



AGENDA MEMORANDUM

Future Item for the City Council Meeting of April 24, 2018
Action Item for the City Council Meeting May 8, 2018

DATE: April 24, 2018

TO: Margie C. Rose, City Manager

FROM: Dan Grimsbo, Executive Director of Utilities
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Non-Shear Flexible Couplings Supply Agreement
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CAPTION:

Motion authorizing a 36-month supply agreement with Ferguson Enterprises, Inc., of Corpus Christi, Texas, for non-shear flexible couplings for a total amount not to exceed \$220,321.13.

PURPOSE:

This is a motion to approve a supply agreement for non-shear flexible couplings for the Utilities Department.

BACKGROUND AND FINDINGS:

The non-shear flexible couplings are stocked by the warehouse and used by the Utilities Department for new service and repair of existing maintenance of water lines.

The Purchasing Division conducted a competitive RFB process to obtain bids for a new contract. The City received three responsive, responsible bids, and is recommending the award to the lowest responsive, responsible bidder, Ferguson Enterprises, Inc.

ALTERNATIVES:

None.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Finance

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$2,800,195.15	\$189,720.97	\$2,989,916.12
Encumbered / Expended Amount	\$915,670.67	\$0	\$915,670.67
This item	\$30,600.16	\$189,720.97	\$220,321.13
BALANCE	\$1,853,924.32	\$0	\$1,853,924.32

Fund(s): Stores

Comments: The initial contract is for an amount not to exceed \$220,321.13 for three years, with an estimated expenditure of \$30,600.16. funded in FY2017-18.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Supply Agreement