



## AGENDA MEMORANDUM

First Reading Item for the City Council Meeting of July 24, 2018  
Second Reading Item for the City Council Meeting of July 31, 2018

**DATE:** June 25, 2018  
**TO:** Keith Selman, Interim City Manager  
**FROM:** E. Jay Ellington, Director, Parks and Recreation Department  
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Tom Graham Park Lease Agreement

### **CAPTION:**

Ordinance authorizing a five-year lease with an option to extend for an additional five-year term with Grow Local South Texas, Inc. (Grow Local) for use of Tom Graham Park at 3914 Up River Road for a public gardening program

### **PURPOSE:**

To approve the lease of a Tom Graham Park for Grow Local Gardening Program.

### **BACKGROUND AND FINDINGS:**

In October 2012, the Parks & Recreation Master Plan is approved by City Council and Tom Graham Park was one of the parks identified to be repurposed by means of adoption, lease, transfer to another government entity, sale or allowing them to return to a natural state. In 2013, Grow Local began participating in the City's Adopt-a-park program and Council approved a full adoption of the park to Grow Local in March of 2017.

Since their involvement with the park, Grow Local has made improvements to the park and engaged the community by adding a community teaching garden where everyone can learn how to plant, grow and harvest fresh produce and integrate the value of local food into their daily lives alongside experienced growers.

### **ALTERNATIVES:**

Do not approve event agreement

### **OTHER CONSIDERATIONS:**

None

### **CONFORMITY TO CITY POLICY:**

City Council's action is required for lease agreements.

### **EMERGENCY / NON-EMERGENCY:**

Non-emergency

### **DEPARTMENTAL CLEARANCES:**

Legal, Finance

**FINANCIAL IMPACT:**

Operating      Revenue       Capital      X Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		0		0
Encumbered/ Expended Amount				
This item		0		0
BALANCE		0		0

Fund(s):

**Comments:** none

**RECOMMENDATION:**

Staff recommends approval of this agreement.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance

Lease agreement with Exhibits