



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 27, 2018

Action Item for the City Council Meeting of April 10, 2018

DATE: March 27, 2018

TO: Margie Rose, City Manager

FROM: Mike Markle, Chief of Police
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Police Uniforms and Accessories Supply Agreement

CAPTION:

Motion authorizing a 24 month supply agreement for police uniforms and accessories with Galls, LLC, from Lexington, Texas via BuyBoard for a total amount not to exceed \$241,294.48.

PURPOSE:

This supply agreement will allow the police department to order uniforms and accessories as necessary for new cadets and current officers.

BACKGROUND AND FINDINGS:

The supply agreement will cover the trousers, short and long sleeve shirts, jackets, body armor, badges, and leather gear worn by the police officers. Included in the price per item is: hemming of trousers, sewing on of patches and hash marks on shirts and jackets. All orders have a delivery time of 15 to 20 days on stock items and there will be no freight charges. The Police Department has been utilizing the services of Galls for over two years with exceptional customer service.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Police

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$299,225.44	\$165,282.48	\$464,507.92
Encumbered / Expended Amount	\$108,617.29	\$0.00	\$108,617.29
This item	\$76,012.00	\$165,282.48	\$241,294.48
BALANCE	\$114,596.15	\$0.00	\$114,596.15

Fund(s): 1020 - General

Comments:

The contract is for 24 months, with \$76,012.00 budgeted in FY17-18. The remaining \$165,282.48 will be budgeted the future years, bringing the total contract value to \$241,294.48.

RECOMMENDATION:

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Supply Agreement