



AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 16, 2018

Action Item for the City Council Meeting January 23, 2018

DATE: January 16, 2018

TO: Margie C. Rose, City Manager

FROM: Dan Grimsbo, Executive Director of Utilities
DanG@cctexas.com
(361) 826-1718

Kim Baker, Assistant Director of Financial Services – Purchasing Division
KimB2@cctexas.com
(361) 826-3169

Brass Fittings Supply Agreement
--

CAPTION:

Motion authorizing the City Manager or designee to execute a supply agreement with Ferguson Enterprises Inc., of Corpus Christi, Texas for Brass Fittings for the Water Department in accordance with Request for Bid (RFB) No. 1362, based on the lowest responsive, responsible bid for a total amount not to exceed \$144,149.15, with \$32,033.00 budgeted in FY2017-18. The term of this agreement is for 36 months.

PURPOSE:

This is a motion to approve a supply agreement for brass fittings for the Water Department.

BACKGROUND AND FINDINGS:

The brass fittings will be purchased into warehouse inventory and used by the Water Department for new and replacement installations.

The Purchasing Division conducted a competitive RFB process to obtain bids for a new contract. The City received five responsive, responsible bids, and is recommending the award to the lowest responsive, responsible bidder, Ferguson Enterprises Inc.

ALTERNATIVES:

None.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Finance

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$2,800,000.00	\$112,116.15	\$2,912,116.15
Encumbered / Expended Amount	\$162,432.05	\$0	\$162,432.05
This item	\$32,033.00	\$112,116.15	\$144,149.15
BALANCE	\$2,605,534.95	\$0	\$2,605,534.95

Fund(s): Municipal Court

Comments: The initial contract is for an amount not to exceed \$144,149.15 for 36 months, with an estimated expenditure of \$32,033.00 to be funded in FY2017-18.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Supply Agreements