



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes

Corpus Christi Business and Job Development Corporation

Monday, June 25, 2018

4:30 PM

City Council Chambers

A. President Bart Braselton to call the meeting to order.

President Braselton called the meeting to order at 4:33 p.m.

B. Call Roll and Excuse Absences

Assistant Secretary Rebecca L. Huerta called the roll and verified that a quorum of the Board was present to conduct the meeting.

Present: 4 - President Bart Braselton, Vice-President Randy Maldonado, Secretary Lee Trujillo and Board Member Scott Harris

Absent: 1 - Board Member Gabriel Guerra

C. MINUTES

1. Approval of Minutes of the May 21, 2018 Regular Meeting

President Braselton referred to the approval of the minutes. Board Member Harris made a motion to approve the minutes, seconded by Board Member Trujillo and passed unanimously (Board Member Guerra - absent).

D. FINANCIAL REPORT

2. Financial Report as of April 30, 2018

President Braselton referred to Item 2. Alma Casas, Assistant Director of Financial Services, presented the financial report as of April 30, 2018. There were no questions from the Board.

E. CLOSED SESSION ITEMS: (None)

F. AGENDA ITEMS:

3. Discussion and Possible Action Regarding Communication Services

Motion authorizing the expenditure of \$812.52 to MDR Advertising Agency for the security updates to the Corporation's website.

President Braselton referred to Item 3. Kim Womack, Director of Communication, presented the discussion and possible action regarding communication services. The Board and Ms. Womack discussed the following: advertising the Board's accomplishments on existing City social media accounts; costs of outside advertising agency to do ongoing updates quarterly to website; in-house video production versus the cost to have outside video production; what to advertise and what the best source would be to use; Whataburger field celebration memorializing the city's contribution; public relations campaign to be taken up when the new Board members are appointed.

Board Member Harris made a motion to approve the motion authorizing the expenditure of \$812.52 to MDR Advertising Agency for the security updates to the Corporation's website split equally amongst the three funds 1120, 1130, and 1140, seconded by Board Member Trujillo and passed unanimously (Board Member Guerra - absent).

Board Member Harris made a motion to begin planning a Whataburger Field celebration and approving the expenditure of \$1,743 for a commemorative plaque out of Fund 1140, seconded by Board Member Trujillo and passed unanimously (Board Member Guerra - absent).

4. FY 2018-2019 Type A Budget

Motion to approve FY18-19 Type A Budget

President Braselton referred to Item 4. Eddie Houlihan, Director of Management and Budget, presented the fiscal year 2019 Type A Budget. Matt Blasy presented the portion of the budget related to the arena capital improvement project. The Board, Mr. Houlihan and Mr. Blasy discussed the following: redesigning the concourse area to create a VIP area; create a suite behind the concession area to increase capacity and ticket sales through corporate sponsors; create more of a draw to the 2nd floor as a destination; price includes equipment but minimal additions will be needed; American Bank Center will bid and pick the contractor to complete the work; loading dock will be in addition to the existing structure; sinking issue was known when it was originally built and this will not add to the problem or correct it; there will be separate funding to address the security; 18 wheelers must use outdoor space to unload; both proposals will show covered options for 18 wheelers; explanation of the small business projects; deobligation of funds impact on the budget; decreasing the funding obligated to the small business projects due to under utilization;

A motion was made by Board Member Harris, seconded by Board Member Maldonado and passed unanimously (Board Member Guerra - absent).

5. SEA District Water Features

Resolution authorizing the City's Engineering Department to proceed with the SEA District water feature project.

President Braselton referred to Item 5. Aimee Alcorn-Reed, Assistant City Attorney, presented the SEA District Water features. There were no questions

from the Board.

A motion was made by Board Member Harris, seconded by Board Member Trujillo and passed unanimously (Board Member - Guerra).

6. Extension of Agreement for Texas A&M University - Corpus Christi

Discussion with possible action authorizing an amendment to the business incentive agreement with Texas A&M University - Corpus Christi, dated September 20, 2016, which grants \$2,000,000 to the University for use in creating programs in civil and industrial engineering to extend the deadline to receive funding until December 31, 2020.

President Braselton referred to Item 6. Iain Vasey, Corpus Christi Regional Economic Development Corporation Chief Executive Officer, presented the extension of the agreement for Texas A&M University - Corpus Christi. There were no questions from the Board.

Motion authorizing an amendment to the business incentive agreement with Texas A&M University – Corpus Christi, dated September 20, 2016 which grants \$2,000,000 to the University for use in creating programs in civil and industrial engineering to extend the deadline to receive funding until December 31, 2020 and extend the term of the agreement to expire on December 31, 2023 by Board Member Trujillo, seconded by Board Member Maldonado and passed unanimously (Board Member Guerra - absent).

Motion approving the motion as amended by Board Member Harris, seconded by Board Member Trujillo and passed unanimously (Board Member Guerra - absent).

7. De-Obligate funds from Type A Small Business Projects

Motion to de-obligate \$202,771.95 from the Small Business Projects grants and return the funds to the Business and Job Development Fund 1140 for fiscal year 2017, made up of the remaining \$91,172.25 on the LiftFund agreement, \$60,010.37 on the TAMU-CC internship agreement, and \$51,589.33 on the Del Mar College internship agreement.

President Braselton referred to Item 7. Iain Vasey, Corpus Christi Regional Economic Development Corporation Chief Executive Officer, presented the request to de-obligate funds from Type A small business projects. There were no questions from the Board.

A motion was made by Board Member Maldonado, seconded by Board Member Trujillo and passed unanimously (Board Member Guerra - absent).

G. PRESENTATION ITEMS:

8. Arena Maintenance and Captial Projects Update

President Braselton referred to Item 8. Esther Velazquez presented the arena

maintenance and capital projects update. There were no questions from the Board.

9. Del Mar College Process Technology Expansion

President Braselton referred to Item 9. Iain Vasey, Corpus Christi Regional Economic Development Corporation Chief Executive Officer, presented the Del Mar College process technology expansion. There were no questions from the Board.

10. Engineering Services Monthly Update - June 2018

President Braselton referred to Item 10. Jeff Edmonds, Director of Engineering, presented the engineering services monthly update for June 2018. In response to a board member's question Mr. Edmonds stated the museum floodwall project was still being reviewed for final details.

H. EXECUTIVE DIRECTOR COMMENTS:

a. Amendments to Articles of Incorporation

President Braselton referred to the executive director comments. Constance Sanchez, Executive Director, presented the amendment made to the articles of incorporation by the City Council. Aimee Alcorn-Reed, Assistant City Attorney, discussed how this affects the board and what changes would be coming to the Board in the future and asked the Board if there were any further changes they would like to request; changes to match the fiscal year change since original incorporation; appointments to be made in July and August; an email will be sent with a copy of the articles of incorporation.

I. PUBLIC COMMENT

President Braselton referred to public comment. Garret Dorsey, 14878 Grenada Dr., thanked the Board for their service. He requested that the Board place an item on a future agenda regarding affordable housing, saying that he would like to see home builders and Type B partner with the City to address this issue. President Braselton requested this be added to the agenda for July.

J. IDENTIFY FUTURE AGENDA ITEMS

President Braselton referred to the future agenda items. Constance Sanchez, Executive Director, presented the following items for the future agenda: quarterly report including affordable housing; analysis of the small business projects for 2019; agreement for the process technology program; engineering contracts; articles of incorporation amendments; how the public can request money for affordable housing.

K. ADJOURNMENT

The meeting was adjourned at 5:50 p.m.