



AGENDA MEMORANDUM

Future Item for the City Council Meeting of June 19, 2018
Action Item for the City Council Meeting of June 26, 2018

DATE: June 9, 2018

TO: Keith Selman, Interim City Manager

FROM: Kim Womack, Communication Director
KimW@cctexas.com
(361) 826-3211

Kim Baker, Assistant Director of Finance – Purchasing Division
KimB2@cctexas.com
(361) 826-3169

Service Agreement for Legislative Management Software
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CAPTION:

Motion approving a three-year Service Agreement for Legislative Management Software (Granicus) with Carahsoft Technology Corporation of Reston, Virginia for a total not to exceed amount of \$222,682.62, procured in accordance with the Texas Department of Information Resources contract.

PURPOSE:

The purpose of this agenda item is to appropriate funds to execute a service agreement for Legislative Management software.

BACKGROUND AND FINDINGS:

In 2006, the City of Corpus Christi contracted with Granicus for the first time to provide web based video streaming and on-demand video replay of City Council meetings along with basic agenda integration. The contract was amended in 2011 to include a video Learning Management System which was subsequently cancelled. Communications took over E-Government contracts and Granicus services were maintained until a comprehensive review could occur.

In the process of reviewing the services, staff determined Granicus services had been expanded to include Legistar (electronic agenda management), Boards & Commissions (web based recruitment and application management), Meeting Efficiency (meeting minutes/tools) and Open Platform (planning forum). The expansion of the Granicus

products was approved by previous City management but not until invoices were pulled and contracts analyzed did staff realize three different departments were involved in the procurement and the \$50,000 threshold for City Council approval had not occurred.

Based on these findings, the Finance Department, City Secretary's Office, Information Technology Department, and Communication Department met to determine options for correcting the situation. The initial discussion included cancelling Open Platform, as it had not been fully integrated, move the web video stream service, and look at other solutions for Legistar, Meeting Efficiency and Boards/Commissions on a case-by-case basis. Staff immediately cancelled open platform and began research.

After extensive research staff found that Granicus continues to be the leader in this sector of government communications with their solutions being used by many municipalities around the country. Staff began contract negotiations with Carahsoft under the Texas Department of Information Resources contract TSO 3149 which includes the Granicus products to continue the services at a reasonable price. Negotiations concluded and an agreement was reached May 11, 2018 to allow this item to move forward for recommended award.

ALTERNATIVES:

Cancel Granicus services including web-based video stream, Legistar, ilegislare, Boards & Commissions and Meeting Efficiency. Move to multiple alternative vendors for an increased cost and fewer features.

DECISION FACTORS:

There were four factors determining the continuing use of the Granicus Solution: 1) other vendor solutions would require expensive add-ons or work arounds resulting in little to no savings; 2) other vendor solutions could not provide same level of live closed captioning options for accessible communications; 3) pricing for Granicus has remained stable since 2006; and 4) our citizens have come to expect an integrated information solution for City Council information.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Communications, Information Technology Services, City Secretary's Office, City Manager's Office, and Finance

FINANCIAL IMPACT:

X Operating

☐ Revenue☐ Capital☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$1,398,053.51	\$73,558.14	\$1,398,053.51
Encumbered / Expended Amount		\$0.00	\$0.00
This item	\$73,558.14	\$149,124.48	\$222,682.62
BALANCE	\$1,324,495.37	\$222,682.62	\$1,175,370.89

Fund(s): Information Technology

Comments:**RECOMMENDATION:**

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement