



Preserving the
Birth and Death Records of the City of Corpus Christi
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Council Presentation
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Presentation Format



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1) Introduction



2001 - State allowed local jurisdictions to charge an additional \$1 per certificate issued to be used in preservation efforts of the birth and death records. The Department of State Health Services (DSHS) started digitizing all birth and death records at that time.

2006 – CCNCPHD Looked into the cost of digitizing birth and death records and found we did not have enough funds collected in the coffers. Had ca. \$72,000 at that time, cost was approximately \$1M+.

Fast forward to 2019 - New program “TxEver” will be implemented by DSHS and local offices will have access to all birth and death records that the State of Texas has digitized. This includes those “local” records imaged by DSHS from 2001 to the present. Our local office still has birth and death documents from prior to 2001 that have not been digitized.



2) Vital Statistics Background



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\$ Vital statistics are not only valuable historical assets, they provide over \$400,000 revenue to the City of Corpus Christi from the certificates issued annually. Every year there is an average of 6,300 births and 3,000 deaths. Birth certificates, death certificates, name changes, proof of paternity or other amendments are requested. These records are kept at the Health District.

\$ An estimated 80,000 records from the late 1800s to 1954 are in bound volumes and require special cutting from the book for processing and then rebinding after conversion. The proposal discussed today, does not address preservation of these records.

\$ The records we are looking to image would be from 1955 to 2000, approximately 45 years of records.



3) Proposed Strategy



Because of the significant costs of overall conversion needs \$1M+, the CCNCPHD was considering a 4 year proposal of approximate 550,000 records.

Year 1:

1. Onsite conversion scanning infrastructure
2. Onsite conversion of the first ~100,000 records

Years 2 - 4:

Conversion of approximately 450,000 remaining records with accurate placement in the new automated archiving system for secure search, retrieval and certificate issuance as needed.



4) Estimated Pricing and Costs

(4 Year Project)



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Description	Year 1*	Year 2	Year 3	Year 4	Completion
No. of Records Converted:	100,000	150,000	150,000	150,000	550,000
Price per Record:	\$1.75	\$1.75	\$1.75	\$1.75	
Records Conversion Cost:	\$175,000	\$262,500	\$262,500	\$262,500	\$962,500
Technical Programming Cost:	\$100,000	\$25,000	\$25,000	\$25,000	\$175,000
Total Cost:	\$275,000	\$287,500	\$287,500	\$287,500	\$1,137,500



4) Estimated Pricing and Costs

(4 Year Project) continued....



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Description	Year 1*	Year 2	Year 3	Year 4	Completion
Grant Total Cost:	\$275,000	\$287,500	\$287,500	\$287,500	\$1,137,500
Actual Available Funding:	(346,072)	(91,072)			
Estimated Funding Collected from Fees:	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$80,000)
Est. Funding Shortage/ (Surplus):	(\$91,072)	\$176,428	\$267,500	\$267,500	\$620,356



5) Additional Considerations



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- ➡ 2019 TxEver Program; no longer need to image documents from 2001 to the present.
- ➡ Conducting an in-house study to see frequency of records accessed from 1955 to year 2000.
- ➡ Researching Laserfiche as a viable option.
- ➡ Re-evaluate options for preservation of these records.



QUESTIONS?
