



## **AGENDA MEMORANDUM**

First Reading Ordinance for the City Council Meeting of June 19, 2018  
Second Reading Ordinance for the City Council Meeting of June 26, 2018

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**DATE:** June 5, 2018

**TO:** Keith Selman, Interim City Manager

**THRU:** Annette Rodriguez, M.P.H., Director of Public Health  
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**FROM:** William Milan Uhlarik, M.B.A., A.R.M., Assistant Director of Public Health  
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Acceptance of the IMM/LOCALS Immunization Branch-Locals Grant and Grant Program Income in the amount of \$311,637.00, and appropriation of the funds for the contract period September 1, 2018 through August 31, 2019.

### **CAPTION:**

Ordinance accepting grant from the Texas Department of State Health Services for the Immunization/Locals Grant Program in the amount of \$241,637.00 and appropriating \$70,000.00 in estimated program income.

### **PURPOSE:**

To be used to provide for personnel costs, supplies and other expenses to provide immunizations to eligible children, adolescents, and adults, with special emphasis on children three years of age or younger to stop vaccine preventable diseases from occurring in the population of the State of Texas.

### **BACKGROUND AND FINDINGS:**

The Texas Department of State Health Services (DSHS) has awarded a grant in the amount of \$241,637.00 to provide for personnel costs, supplies and other expenses to provide immunizations to eligible children, adolescents, and adults, with special emphasis on children three years of age or younger to stop vaccine preventable diseases from occurring in the population of the State of Texas.

### **ALTERNATIVES:**

Refuse the grant and discontinue providing immunizations to the population of the State of Texas.

### **OTHER CONSIDERATIONS:**

None

### **CONFORMITY TO CITY POLICY:**

Council approval required for acceptance of grant and appropriation of grant funds.

**EMERGENCY / NON-EMERGENCY:**

Non-Emergency. This item requires two readings and ratification of the grant contract to begin September 1, 2018.

**DEPARTMENTAL CLEARANCES:**

Corpus Christi-Nueces County Public Health District  
Legal Department  
Finance - Federal Grants and Office of Management and Budget.

**FINANCIAL IMPACT:**

X Operating                      X Revenue                      ☐ Capital                      ☐ Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget				
Encumbered / Expended Amount				
This item		\$25,970.00	\$285,667.00	\$311,637.00
BALANCE		\$25,970.00	\$285,667.00	\$311,637.00

Fund(s): Grant

**Comments:**

The grant does not require a cash or in-kind match by the City. The Department of State Health Services ("DSHS") allows the Health Department to charge fees to administer vaccines provided by the grant; however, any fees collected during each month of the grant must be deducted from each monthly grant reimbursement request made to DSHS. Annual grant program fees are estimated to be \$70,000 that have been included in the FY2017-2018 Health Department Budget.

**RECOMMENDATION:**

Staff recommends approval of this agenda item

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance  
Contract No. HHS00011400001