



AGENDA MEMORANDUM

Future Item for the City Council Meeting of July 17, 2018
Action Item for the City Council Meeting of July 24, 2018

DATE: July 17, 2018

TO: Keith Selman, Interim City Manager

FROM: Robert Rocha, Fire Chief
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Four Years Service Agreement for Emergency or Disaster Response Services

CAPTION:

Motion authorizing a four-year service agreement with Garner Environmental Services, Inc. of Deer Park, Texas to secure required equipment and services in the event of an emergency or disaster for a total amount of \$200,000 via General Services Administration's (GSA) Cooperative.

PURPOSE:

In the event of an emergency or disaster, the City may secure the required equipment and services on an as-needed basis. However, due to the exigent nature of an emergency or disaster, doing so may result in higher prices, sourcing difficulties and the inability to secure insurance and indemnification protections available under the terms of the service agreement recommended herein.

BACKGROUND AND FINDINGS:

This is a pre-positioned contract that will be utilized only in the event of an emergency or disaster. It will provide the City with a readily supply of emergency response equipment and services. Included in the contract, but not limited to, are generators, cabling, pumps, and hoses, restroom and shower units, fuel tanks, fuel, comfort stations and a variety of other emergency-related equipment and services.

Expenditure of funds under this contract will occur only in the event of its activation in response to an emergency or disaster. The City is required to initially fund expenditures to the contractor under this service agreement, which will be followed by reimbursement of qualifying expenditures by the Federal Emergency Management Agency (FEMA).

Contracts awarded through General Services Administration aka GSA have been competitively procured, to assist with compliance with Texas local and state procurement requirements.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Fire

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget			
Encumbered / Expended Amount			
This item			
BALANCE			

Fund(s): Various

Comments: Expenditure of funds under this contract will occur only in the event of its activation in response to an emergency or disaster.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Price Sheet