



AGENDA MEMORANDUM

Future Item for the City Council Meeting of July 17, 2018

Action Item for the City Council Meeting of July 24, 2018

DATE: July 17, 2018

TO: Keith Selman, Interim City Manager

FROM: Lawrence Mikolajczyk, Director of Solid Waste Operations
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Disaster Debris Clearing, Removal and Disposal Services for Two Years Not to Exceed
Amount \$168,893,230 with Two Two-year Options and a Total Potential Multi-year
Amount of up to \$506,679,690

CAPTION:

Motion authorizing a two-year service agreement to provide disaster debris clearing, removal and disposal services with TFR Enterprises, Inc., of Leander, Texas for \$168,893,230, with two two-year options for a total potential multi-year amount of \$506,679,690.

PURPOSE:

This is a motion to approve awarding a contingency service agreement for the Solid Waste Department for disaster debris clearing, removal and disposal services dependent on a Federal Emergency Management Administration (FEMA) declared disaster emergency.

BACKGROUND AND FINDINGS:

This service agreement is for providing disaster debris clearing, removal and disposal services in accordance with FEMA policies and guidelines necessary during a disaster emergency.

The Purchasing Division conducted a Request for Bid process to obtain bids from qualified firms to provide disaster debris clearing, removal and disposal services based on responding to a direct hit of a Category 4 hurricane which would generate approximately 4,000,000 cubic yards of debris within the City limits. The City received four bids and one no-bid for these services and is recommending the award to the lowest responsive, responsible bidder, TFR Enterprises, Inc.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

This contract will only be activated in the event of an emergency. Emergency declaration procedures will be performed in accordance with City policy and determined by the size and magnitude of the event. As a contingency contract, certification of funds is not required due to the unknown cost of any event.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Solid Waste Operations

FINANCIAL IMPACT:

☒ Operating

☐ Revenue

☐ Capital

☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$0.00	\$0.00	\$0.00
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$0.00	\$0.00	\$0.00
BALANCE	\$0.00	\$0.00	\$0.00

Fund(s): General Fund

Comments: Funding for this contract will initially be drawn from reserve accounts but will likely be reimbursed by FEMA under their disaster recovery reimbursement guidelines.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation