



AGENDA MEMORANDUM
Corpus Christi Business and Job Development Corporation Meeting
4/16/2018

DATE: April 10, 2018

TO: President and Honorable Board Members,
Corpus Christi Business and Job Development Corporation

FROM: Constance Sanchez, Executive Director
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Type A Board Rules of Procedure

CAPTION:

Discussion with possible motion to amend Type A Board Rules of Procedure.

PURPOSE:

To review and amend Type A Board Rules of Procedure.

BACKGROUND AND FINDINGS:

The Type A Board meeting time was changed from 3:00 PM to 4:30 PM. The Rules of Procedure should be amended to reflect this change.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

None.

CONFORMITY TO CITY POLICY:

Conforms to policy

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Executive Director

Legal

Business Liaison

FINANCIAL IMPACT:☐ Operating☐ Revenue☐ Capital☒ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget			
Encumbered / Expended Amount			
This item			
BALANCE			

Fund(s):

Comments: N/A**RECOMMENDATION:**

Staff recommends that the Type A Board outsource communication services to a local agency.

LIST OF SUPPORTING DOCUMENTS:

Board Rules of Procedure