



AGENDA MEMORANDUM

Future Item for the City Council Meeting of August 21, 2018
Action Item for the City Council Meeting of August 28, 2018

DATE: August 21, 2018

TO: Keith Selman, Interim City Manager

FROM: Dan Grimsbo, Executive Director of Utilities
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Blower Repairs and Motor Alignment at Wastewater Treatment Plant

CAPTION:

Motion authorizing a one year Service Agreement with two one-year options with Massengale Armature Works Inc, of San Antonio, Texas, for the Blower Repairs and Motor Alignment services at Waste Water Treatment Plant for an amount not to exceed \$107,700 with a total potential Multi-Year amount up to \$323,100.

PURPOSE:

This service will provide the repairs necessary to ensure blowers repairs and motors alignment at the Waste Water Treatment Plant.

BACKGROUND AND FINDINGS:

The Wastewater Treatment Plants operate a combined total of approximately 40 blowers. These blowers are used in the secondary wastewater treatment phase. Aeration is the principal Wastewater Treatment Plant application for blowers.

The Purchasing Division conducted a competitive RFB process to obtain bids for a new contract. The City received five responsive, responsible bids, and staff is recommending the award to the lowest, responsive, responsible bidder, Massengale Armature Works, Inc.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities - Wastewater

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$1,644,035.09	\$98,725	\$1,742,760.09
Encumbered / Expended Amount	\$1,087,952.11	0	\$1,087,952.11
This item	\$8,975	\$98,725	\$107,700
BALANCE	\$547,107.98	0	\$547,107.98

Fund(s): Wastewater

Comments:**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation