



AGENDA MEMORANDUM

Action Item for the City Council Meeting of December 19, 2017

DATE: December 19, 2017

TO: Margie C. Rose, City Manager

FROM: E. Jay Ellington, Director of Parks and Recreation Department
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Purchase of Ford Trucks for Beach Operations

CAPTION:

Motion authorizing the City Manager, or designee, to purchase six 2017 Ford F-250 trucks and one 2018 Ford F-350 Service Truck for beach operations from AutoNation Ford, of Corpus Christi, Texas, based on Request for Bids (RFB) No. 261 based on the lowest responsive, responsible bid for an amount of \$252,250.

PURPOSE:

This item is to approve the purchase of trucks for beach operations.

BACKGROUND AND FINDINGS:

The purchase of seven Ford trucks for beach operations are replacement units for those vehicles that were destroyed during the 2017 Hurricane Harvey event.

The purchase of the six F-250 trucks and one F-350 truck will be used by the Parks and Recreation Department's Beach Division. The trucks will be used for everyday operations by Beach Operations staff members. Three F-250 trucks will be utilized by Beach Operations for beach maintenance; one each, of the F-250 trucks are specifically for the Lifeguards, Beach Enforcement and Beach parking Permit sales; the F-350 truck will be fitted with the Par-Kan unit for trash pickup.

The Purchasing Division sent out RFB No. 261 to solicit bids. One company submitted a bid. Staff recommends award to the lowest responsive, responsible bidder, AutoNation Ford.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Parks & Recreation and Fleet Maintenance Operations

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$1,104,528.30	\$0.00	\$1,104,528.30
Encumbered / Expended Amount	\$489,528.29	\$0.00	\$489,528.29
This item	\$252,250.00	\$0.00	\$252,250.00
BALANCE	\$362,750.01	\$0.00	\$362,750.01

Fund(s): State HOT Beach

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet