



AGENDA MEMORANDUM

Future Item for the City Council Meeting of April 24, 2018
Action Item for the City Council Meeting of May 8, 2018

DATE: April 24, 2018

TO: Margie C. Rose, City Manager

FROM: Jay Ellington, Director of Parks & Recreation
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Purchase of Three John Deere Tractors for Parks Operations, Storm Water Division

CAPTION:

Motion authorizing the purchase of three John Deere tractors from Ag-Pro of Taft, Texas via BuyBoard, for the total amount not to exceed \$57,187.26.

PURPOSE:

This item is to approve the purchase of three John Deere tractors for Parks Operations, Storm Water Division.

BACKGROUND AND FINDINGS:

The purchase of the three John Deere tractors are replacement units for unit #4834, a 2005 John Deere tractor; unit #4836 John Deere tractor; and unit #4853, a 2008 John Deere tractor. The tractors will be used by the Storm Water crews. These tractors have reached the end of their life cycle.

ALTERNATIVES:

No alternatives

OTHER CONSIDERATIONS:

None

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Park Operations

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$87,800.00	\$0.00	\$87,800.00
Encumbered / Expended Amount	\$26,512.74		\$26,512.74
This item	\$57,187.26	\$0.00	\$57,187.26
BALANCE	\$4,100.00	\$0.00	\$4,100.00

Fund(s): General Fund

Comments: None

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet