



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of February 20, 2018  
Action Item for the City Council Meeting of February 28, 2018

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**DATE:** February 20, 2018

**TO:** Margie C. Rose, City Manager

**FROM:** E. Jay Ellington, Director of Parks and Recreation Department  
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<b>Field Lights for Ben Garza Park</b>
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**CAPTION:**

Motion authorizing an eight-month service agreement with Musco Sports Lighting, LLC, of Oskaloosa, Iowa, for the purchase and installation of field lights at Ben Garza Park for an amount not to exceed \$303,680 via BuyBoard.

**PURPOSE:**

This item is to provide new field lights at Ben Garza Park.

**BACKGROUND AND FINDINGS:**

This lighting is for two baseball fields at Ben Garza Park that are leased by the Police Athletic League. Currently the fields do not have lights so this will allow for increased use of the fields. The lighting and installation will be provided by Musco Sports Lighting LLC, which is the same system use on other sport fields in the City. Funding for this purchase is from the Community Development Block Grant program.

**ALTERNATIVES:**

The lighting will provide additional use of these fields due to the ability to schedule games later in the evening.

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

Parks & Recreation

**FINANCIAL IMPACT:**

X Operating      ☐ Revenue      ☐ Capital      ☐ Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$400,000.00	\$0.00	\$400,000.00
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$303,680.00	\$0.00	\$303,680.00
BALANCE	\$96,320.00	\$0.00	\$96,320.00

Fund(s): Community Development Block Grant

**Comments:** None

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Service Agreement  
Price Sheet