

### **AGENDA MEMORANDUM**

First Reading Item for the City Council Meeting of June 12, 2018 Second Reading Item for the City Council Meeting of June 19, 2018

**DATE:** May 14, 2018

**TO**: Keith Selman, Interim City Manager

**FROM**: E. Jay Ellington, Director, Parks and Recreation Department

JayEll@cctexas.com

361-826-3460

Lease Agreement with Instituto de Cultura Hispanica

#### **CAPTION:**

Ordinance approving a five-year lease with the Instituto de Cultura Hispanica for Lichtenstein House at 1616 N. Chaparral Street, for monthly rent of \$365.

## **PURPOSE:**

Lease the Lichtenstein House to Instituto de Cultura Hispanica.

#### **BACKGROUND AND FINDINGS:**

The Instituto de Cultura Hispanica has leased the Lichtenstein House since 1998 for \$300.00 per month. The new lease provides for an increase in rental payments. The premises will be utilized to provide visitors with a better understanding of the diverse cultures represented in our community through programs such as art exhibits, folkloric displays, English and Spanish recitals, cultural celebrations and fund-raising activities.

**ALTERNATIVES**: Do not approve the lease for the Lichtenstein House.

**OTHER CONSIDERATIONS**: Not applicable.

**CONFORMITY TO CITY POLICY:** City Council must approve all lease agreements.

**EMERGENCY / NON-EMERGENCY**: Non-Emergency

**DEPARTMENTAL CLEARANCES**: Legal

FINANCIAL IMPACT:

□ Operating	X Revenue	□ Capital	□ Not applicable

Fiscal Year: 2017- 2018	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered/				
Expended Amount				
This item		_		
BALANCE				

Fund(s): General Fund

Comments: The Lease will go into effect upon final City Council approval.

# **RECOMMENDATION:**

Approve the lease Agreement with Instituto de Cultura Hispanica.

# **LIST OF SUPPORTING DOCUMENTS:**

Ordinance

Lease Agreement