



AGENDA MEMORANDUM

Future Item for the City Council Meeting of November 14, 2017
Action Item for the City Council Meeting of December 12, 2017

DATE: November 14, 2017

TO: Margie C. Rose, City Manager

FROM: Andres Leal, Jr., P.E., Director of Street Operations
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Traffic Signs for Street Operations Supply Agreement, a three year agreement for a total amount not to exceed \$226,141.86, with an option to extend for up two additional one-year periods, and a total potential multi-year amount of \$376,903.10

CAPTION:

Motion authorizing City Manager, or designee, to execute a supply agreement with Custom Products Corporation, of Jackson, Mississippi for the purchase of traffic signs for Street Operations in response to Request for Bid (RFB) No. 1061, based on the lowest responsive, responsible bid for a total amount not to exceed \$226,141.86, of which \$75,380.62 is funded in FY2017-18 in the Street Fund. The term of the agreement is for three years with an option to extend for up to two additional one-year periods, subject to the sole discretion of the City, with a total potential multi-year amount of \$376,903.10.

PURPOSE:

This item is to approve a supply agreement for traffic signs. The traffic signs will be used by Street Operations throughout the city.

BACKGROUND AND FINDINGS:

These signs are for the traffic sign program of the City of Corpus Christi's Street Operations. The signs comply with the Departmental Material Specifications of the Texas Department of Transportation with standards set forth in the Texas Manual on Uniform Traffic Control Devices. This agreement enables the purchase of a large variety of signs and some signs will have the anti-graffiti film on both sides. Approximately 142 different types of signs (stop signs, yield signs, one-way signs, speed limit signs), will be used to replace signs that are aged, defaced, missing, and of substandard engineering grade.

The Purchasing Division conducted a competitive Request for Bid process to obtain bids

for a new contract. The City received six responsive, responsible bids, and is recommending the award to the lowest responsive, responsible bidder, Custom Products Corporation.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurements.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Street Operations

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$240,712.00	\$301,522.48	\$542,234.48
Encumbered / Expended Amount	\$81,868.16	\$0.00	\$81,868.16
This item	\$75,380.62	\$301,522.48	\$376,903.10
BALANCE	\$83,463.22	\$0.00	\$83,463.22

Fund(s): Street Fund

Comments:

The initial contract term total is \$226,141.86, of which \$75,380.62 is funded in FY2017-18. The total estimated contract value will be \$376,903.10 if all option years are executed.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Supply Agreement
Bid Tabulation