



## AGENDA MEMORANDUM

Action Item for the City Council Meeting of December 19, 2017

**DATE:** December 19, 2017

**TO:** Margie C. Rose, City Manager

**FROM:** Mike Markle, Police Chief  
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Purchase of Ten Police Motorcycles with Four Year Maintenance Service Agreement

### **CAPTION:**

Motion authorizing the City Manager, or designee, to purchase ten police motorcycles and execute a 48-month service agreement for maintenance with Corpus Christi Cycle Sports, Inc., doing business as Corpus Christi Harley-Davidson, in response to Request for Bid No. 1284 based on the lowest responsive, responsible bid for a total amount not to exceed \$454,671.50 of which \$252,961.50 is funded for FY2017-18.

### **PURPOSE:**

This item is to approve the purchase of ten police motorcycles and a service agreement that includes maintenance for each motorcycle commencing upon the delivery and acceptance of the motorcycles.

### **BACKGROUND AND FINDINGS:**

The motorcycles will be used by police officers of the Traffic Division to enhance traffic safety. In addition to supplying the motorcycles, the contractor will provide routine maintenance on the motorcycles to assure the units are functional, operational and available for use for the officers.

The Purchasing Division conducted a competitive Request for Bid process to obtain bids for a new contract. The City received one responsive, responsible bid and is recommending the award to the lowest responsive, responsible bidder, Corpus Christi Harley-Davidson.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

Police Department

**FINANCIAL IMPACT:**

☐ Operating      ☐ Revenue      ☐ Capital      ☐ Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$394,190.10	\$201,710.00	\$595,900.10
Encumbered / Expended Amount	\$91,392.60	\$0.00	\$91,392.60
This item	\$252,961.50	\$201,710.00	\$454,671.50
BALANCE	\$49,836.00	\$0.00	\$49,836.00

Fund(s): RedlightPhoto

**Comments:** This item is for the purchase of ten motorcycles and two month of maintenance, which are funded in FY2017-18 from the RedlightPhoto. This item also includes an additional 46-month service agreement to be funded in future years.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Service Agreement  
Bid Tabulation