



AGENDA MEMORANDUM

Action Item for the City Council Meeting of December 19, 2017

DATE: December 19, 2017

TO: Margie C. Rose, City Manager

FROM: Lawrence Mikolajczyk, Director of Solid Waste Operations
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Continual Rental of One Roll Off Truck for Solid Waste Operations

CAPTION:

Motion authorizing the City Manager or designee to extend a rental agreement for ten months with Big Truck Rental, of Tampa, Florida, for the rental of one roll off truck for Solid Waste Operations, as required for public health and safety, for a not-to-exceed amount of \$60,000 to be funded in FY2017-18 from the General Fund; continual rental is to be added to the current agreement in the amount of \$40,000 funded in FY2016-17, for a grand total of \$100,000.

PURPOSE:

The purpose of this agenda item is to extend a rental contract for a one roll off truck. This truck is a temporary stand-in for the two trucks lost as explained below.

BACKGROUND AND FINDINGS:

Two Roll Off trucks were destroyed through an accident and fire damage. Replacements for these trucks are currently involved in the purchasing process with Fleet Maintenance. The replacements are expected to arrive in ten months and in the intervening time a rental truck is required to ensure accomplishment of this vital mission.

Rental of this truck is required to ensure that public health and safety requirements are met due to the necessity of hauling sludge from wastewater treatment plants to the Cefe Valenzuela Landfill.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Solid Waste Operations

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$77,317.90	\$0.00	\$77,317.90
Encumbered / Expended Amount	\$17,317.90	\$0.00	\$17,319.90
This item	\$60,000.00	\$0.00	\$60,000.00
BALANCE	\$0.00	\$0.00	\$0.00

Fund(s): General Fund

Comments: The continual rental cost of \$60,000 is for ten months of rental payments, which is funded in FY2017-18.

RECOMMENDATION:

Staff recommends approval of the Motion.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Supplemental Agreement