



AGENDA MEMORANDUM

Future Item for the City Council Meeting of July 31, 2018
Action Item for the City Council Meeting of August 14, 2018

DATE: July 17, 2018

TO: Keith Selman, Interim City Manager

THRU: Mark Van Vleck, Assistant City Manager
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| <p>Professional Services Contract Amendment Solid Waste Engineering and Technical Support Services</p> |
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CAPTION:

Motion authorizing Amendment No. 1 to a 3-year Master Services Agreement with Hanson Professional Services of Corpus Christi, Texas in the amount of \$712,501 for a total restated fee of \$750,000.

PURPOSE:

The purpose of this Agenda Item is to provide engineering and technical support for Solid Waste Department for project development, implementation and compliancy with TCEQ permits.

BACKGROUND AND FINDINGS:

This item provides with professional engineering services for major project development and implementation, capital improvement issues, operational improvements, permitting questions/clarifications, project management assistance and other professional assistance associated with the J. C. Elliott Landfill, J.C. Elliott Transfer Station and Cefe F. Valenzuela Landfill.

Engineering services include, but are not limited to;

- Assistance with professional, regulatory and surveying services in support to the Gas Collection and Control System (GCCS) of both landfills.
- Assistance with the Capital Improvement Programs (CIP)
- Assistance with permitting questions and clarifications

- Coordination of aerial topography survey to evaluate remaining disposal capacity and land depressions of existing filled cells for the annual report to TCEQ.
- Coordination and permitting assistance for the Alternate Daily Cover program (ADC)
- Evaluation and recommendation of leachate recirculation options and soil management
- Assistance with the operation of household hazardous waste program
- Evaluation of relocation of brush grinding operation and assessment of site development requirements

Individual task orders will be negotiated and administratively authorized within the available funds by the City Manager or authorized designee.

ALTERNATIVES:

1. Execute Amendment No. 1 to the Master Services Agreement with Hanson Professional Services. (Recommended)
2. Do not execute Amendment No. 1 to the Master Services Agreement with Hanson Professional Services. (Not recommended)

CONFORMITY TO CITY POLICY:

Hanson Professional Services is the consultant engineer that was selected for this project under RFQ No. 2018-01.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Solid Waste Department

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☒ Capital ☐ Not applicable

| Fiscal Year 2017-2018 | Project to Date Budget and Expenditures | Current Year | Future Years | TOTALS |
|--|--|---------------------|---------------------|----------------|
| Budget | 37,499 | 212,501 | 500,000 | 750,000 |
| Encumbered / Expended Amount | 37,499 | | | 37,499 |
| This item | | 212,501 | | 212,501 |
| Future Anticipated Expenditures This Project | | | 500,000 | 500,000 |
| BALANCE | 0 | 0 | 0 | 0 |

Fund(s): Solid Waste CIP

Comments: Task Orders will be charged to various Solid Waste Department projects in accordance with project scope of each project.

RECOMMENDATION:

City staff recommends approval of Motion to authorize Amendment No. 1 with Hanson Professional Services.

LIST OF SUPPORTING DOCUMENTS:

Location Map

Presentation

Amendment No. 1