



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of August 21, 2018  
Action Item for the City Council Meeting of August 28, 2018

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**DATE:** August 21, 2018

**TO:** Keith Selman, Interim City Manager

**FROM:** Dan Grimsbo, Executive Director of Utilities  
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### **Blower Repairs and Motor Alignment at Wastewater Treatment Plant**

#### **CAPTION:**

Motion authorizing a one year Service Agreement with two one-year options with Massengale Armature Works Inc, of San Antonio, Texas, for the Blower Repairs and Motor Alignment services at Waste Water Treatment Plant for an amount not to exceed \$107,700 with a total potential Multi-Year amount up to \$323,100.

#### **PURPOSE:**

This service will provide the repairs necessary to ensure blowers repairs and motors alignment at the Waste Water Treatment Plant.

#### **BACKGROUND AND FINDINGS:**

The Wastewater Treatment Plants operate a combined total of approximately 40 blowers. These blowers are used in the secondary wastewater treatment phase. Aeration is the principal Wastewater Treatment Plant application for blowers.

The Purchasing Division conducted a competitive RFB process to obtain bids for a new contract. The City received five responsive, responsible bids, and staff is recommending the award to the lowest, responsive, responsible bidder, Massengale Armature Works, Inc.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Utilities - Wastewater

**FINANCIAL IMPACT:**

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$1,644,035.09	\$98,725	\$1,742,760.09
Encumbered / Expended Amount	\$1,087,952.11	0	\$1,087,952.11
This item	\$8,975	\$98,725	\$107,700
<b>BALANCE</b>	<b>\$547,107.98</b>	<b>0</b>	<b>\$547,107.98</b>

Fund(s): Wastewater

**Comments:**

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Service Agreement  
Bid Tabulation