



## **AGENDA MEMORANDUM**

Public Hearing/First Reading for the City Council Meeting of June 12, 2018  
Second Reading for the City Council Meeting of June 19, 2018

**DATE:** May 7, 2018  
**TO:** Keith Selman, Interim City Manager  
**FROM:** E. Jay Ellington, Director, Parks and Recreation Department  
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### **Espejo Helicopter Lease Agreement**

#### **CAPTION:**

Ordinance authorizing a 17-month lease agreement with Espejo Helicopters, LLC for use of area of The Water's Edge Park located along Shoreline Blvd. near Kinney Street to conduct helicopter air tours with monthly rent payment of five percent of gross revenues.

#### **PURPOSE:**

To approve the lease of a certain area of The Water's Edge Park to Espejo Helicopters, LLC and authorize the city manager to execute documents.

#### **BACKGROUND AND FINDINGS:**

In 2017, Espejo Helicopters, LLC sent a letter asking for consideration for a landing site. In early 2018, the Director of Parks & Recreation did a test flight with the proposed operator, discussed site, flight route and operations. The agreement will be for approximately 17 months until end of the tourist season in October of 2019. The contract will be reviewed by the City at that time for consideration of a multi-year contract.

#### **ALTERNATIVES:**

Do not approve event agreement

#### **OTHER CONSIDERATIONS:**

None

#### **CONFORMITY TO CITY POLICY:**

City Council's action is required for lease agreements in conjunction with public events

#### **EMERGENCY / NON-EMERGENCY:**

Non-emergency

#### **DEPARTMENTAL CLEARANCES:**

Legal, Finance

#### **FINANCIAL IMPACT:**

☐ Operating      Revenue      ☐ Capital      X Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		0		0
Encumbered/ Expended Amount				
This item		0		0
BALANCE		0		0

Fund(s):

**Comments:** none

**RECOMMENDATION:**

Staff recommends approval of this agreement.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance

Lease agreement with Exhibits