



AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 16, 2018
Action Item for the City Council Meeting January 23, 2018

DATE: January 16, 2018

TO: Margie C. Rose, City Manager

FROM: Lawrence Mikolajczyk, Director of Solid Waste Operations Department
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<p>Service Agreement for Debris Removal for one year not-to-exceed amount of \$279,510, with two additional one-year options for a potential multi-year amount up to \$838,530</p>

CAPTION:

Motion authorizing the City Manager or designee to execute a service agreement with CrowderGulf, LLC of Theodore, Alabama for Debris Removal for the City of Corpus Christi in accordance with Request for Bid (RFB) No. 1372, based on the lowest responsive, responsible bid for a total amount not-to-exceed \$279,510, budgeted in FY2017-18; the term of this agreement is for one year with option to extend for up to two additional one-year periods, by mutual agreement, with a total potential multi-year amount of up to \$838,530.

PURPOSE:

This is a motion to approve service agreements for Debris Removal for the City of Corpus Christi.

BACKGROUND AND FINDINGS:

On June 8, 2017, the City Manager authorized approval for a Debris Collection Contract to assistance the Solid Waste Operations with debris removal of brush and bulky items, due to the above-normal accumulation of debris on right-of-ways. The accumulation of brush and debris can be a hazard to pedestrians, physically challenged citizens, and vehicular traffic when the piles block sidewalks and portions of right-of-ways.

This contingency service agreement will provide assistance to the Solid Waste Operations in the event of an above-normal accumulation of debris on right-of-ways.

The Purchasing Division conducted a competitive RFB process to obtain bids for a new contract. The City received three responsive, responsible bids, and is recommending the award to the lowest responsive, responsible bidder, CrowderGulf, LLC.

ALTERNATIVES:

None.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Solid Waste

FINANCIAL IMPACT:

☒ Operating

☐ Revenue

☐ Capital

☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$0	\$0	\$0
Encumbered / Expended Amount			
This item	\$0	\$0	\$0
BALANCE	\$0	\$0	\$0

Fund(s): Municipal Court

Comments: The initial contract is a contingency agreement for an amount not-to-exceed \$279,510. Funds for this "as needed" contract will be funded under the General Fund at the time the need arises for these services. The contingency total estimated contract value will be \$838,530 if all options years are executed.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement