



AGENDA MEMORANDUM

Future Item for the City Council Meeting of August 14, 2018
Action Item for the City Council Meeting August 21, 2018

DATE: August 14, 2018

TO: Keith Selman, Interim City Manager

FROM: Mike Markle, Police Chief
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Five-Year Service Agreement for Security Alarm Permitting and False Alarm Management System Services for a total not to exceed \$575,000

CAPTION:

Motion authorizing a five-year service agreement with PM AM Corporation, Dallas, Texas, for security alarm permitting and false alarm management system services for a total amount not to exceed of \$575,000.

PURPOSE:

To approve a five-year service agreement with PM AM Corporation to provide security alarm permitting and false alarm management system services for the Police Department.

BACKGROUND AND FINDINGS:

The agreement will secure a firm to provide security alarm permitting and false alarm management system and administration services to include acquiring all relevant and required equipment, licenses, and services for the Police Department. Since 2014, the Police Department has collected over \$2,261,265 in revenue from this service.

The Purchasing Division conducted a Request for Proposal processes to obtain proposals for the new contract. The City received one responsive, responsible proposal for RFP No. 1428 Security Alarm Permitting and False Alarm Management System and is recommending the award to PM AM Corporation, based on Best Value to the City. Comparison: Under the current contract the contractor retains 28% of all revenue collected, with our recommendation to award the contract to PM AM Corporation the City will receive 81% of all revenue collected with the contractor retaining only 19% resulting in a savings for the City.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Police Department

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$0.00	\$575,000.00	\$575,000.00
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$0.00	\$575,000.00	\$575,000.00
BALANCE	\$0.00	\$0.00	\$0.00

Fund(s): General - 1020

Comments: The five-year do not exceed contract value is \$575,000 which is taken from the revenue collected through the security alarm permitting and false alarm management program.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Evaluation Matrix