



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of January 9, 2018  
Action Item for the City Council Meeting January 16, 2018

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**DATE:** January 9, 2018

**TO:** Margie C. Rose, City Manager

**FROM:** Robert Rocha, Fire Chief  
[RRocha@cctexas.com](mailto:RRocha@cctexas.com)  
(361) 826-3932

Kim Baker, Assistant Director of Financial Services-Purchasing Division  
[KimB2@cctexas.com](mailto:KimB2@cctexas.com)  
(361) 826-3169

<b>Purchase of Three Medic Units for the Corpus Christi Fire Department</b>
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**CAPTION:**

Motion approving the purchase of three 2018 Medic Units from Knapp Chevrolet, of Houston, Texas, based on the cooperative purchasing agreement with Local Government Purchasing Cooperative dba BuyBoard, for a total amount not to exceed \$669,725.00, for which funds are budgeted for FY2017-18 in the Fleet Maintenance Service Fund.

**PURPOSE:**

This item is to approve the purchase of three 2018 Medic Units for the Fire Department.

**BACKGROUND AND FINDINGS:**

The Corpus Christi Fire Department is proposing the purchase of three medic units. These three units will be placed in high volume fire stations. Two of the current units will be reassigned to two medic units and one will go into reserve status. The units are utilized for Emergency Responses. The anticipated rotation of these units will be six months from the issuance of the purchase order.

**ALTERNATIVES:**

None.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Fire

**FINANCIAL IMPACT:**

☐ Operating      ☐ Revenue      ☒ Capital      ☐ Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$669,725.00	\$0.00	\$669,725.00
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$669,725.00	\$0.00	\$669,725.00
BALANCE	\$0.00	\$0.00	\$0.00

Fund(s): Fleet Maintenance Service.

**Comments:** Funding for the purchase is approved in the FY 2017-2018 budget.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price Sheet