
- ☒ Higher Education Institution
- ☒ Arts/Cultural

## SUSANA MARTINEZ

### Education

Accounting Associate Degree, Del Mar College, Corpus Christi, TX	August 2009
Accounting Technician Certificate, Del Mar College, Corpus Christi, TX	August 2007
Management for Changing Times Diploma, Manizales University, Colombia	October 2000
Top Management, Diploma, Manizales University, Colombia,	October 1999
SABRE Air Travel Software, Sabre, Miami-Florida.	May 1995
Travel Agency Operation, Mid-Florida Technical Institute Orlando, FL	October 1992

### Summary

- Finance: Strong background and experience
- Office and sales management: Effective supervisor, manager and sales developer
- Customer Service: Excellent interpersonal skills, works well with public and customers
- Computer skills: MS Word, Excel, Access, PowerPoint, Q-books and Gifts Works.

### Experience

*Small Business Development Center – DMC - Corpus Christi, TX* March, 2014 – Present  
Outreach Micro Enterprise Business Advisor

- Provide counseling and technical assistance to help entrepreneurs with the development and management of their business
- Introducing the SBDC program to entities in the Texas Coastal Bend area
- Conduct initial business counseling sessions and recruits clients
- Engage in business visits to stakeholders to introduce the SBDC program in the Texas Coastal Bend area
- Post clients' information utilizing the center's client-tracking software
- Aid and participate in the SBDC Start Smart Program

*Business Resource Center – DMC - Corpus Christi, TX* January, 2012 - Present  
Rural Outreach Business Counselor

- Provide counseling and technical assistance to help entrepreneurs with the development and management of their business
- Lead presentations and seminars introducing the BRC program to entities such as Workforce, Housing Authority, and Community Action in the Texas Coastal Bend area
- Conduct initial business counseling sessions and recruits clients
- Engage in business visits to stakeholders to introduce the BRC program in the nine-county service area
- Post clients' information utilizing the center's client-tracking software
- Aid and participate in the Operation Jump Start-First Step and FastTrac Growth Venture Programs

*Corpus Christi Literacy Council, Corpus Christi, TX* June 2006 - December 2011  
Program Assistant

- Organized fundraising events including visiting potential donors, and silent auctions displays, pricing and sales
- Managed payroll, assisted with budgeting, maintained files, inventory and tracked donations

## SUSANA MARTINEZ

- Assisted in tutor training workshops
- Responsible for leading volunteers, tutors, students and guests
- Assisted literacy students with educational software and maintained computer lab

*Over Turismo Internacional*, Bucaramanga, Colombia January 1995-July 2003  
Branch Manager

- First manager for a new travel agency branch, organized office from the start
- Hired, trained and supervised five permanent employees, supervised payroll
- Finance and management, including visiting companies, and business relations with airlines
- Maintained inventory of products and services
- Planning and sales of travel packages and airline tickets

*Proteccion* (Retirement Fund Management) January 1994-December 1994  
Bucaramanga, Colombia  
Account Manager

*Sanautos* (new car dealership) August 1987-July 1989  
Bucaramanga, Colombia  
Commercial Associate Salesperson

*DeMarka* (furniture store) January 1983-July 1985  
Barranquilla, Colombia  
Store Manager

### Organizations

- Member - Hispanic Women's Network of Texas, Corpus Christi, TX
- Member and Volunteer - Instituto De Cultura Hispánica, Corpus Christi, TX
- Volunteer - Corpus Christi Literacy Council

### Languages

- English and Spanish, understands and actively participates in American and Latin cultures

**Application for a City Board, Commission, Committee or Corporation**

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**Profile**

<u>                    </u>	<u>Cleofas</u>	<u>                    </u>	<u>Rodriguez</u>	<u>Jr.</u>
Prefix	First Name	Middle Initial	Last Name	Suffix

[REDACTED]

Email Address

[REDACTED]

Street Address

[REDACTED]

Suite or Apt

[REDACTED]

City

State

[REDACTED]

Postal Code

**What district do you live in? \***☒ District 4(Note: If you do not know your district click [here](#))**Current resident of the city?**☒ Yes ☐ No<4 months

If yes, how many years?

**Are you a registered voter?**☒ Yes ☐ No

[REDACTED]

Primary Phone

[REDACTED]

Alternate Phone

United Corpus Christi Chamber  
of Commerce

Employer

President/CEO

Job Title

601 North Staples, Suite 150

Work Address - Street Address and Suite Number

Corpus Christi

Work Address - City

Tx

Work Address - State

78401

Work Address - Zip Code

361-881-1800

Work Phone

cleojr@unitedcorpuschristichamber.com

Work E-mail address

### Preferred Mailing Address

☒ Home/Primary Address

### Which Boards would you like to apply for?

SISTER CITY COMMITTEE: Submitted

---

### Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

no

### Education, Professional and/or Community Activity (Present)

### Why are you interested in serving on a City board, commission or committee?

Part of requirement of being President/CEO of the United Corpus Christi Chamber of Commerce

Upload a Resume

Please upload any additional supporting documents

Cleofas Rodriguez Jr.

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## Demographics

### Ethnicity

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☒ Hispanic

### Gender

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☒ Male

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## Verification

### City Code Requirement - Residency

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## Oath

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none

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**Board-specific questions (if applicable)**

Question applies to SISTER CITY COMMITTEE

**Per city ordinance, the committee must include members representing certain categories. Do you qualify for any of the following categories? \***

---

☒ Corpus Christi Chamber of Commerce



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Work Address - City

---

Work Address - State

---

Work Address - Zip Code

---

Work Phone

---

akthornburg@hotmail.com

Work E-mail address

### **Preferred Mailing Address**

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None Selected

### **Which Boards would you like to apply for?**

---

SISTER CITY COMMITTEE: Submitted

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### **Interests & Experiences**

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

---

No. I used to be on the Sister Cities Committee, but reached the maximum term limit, so I had to sit out for a year.

### **Education, Professional and/or Community Activity (Present)**

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Former committee chairman. Traveled to Agen, France, as part of the Corpus Christi Sister Cities delegation.

### **Why are you interested in serving on a City board, commission or committee?**

---

Upload a Resume

Please upload any additional supporting documents

---

## Demographics

### Ethnicity

---

None Selected

### Gender

---

None Selected

---

## Verification

### City Code Requirement - Residency

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☒ Arts/Cultural